

**CONTRACT AGREEMENT**

THIS AGREEMENT, made this JAN 31 2022 between **PHILIPPINE CARABAO CENTER** with Office Address at National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija represented herein by its OIC-Executive Director, **DR. RONNIE D. DOMINGO** (hereinafter called the "ENTITY")

and

**G.R ERCILLA CONSTRUCTION** with office address at Villa Ramos Subd., San Jose City, Nueva Ecija represented herein by **MR. GEORGE R. ERCILLA** (hereinafter called the "CONTRACTOR").

WHEREAS, the Entity is desirous that the Contractor execute **RENOVATION AND IMPROVEMENT OF NIZ MEZZANINE OFFICE** hereinafter called "**the WORKS**") and the Entity has accepted the offer for **One Hundred Seventy Two Thousand Three Hundred Twenty Seven Pesos and 96/100 (P 172,327.96)** by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. That the Entity is in need of the services of the Service Provider who shall perform works not performed by the regular personnel of the Entity;
2. That the Service Provider has signified his intention to which the Entity has accepted to provide service needed by the latter;
3. That the Service Provider hereby possess the skills, permit, licenses and resources required to perform the job as described herein;
4. Scope of Works:
  - (a) Includes all materials and labor for works as per attached Program of Works:
    - i. Dismantling and preparatory works
    - ii. Vinyl tile finishing
    - iii. Paint Works
    - iv. Window and Combi Blinds
  - (b) Location: Philippine Carabao Center National Headquarters and Genepool, Science City of Muñoz, Nueva Ecija

5. **PHILIPPINE CARABAO CENTER**  
Office of The Auditor  
**RECEIVED**  
DATE 03/09/2022  
BY: \_\_\_\_\_

The following documents shall be deemed to form, and be read and construed as part of this Agreement, to wit:

- (a) Program of Works and Plan
- (b) Notice to Proceed
- (c) Notice of Award
- (d) BAC Resolution

6. The completion of the Works is required within thirty (30) calendar days after receipt of Notice to Proceed.

\_\_\_\_\_ 1 \_\_\_\_\_  
BY: \_\_\_\_\_

CONTRACT NO: \_\_\_\_\_

- 7. In consideration of the payments to be made by the Entity to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Entity to execute and complete the Works and remedy any defects therein in conformity with the provisions of this Contract in all respects.
- 8. The Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.
- 9. The contractor shall issue invoice upon completion of Works.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

**PHILIPPINE CARABAO CENTER**

**G.R ERCILLA CONSTRUCTION**

By:   
**RONNIE D. DOMINGO**  
 OIC-Executive Director


  
**GEORGE R. ERCILLA**  
 Representative

Signed in the presence of:

**EDUARDO P. DALUSONG**  
 Head, General Services Section

\_\_\_\_\_ Witness

Certified Funds Available:

  
**CHERRY PEARY C. RIVERA**  
 Accountant  
 02-2022-02-0345  
 P172,327.96


CONTRACT NO: \_\_\_\_\_

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)  
**SCIENCE CITY OF MUNOZ**, J.S.S.

**BEFORE ME**, a Notary Public for and in **SCIENCE CITY OF MUNOZ**, personally appeared **DR. RONNIE D. DOMINGO**, Executive Director, with Community Tax Certificate No./PCC ID No. 270201 representing the **PHILIPPINE CARABAO CENTER** in this Agreement and **MR. GEORGE R. ERCILLA**. Representative, with Community Tax Certificate No. ~~UNMUNOZ-001-0111-02-12595-9~~ issued on \_\_\_\_\_ at \_\_\_\_\_ representing **G.R ERCILLA CONSTRUCTION**, known and known to me as to be the same persons who have executed the foregoing Agreement which consists of three (3) pages including this page on which this Agreement is written, and who admitted to me and before their witnesses that this instrument is of their true, free and voluntary act and deed.

**WITNESS MY HAND AND SEAL**, this **15<sup>th</sup>** day of **8 2022**

  
**RODOLFO S. TOBIAS**  
Notary Public  
Until December 31 2022  
Notarial **NOTARY PUBLIC** SD2020-008  
PTR No. 0042400 01-03-2022  
Science City of Munoz Nueva Ecija  
Roll No. 39824  
**MCLE Compliance** No. VII-0000147

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Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED: ISO 9001 | ISO 14001 | OHSAS 18001

**NOTICE OF AWARD**

**DATE: JAN 31 2022**

**GEORGE R. ERCILLA**  
 G.R ERCILLA CONSTRUCTION  
 Villa Ramos Subd., San Jose City, Nueva Ecija  
 0933-3861-5590 | grercillaconstruction@gmail.com

**Dear Mr. Ercilla,**

Please be informed that based on the result of our evaluation of your offer to undertake **RENOVATION AND IMPROVEMENT OF NIZ MEZZANINE OFFICE** the Total Contract Price of equivalent to **One Hundred Seventy Two Thousand Three Hundred Twenty Seven Pesos and 96/100 (P 172,327.96)** with the delivery schedules indicated in your bid proposals, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

In view thereof, kindly signify your conforme by affixing your signature on the space provided below. Furthermore, you are advised to post performance security in either of the following forms, within ten (10) days upon receipt of this notice.

Forms of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Infrastructure Projects Ten percent (10%) <b>P 17,232.80</b>
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,

  
**RONNIE D. DOMINGO**  
 OIC-Executive Director

Conforme:   
 (Bidder/Authorized Representative)

Date: \_\_\_\_\_



*A food-secure Philippines*

*with prosperous farmers and fisherfolk*



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

**NOTICE TO PROCEED**

**DATE: JAN 31 2022**

**GEORGE R. ERCILLA**  
G.R ERCILLA CONSTRUCTION  
Villa Ramos Subd., San Jose City, Nueva Ecija  
0933-3861-5590 | greccillaconstruction@gmail.com

**Dear Mr. Ercilla,**

The attached Contract Agreement having been approved, notice is hereby given to **G.R ERCILLA CONSTRUCTION** that work may commence for **RENOVATION AND IMPROVEMENT OF NIZ MEZZANINE OFFICE** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC-Executive Director

Acknowledged:

  
(/Authorized Representative)

Date: \_\_\_\_\_

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*with prosperous farmers and fisherfolk*





Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED: ISO 9001 | ISO 14001 | ISO 45001

BAC RESOLUTION NO. 2022-74

**RECOMMENDING AWARD OF CONTRACT FOR THE RENNOVATION AND IMPROVEMENT OF NIZ MEZZANINE OFFICE**

**WHEREAS**, the, OIC Executive Director RONNIE D. DOMINGO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC).

**WHEREAS**, included in the APP is the **RENNOVATION AND IMPROVEMENT OF NIZ MEZZANINE OFFICE** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS**, the **RENNOVATION AND IMPROVEMENT OF NIZ MEZZANINE OFFICE** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	RENNOVATION AND IMPROVEMENT OF NIZ MEZZANINE OFFICE (as per attached scope of works)	P 175,521.52

**WHEREAS**, on 20 January 2022, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, only **GR ERCILLA CONSTRUCTION** has submitted their respective quotation/proposal before the deadline of submission;

**WHEREAS**, various suppliers were also requested to submit their respective quotations (see attached);

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier, **GR ERCILLA CONSTRUCTION** has submitted the single calculated quotation for the project;

**WHEREAS**, as per Annex "F" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **GR ERCILLA CONSTRUCTION** as the single calculated and responsive quotation;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made an integral part hereof;

Atty. A. A.

Atty. A. A.  
*A food-secure and resilient Philippines*  
*with empowered and prosperous farmers and fisherfolk*



**NOW, THEREFORE, WE,** the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **GR ERCILLA CONSTRUCTION** for the **RENOVATION AND IMPROVEMENT OF NIZ MEZZANINE OFFICE** [as per attached scope of works] in the amount of **One Hundred Seventy-Two Thousand Three Hundred Twenty-Seven Pesos & 96/100 (P 172,327.96)**.

This resolution shall take effect immediately.

**APPROVED** this 31st day of January, 2022 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

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**BIDS AND AWARDS COMMITTEE**

**LERMA C. OCAMPO**  
Vice/Chairperson



**JEFFREY JEROME M. BALAOING**  
Member



**ERIC P. PALACPAC**  
Chairperson

**AIMEE T. FULGENCIO**  
Member



**ESTER B. FLORES**  
Member



Attested by:



**NOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:



**RONNIE D. DOMINGO**  
OIC, Executive Director  
BAC Reso No. 2022-74