

ARTA COMPLIANCE TEMPLATE



Department of Agriculture
PHILIPPINE CARABAO CENTER
 National Headquarters and Gene Pool
 Science City of Muñoz, Nueva Ecija

CERTIFICATION OF COMPLIANCE

Pursuant to Republic Act 9485; an Act to Improve Efficiency in the Delivery of Government Service to the Public by Reducing Bureaucratic Red Tape, Preventing Graft and Corruption, and Providing Penalties Therefor

I, ARNEL N. DEL BARRIO, Filipino, of legal age, Executive Director of Philippine Carabao Center, being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, hereby declare and certify the following truths:

1. **The PHILIPPINE CARABAO CENTER** has established its service standards known as the Citizen's Charter that enumerates the following:
 - a. **Vision and Mission of the Agency**
 - b. **Frontline services offered**
 - c. **Step-by-step procedure in availing of frontline services**
 - d. **Employee responsible for each step**
 - e. **Time needed to complete the procedure**
 - f. **Amount of fees**
 - g. **Required documents**
 - h. **Procedure for filing of complaints**
2. The Citizen's Charter is posted as information billboards in all the service offices of PHILIPPINE CARABAO CENTER that deliver frontline services.
3. The Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of all said service offices.
4. The Citizen's Charter is written either in English, Filipino, or in the local dialect and published as an information materials e.g. service guide booklet or brochure, primer).
5. The Citizen's Charter is uploaded in the agency's website and accessible to the public.
6. The Citizen's Charter was first published on March 14, 2013 and underwent review and revision on none yet as required under section 4, Rule IV of the IRR. The Office or agency shall review the Citizen's Charter whenever necessary, but not less than once every two years.
7. The Citizen's Charter already shows the improvements and will be discussed during the Management Review meeting that resulted from the process review of frontline service delivery, specifically, (indicate process improvements made such as streamlining of procedures, shortened turnaround time, reduction in the number of signatories, etc.)

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS HEREOF, I have hereunto set my hand this 29th day of June, 2016 in Science City of Munoz, Nueva Ecija Philippines.

ARNEL N. DEL BARRIO
 Acting Executive Director

Handwritten initials and date: Jm 6/29/16

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I, ARNEL N. DEL BARRIO, Filipino, of legal; age, Acting Executive Director of Philippine Carabao Center, being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, hereby declare and certify the following truths:

1. The **Philippine Carabao Center** has established its service standards known as the Citizen's Charter that enumerates the following:
2. The Citizen's Charter is posted as information billboards in all the service office of PHILIPPINE CARABAO CENTER that deliver frontline services.
3. The Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of all said service offices.
4. The Citizen's Charter is written either in English, Filipino, or in the local dialect and published as an information materials e.g. service guide booklet or brochure, primer.
5. The Citizens' Charter is uploaded in the agency's website and accessible to the public.
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7. The Citizen's Charter already shows the improvements and will be discussed during the Management Review meeting that the resulted from the process review of frontline service delivery, specifically, (indicate process improvements made such as streamlining of procedures, shortened turnaround time, reduction in the number of signatories, etc.)

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS WHEREOF, I have hereunto set my hand this 28th day of May 2015 at Science City of Muñoz, Nueva Ecija, Philippines.


ARNEL N. DEL BARRIO
 Acting Executive Director

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I, ARNEL N. DEL BARRIO, Filipino, of legal age, Executive Director of Philippine Carabao Center, being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, hereby declare and certify the following truths:

1. **The PHILIPPINE CARABAO CENTER** has established its service standards known as the Citizen's Charter that enumerates the following:
 - a. **Vision and Mission of the Agency**
 - b. **Frontline services offered**
 - c. **Step-by-step procedure in availing of frontline services**
 - d. **Employee responsible for each step**
 - e. **Time needed to complete the procedure**
 - f. **Amount of fees**
 - g. **Required documents**
 - h. **Procedure for filing of complaints**
2. The Citizen's Charter is posted as information billboards in all the service offices of PHILIPPINE CARABAO CENTER that deliver frontline services.
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7. The Citizen's Charter already shows the improvements and will be discussed during the Management Review meeting that resulted from the process review of frontline service delivery, specifically, (indicate process improvements made such as streamlining of procedures, shortened turnaround time, reduction in the number of signatories, etc.)

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS HEREOF, I have hereunto set my hand this 17th day of July, 2014 in Science City of Munoz, Nueva Ecija Philippines.


ARNEL N. DEL BARRIO
 Acting Executive Director

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Department of Agriculture
PHILIPPINE CARABAO CENTER
 National Headquarters and Genepool
 Science City of Muñoz, Nueva Ecija

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Pursuant to Republic Act 9485; an Act to Improve Efficiency In the Delivery of Government Service to the Public by Reducing Bureaucratic Red Tape, Preventing Graft and Corruption, and Providing Penalties Therefor:

I, LIBERTADO C. CRUZ, Filipino, of legal age, Executive Director of Philippine Carabao Center, being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, hereby declare and certify the following truths:

1. The **PHILIPPINE CARABAO CENTER** has established its service standards known as the Citizen's Charter that enumerates the following:
 - a. Vision and Mission of the Agency
 - b. Frontline services offered
 - c. Step-by-step procedure in availing of frontline services
 - d. Employee responsible for each step
 - e. Time needed to complete the procedure
 - f. Amount of fees
 - g. Required documents
 - h. Procedure for filing of complaints
2. The Citizen's Charter is posted as information billboards in all the service offices of PHILIPPINE CARABAO CENTER that deliver frontline services.
3. The Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of all said service offices.
4. The Citizen's Charter is written either in English, Filipino, or in the local dialect and published as an information materials e.g. service guide booklet or brochure, primer).
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6. The Citizen's Charter was first published on March 14, 2013 and underwent review and revision on none yet as required under section 4, Rule IV of the IRR. The Office or agency shall review the Citizen's Charter whenever necessary, but not less than once every two years.
7. The Citizen's Charter already shows the improvement and will be discussed during the Management Review meeting that resulted from the process review of the frontline service delivery specifically,
 - a. Development of Village-Based AI Technician to provide 24/7 access to AI services
 - b. Development of Village-Based Paravet to provide 24/7 access to animal health services such as deworming, vaccination and prolapse treatment.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS HEREOF, I have hereunto set my hand this 18th day of December, 2013 in Science City of Muñoz, Nueva Ecija, Philippines.

SUBSCRIBED and SWORN to before me this _____ at SAN JOSE
 J.T.Y. N. **DEC 26 2013**

Avegaile B. Escudero-Garcia

Notary Public

Maharlika Rd. San Jose City
 Nueva Ecija

Commission Expires on December 31, 2013

Roll of Attorneys No. 54696

PTR No. 8231060; 01/02/13 San Jose City

IEP Lifetime No. 010236-N.E. Charter

LIBERTADO C. CRUZ
 Executive Director

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