

**PURCHASE ORDER
PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: mbautista.pcc@gmail.com

Supplier: **EMJ GENERAL MERCHANDISE AND PRINTING SERVICES**
 Address: San Sebastian, Ramon, Isabela
 Email Address:
 Telephone No. 0927 831 9086
 TIN: 948 479 857

P.O. No: **0295**
 Date: July 27, 2018
 Mode of Procurement:
 Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery: PCC Headquarters & Gene Pool, Science City of Munoz
 Date of Delivery:

Delivery Terms: 3D days
 Payment Terms: 15 days upon acceptance

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Bag	50	P480.00	P24,000.00
2	piece	Balipon	100	P55.00	P5,500.00
3	piece	Notebook	50	P90.00	P4,500.00
4	piece	Questionnaire forms for IREB	400	P27.00	P10,800.00
5	piece	Record Book	100	P75.00	P7,500.00
6	piece	Tarpaulins	6	P900.00	P5,400.00
7	piece	Printing of Certificate	50	P4.00	P200.00
8	piece	Specialty Paper for Certificate	2	P280.00	P560.00
9	piece	Flip Chart	2	P4,500.00	P9,000.00
10	piece	Straw	2	P40.00	P80.00
11	box	Thumbtacks	1	P40.00	P40.00
12	piece	Scissors	5	P90.00	P450.00
13	piece	Folder	50	P7.00	P350.00

****nothing follows****

NOTE: Please notify Property Section regarding the schedule of delivery.

We accept delivery from Mon-Fri 8am to 5pm (Except holidays)

P.R. No 2018-07-389-PPS

PHILGEPS 5504281

BAC Reso 2018-307

Fund Cluster

Regular Agency - Project (PCAARRD Projects) **E.C.E.I.V.E.D**

AUG 07 2018
 DEC 05 2018

(Total Amount in Words) SIXTY-EIGHT THOUSAND THREE HUNDRED EIGHTY PESOS ONLY

PHP 68,380.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Cherry Brava
 MARY JO BRAVA
 Signature over Printed Name of Supplier

JUL 27 2018
 Date

Very Truly yours,

Arnel N. Del Barrio
 ARNEL N. DEL BARRIO
 Authorized Official

RECEIVED
 DEC 20 2018

Funds Available:

CHERRY BRAVA
 Accountant

OS No : 02-2018-12-315 P-14-D11
 Amount : P 68,380.00

Form No: PCC-PRQF-02

Revision No: 02

Effectivity Date: July 1, 2015

PHILIPPINE CARABAO CENTER
 Office of The AUDITOR
RECEIVED
 JAN 22 2019

BY: *[Signature]*

Note: Late Submission



NOTICE OF AWARD

27 JUL 2018

MARY JANE O. SUGUITAN
 EMJ GENERAL MERCHANDISE & PRINTING SERVICES
 #2, Purok 6, San Sebastian, Ramon, Isabela

Dear Ms. Suguitan,

Please be informed that based on the result of our evaluation of your offer to undertake the SUPPLY AND DELIVERY OF TRAINING MATERIALS FOR THE BASIC TRAINING FOR PCAARRD PROJECT 5 with a Total Contract Price amounting to SIXTY-EIGHT THOUSAND THREE HUNDRED EIGHTY PESOS (PHP 68,380.00) and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
1	50	piece	Bag	PHP 480.00	PHP 24,000.00
2	100	piece	Ballpen	55.00	5,500.00
3	50	piece	Notebook	90.00	4,500.00
4	400	piece	Questionnaire forms for IREB	27.00	10,800.00
5	100	piece	Record Book	75.00	7,500.00
6	6	piece	Tarpaulins	500.00	5,400.00
7	50	piece	Printing of Certificate	4.00	200.00
8	2	piece	Specialty Paper for Certificate	280.00	560.00
9	2	piece	Flip Chart	4,500.00	9,000.00
10	2	piece	Straw	40.00	80.00
11	1	box	Thumbtacks	40.00	40.00
12	5	piece	Scissors	90.00	450.00
13	50	piece	Folder	7.00	350.00
			TOTAL		PHP 68,380.00

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

ARNEL N. DEL BARRIO
 Executive Director

Conforme: 
 (Bidder/Authorized Representative)

Date: JUL 27 2018

7518-207
 7-27-18
 501 284



NOTICE TO PROCEED

27 JUL 2018

MARY JANE O. SUGUITAN
EMJ GENERAL MERCHANDISE & PRINTING SERVICES
#12, Purok 6, San Sebastian, Ramon, Isabela

Dear Ms. Suguitan,

The attached Contract Agreement/Purchase Order having been approved, notice is hereby given to EMJ GENERAL MERCHANDISE & PRINTING SERVICES that work may commence to be completed within the arranged schedule for the **SUPPLY AND DELIVERY OF TRAINING MATERIALS FOR THE BASIC TRAINING FOR PCAARRD PROJECT 5** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,


ARNEL N. DEL BARRIO
Executive Director

Acknowledged:


MARY JANE O. SUGUITAN
EMJ GENERAL MERCHANDISE & PRINTING SERVICES
Date: JUL 27 2018



BAC RESOLUTION NO. 2018-307

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF TRAINING MATERIALS

WHEREAS, on 11 May 2018, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the project “Strengthening San Agustin Crossbred Carabao-based Enterprise Development (CBED) Model (PCARRD 5)” upon favorable recommendation of the Bids and Awards Committee (BAC).

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF TRAINING MATERIALS** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 DOST-PCARRD Fund;

WHEREAS, the **SUPPLY AND DELIVERY OF TRAINING MATERIALS** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF TRAINING MATERIALS (as per attached list)	P 74,000.00

WHEREAS, on 20 July 2018, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

WHEREAS, the following suppliers have submitted their respective quotations, viz:

1. EMJ General Merchandise & Printing Services
2. AB printing Services
3. Sleek's Gift Shop

WHEREAS, upon careful review and evaluation of the Technical Working Group (TWG) on the legal and technical requirements submitted by the prospective suppliers, the TWG determined that **EMJ GENERAL MERCHANDISE & PRINTING SERVICES** complied with the eligibility requirement as per attached document/s;

WHEREAS, the TWG determined that among the financial proposals submitted by the suppliers, **EMJ GENERAL MERCHANDISE & PRINTING SERVICES** has submitted the lowest calculated quotation for the **SUPPLY AND DELIVERY OF TRAINING MATERIALS** (as per attached list);

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **EMJ GENERAL MERCHANDISE & PRINTING SERVICES** as the lowest calculated and responsive quotation for the said supplies;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof;

NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **EMJ GENERAL MERCHANDISE & PRINTING SERVICES** for the **SUPPLY AND DELIVERY OF TRAINING MATERIALS** (as per attached list) in the amount of **Sixty Eight Thousand Three Hundred Eighty Pesos (P 68,380.00)**.

[Handwritten signatures and initials]

This resolution shall take effect immediately.

APPROVED this 27th day of July, 2018 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE


ANNABELLE S. SARABIA
Chairperson


ERIC PALACPAC
Vice Chairperson



JEFFREY JEROME M. BALAOING
Member


PEREGRINO G. DURAN
Member


LERNA C. OCAMPO
Member

Attested by:

NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:

ARNEL N. DEL BARRIO
Executive Director