

PHILIPPINE CARABAO CENTER
Office of The AUDITOR

RECEIVED
DATE: 4/14/2020

CONTRACT AGREEMENT

BY: [Signature] DATE: 8:35 AM
Note: Date & Signature as in original

THIS AGREEMENT, made this 7 between **PHILIPPINE CARABAO CENTER** with Office Address at National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija represented herein by its Acting Executive Director, **DR. CLARO N. MINGALA** (hereinafter called the "ENTITY")

and

DR. PURIFICACION REYES-TADEO MEDICAL CLINIC AND LABORATORY with Office Address at Palmoka St., corner Bayuga St., Science City of Muñoz, Nueva Ecija represented herein by **DR. PURIFICACION R. TADEO** (hereinafter called the "SERVICE PROVIDER").

WHEREAS, the Entity is desirous that the Service Provider execute **ANNUAL MEDICAL AND PHYSICAL EXAMINATION WITH DRUG TESTING** (hereinafter called "the WORKS") and the Entity has accepted the offer for **FOUR HUNDRED FORTY-EIGHT THOUSAND NINE HUNDRED SIXTY PESOS (P 448,960.00)** by the Service Provider for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. That the Entity is in need of the services of the Service Provider who shall perform works not performed by the regular personnel of the Entity;
2. That the Service Provider has signified his intention to which the Entity has accepted to provide service needed by the latter;
3. That the Service Provider hereby possess the skills, permit, licenses and resources required to perform the job as described herein;
4. Scope of works

- A) No of pax: 184
- B) Schedule of test and consultation: as per agreed / confirmed schedule
- C) Conduct the following tests at the Service Provider's testing facility at Palmoka St., corner Bayuga St., Science City of Muñoz, Nueva Ecija
 - a. Complete blood count
 - b. Urinalysis
 - c. Blood Urea Nitrogen
 - d. Creatinine
 - e. HBSaG
 - f. SGPT
 - g. Uric Acid
 - h. Chest X-ray
 - i. ECG
 - j. Blood Chemistry: FBS, Total Cholesterol, HDL/LDL and Triglycerides

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- k. Complete physical examination
 - l. Drug Testing
- D) Documentary Outputs for Submission and Other Services
- a. Scheduled one-on-one consultation with the assigned Physician and interpretation of Results to be conducted in PCC Clinic (except if requires immediate treatment)
 - b. Conduct lecture based on the significant finding after medical consultation done either after the submission of result or as requested/scheduled by PCC
 - c. Printed and electronic copies of Complete Patient Profile, Test Results, Written Report and Medical Certificate per person (as per prescribed Format)
 - d. Printed and electronic copies of Summary of results, findings and recommendations (as per prescribed Format)
- E) Facility and Staff Requirements:
- a. Must be DOH accredited laboratory /diagnostic center that can provide the following:
 - i. Must have own resident Licensed Physician in the laboratory present/ readily available in the examination/testing area.
 - ii. Must provide with Staff to assist in the conduct of the Physical Examination /Test. Medical Staff must be a Registered Nurse.
 - iii. Must provide checklist of what to do in preparation for the laboratory and physical examination, to be submitted beforehand to the PCC Health Nurse for distribution to the employees (2 weeks before the start of APE).
 - iv. Laboratory and Clinic must be (5) years or more in Operation.
 - v. The clinic and laboratory must be on the same place and is located near the first party's office.
 - vi. Must have passed the Ocular Inspection of laboratory and clinic must be done by the Procurement representative and requesting Party.
 - vii. Can accommodate up to 10-15 persons per schedule.
 - viii. The examination rooms where ECG -based test and X-ray test are performed shall provide, at a minimum, the following:
 - 1. large enough space to accommodate all the equipment necessary, while maintaining walking areas and ensuring adequate access to the patient in emergency situations;
 - 2. testing room that is well lit, and clean



3. private area for patient preparation, testing and recovery (where appropriate) with a curtain or partition for privacy during patient preparation;
4. Hand Hygiene products and or a sink with antiseptic soap must be readily available for hand washing or alcohol / sanitizer in accordance with the infection control policy of the facility; and
5. An examining bed which facilitates patient comfort
6. X-ray room shall have a light red bulb warning in the door indicating that the x-ray examination is ongoing.
7. Availability of clean and well lighted changing room in the x-ray testing room.

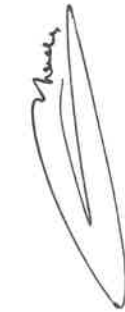
5. The following documents shall be deemed to form, and be read and construed as part of this Agreement, to wit:

- (a) Notice to Proceed
- (b) Notice of Award
- (c) BAC Resolution

6. The completion of the Works is required within forty (45) days after receipt of Notice to Proceed.
7. In consideration of the payments to be made by the Entity to the Service Provider as hereinafter mentioned, the Service Provider hereby covenants with the Entity to execute and complete the Works and remedy any defects therein in conformity with the provisions of this Contract in all respects.
8. The Entity hereby covenants to pay the Service Provider in consideration of the execution and completion of the Works and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.
9. Upon completion and acceptance by the entity, and after submission of Billing Statement Together with all the documentary requirements, the Entity shall pay the sum representing the total amount of actual number of employees who have undergone the Physical/Medical examination and drug testing per agreed price per test (per individual) as follows, but shall not exceed the identified amount agreed in this contract:





CONTRACT NO: 2020-40


DESCRIPTION/TEST	PRICE PER TEST (PER PAX)
Complete physical exam with consultation (vital signs taking, medical history interview, medical complaints) OR, professional fee	300.00
Complete Blood count	150.00
Urinalysis	60.00
Blood Urea Nitrogen	150.00
Creatinine	150.00
HBsAg	180.00
SGPT	180.00
Uric Acid	150.00
Chest X-ray	250.00
ECG	150.00
Blood Chemistry: FBS	70.00
Blood Chemistry: Total Cholesterol, Triglycerides, LDL, HDL	400.00
Drug Testing	250.00

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.


PHILIPPINE CARABAO CENTER

By: 
CLARO N. MINGALA
Acting Executive Director

DR. PURIFICACION REYES-TADEO MEDICAL
CLINIC AND LABORATORY


DR. PURIFICACION R. TADEO
Representative

Signed in the presence of:


MINDA R. DILLOY
Integrated Management Representative


Witness

Certified Funds Available:


CHERRY PEARL C. RIVERA
Accountant

02 - 2020 - 10 - 1611

₱ 448,960.00

CONTRACT NO: 1020-40

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
Science City of Muñoz, Nueva Ecija

Science City of Muñoz, Nueva Ecija, personally appeared
BEFORE ME, a Notary Public for and in _____, DR. CLARO N. MINGALA, Acting Executive Director, with Community Tax Certificate No./PCC ID No. _____ representing the **PHILIPPINE CARABAO CENTER** in this Agreement and
DR. PURIFICACION R. TADEO, Representative, with Community Tax Certificate No. _____ issued on _____ at _____, representing **DR. PURIFICACION REYES-TADEO MEDICAL CLINIC AND LABORATORY**, known and known to me as to be the same persons who have executed the foregoing Agreement which consists of five (5) pages including this page on which this Agreement is written, and who admitted to me and before their witnesses that this instrument is of their true, free and voluntary act and deed.

WITNESS MY HAND AND SEAL, this 30 day of NOV, 2020

Doc. No.: 3164
Page No.: 74
Book No.: X
Series of 20 20

[Handwritten signatures]

NOTARY PUBLIC

[Handwritten Signature]
MAURINEFE N. URBANO-BALMEO
NOTARY PUBLIC
UNTIL DECEMBER 31, 2020
PTR NO.: 1003027: 01-02-2020
SCIENCE CITY OF MUÑOZ, NUEVA ECIJIA
ROLL NO. 71537



Department of Agriculture
PHILIPPINE CARABAO CENTER
 CERTIFIED: ISO 9001 | ISO 14001 | OHSAS 18001

NOTICE OF AWARD

DR. PURIFICACION R. TADEO
 DR. PURIFICACION REYES-TADEO MEDICAL CLINIC AND LABORATORY
 Bayuga St., Cor Peimoka St., Pob. East,
 Science City of Muño, Nueva Ecija

Dear Dr. Tadeo,

Please be informed that based on the result of our evaluation of your offer to undertake the **CONDUCT OF ANNUAL MEDICAL & PHYSICAL EXAMINATION WITH DRUG TESTING** with a Total Contract Price amounting to **FOUR HUNDRED FORTY-EIGHT THOUSAND NINE HUNDRED SIXTY PESOS ONLY (P 448,960.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

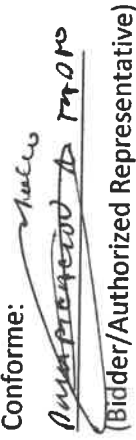
Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	ANNUAL MEDICAL & PHYSICAL EXAMINATION WITH DRUG TESTING	P 448,960.00	P 448,960.00	MSAO
	184		<i>Inclusive of:</i> Complete Physical and Medical examination with Laboratory works and one-on-one consultation	2,190.00	402,960.00	
	184		Drug Testing	250.00	46,000.00	
			TOTAL		P 448,960.00	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,


CLARO N. MINGALA
 OIC, Executive Director

Conforme:


 (Bidder/Authorized Representative)

Date: OCT 30, 2020



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Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED: ISO 9001 | ISO 14001 | ORPANS 16001

NOTICE TO PROCEED

DR. PURIFICACION R. TADEO
DR. PURIFICACION REYES-TADEO MEDICAL CLINIC AND LABORATORY
Bayuga St., Cor Palmoka St., Pob. East,
Science City of Muño, Nueva Ecija

Dear Dr. Tadeo,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **DR. PURIFICACION REYES-TADEO MEDICAL CLINIC AND LABORATORY** that work may commence to be completed within the arranged schedule for the **CONDUCT OF ANNUAL MEDICAL & PHYSICAL EXAMINATION WITH DRUG TESTING** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,


CLARO N. MINGALA
OIC, Executive Director

Acknowledged:


DR. PURIFICACION R. TADEO

DR. PURIFICACION REYES-TADEO MEDICAL CLINIC AND LABORATORY

Date: Oct 20, 2020



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RECOMMENDING AWARD OF CONTRACT FOR THE CONDUCT OF ANNUAL MEDICAL AND PHYSICAL EXAMINATION WITH DRUG TESTING

WHEREAS, on 8 January 2020, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2020 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the APP is the **ANNUAL MEDICAL AND PHYSICAL EXAMINATION WITH DRUG TESTING** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the **ANNUAL MEDICAL AND PHYSICAL EXAMINATION WITH DRUG TESTING** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	ANNUAL MEDICAL AND PHYSICAL EXAMINATION WITH DRUG TESTING (184)	P 524,000.00

WHEREAS, on 12 August 2020, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/ various suppliers;

WHEREAS, only **DR. PURIFICACION REYES-TADEO MEDICAL CLINIC AND LABORATORY** has submitted their respective quotation/proposal before the deadline of submission;

WHEREAS, various suppliers were also requested to submit their respective quotations (see attached);

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier **DR. PURIFICACION REYES-TADEO MEDICAL CLINIC AND LABORATORY** has submitted the single calculated quotation for the project;

WHEREAS, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

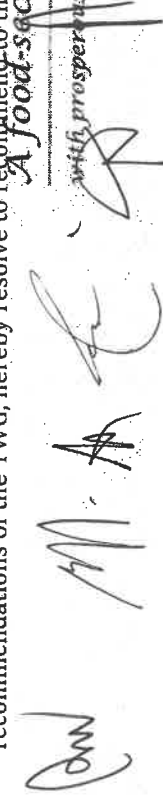
"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **DR. PURIFICACION REYES-TADEO MEDICAL CLINIC AND LABORATORY** as the single calculated and responsive quotation;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made an integral part hereof;

NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his consideration

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and approval of the contract to **DR. PURIFICACION REYES-TADEO MEDICAL CLINIC AND LABORATORY** for the **ANNUAL MEDICAL AND PHYSICAL EXAMINATION WITH DRUG TESTING (184)** in the amount of **Four Hundred Forty Eight Thousand Nine Hundred Sixty Pesos (P 448,960.00)**.

This resolution shall take effect immediately.

APPROVED this 1st day of October, 2020 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.


BIDS AND AWARDS COMMITTEE

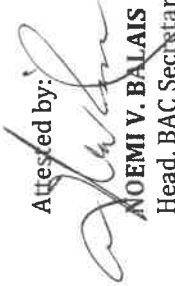

PEREGRINO G. DURAN
Vice Chairperson

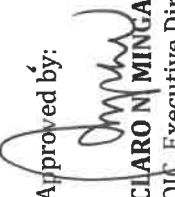

ERIC P. PALACPAC
Chairperson


AIMEE T. FULGENCIO
Member

JEFFREY JEROME M. BALAOING
Member


LERMIA C. OCAMPO
Member

Attested by:

NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:

CLARO N. MINGALA
OIC, Executive Director