

TRAINING OF TECHNICIANS AND FARMERS (WEBINAR)



Brief Description

The PCC, through its Learning Events Coordination Section under the Knowledge Management Division, utilizes webinar as a tool for facilitating virtual learning for its external clientele. It allows learners to gain information about a particular topic and at the same time interact with the resource person thru Q&A in real time. The webinar allows the resource person to share presentations, videos or other multimedia content to its audiences from different locations.

The online learning events is a lecture-type discussion that can be aired live or pre-recorded. The session lasts for not more than 1.5 hours and will be conducted via webinar platform or application. Topics include animal reproduction, animal nutrition, animal health, forage production, cooperative development, and dairy production and processing and marketing.

Service Standard

When all requirements are met, the applicant shall receive notice of registration to the training course or webinar topic within the day from the date of receipt of e-mail address from the registrant.

Procedure

STEPS	REQUIREMENTS	RESPONSIBLE OFFICE/ PERSON	PROCESSING TIME (No. of Days)
1. Announcement of the line-up/schedule of webinar activities	Posting on Social Media platform	Webinar Administrator	Three days before the scheduled date
2. Receive webinar applications via e-mail	Accomplished Registration Form and Pre-Webinar survey	Webinar Administrator	As it comes
3. Webinar proper	The requesting party must have their gadgets/ devices to be used for the webinars and must shoulder his/her communication expenses to be able to participate in the learning events (webinars) of the agency.	External client	1-1.5 hrs
4. Releasing of e-certificates.	Accomplished Post-Webinar survey	Head, LECS Chief, KMD	2 days
Total			3 days