

**PURCHASE ORDER
PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : vilnartatez.pcc@gmail.com

Supplier : **INFOWORKS, INC.**
 Address : Unit 106 G/F W. Long Bldg., Mac Arthur Highway, Angeles, Pampanga
 Email Address : mcalaguas@work.com.ph
 Telephone No. 045-598-0095 to 97/ 0921-5102879
 TIN _____

F.O. No. : **2019-01-0003**
 Date : January 3, 2019
 Mode of Procurement : **DIRECT CONTRACTING**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery : PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.
 Date of Delivery :
 Delivery Terms: 30 calendar days
 Payment Terms: 15 working days

| Stock No | Unit | Description | Quantity | Unit Cost | Amount |
|----------|------|--|----------|-----------|------------|
| 1 | pc | Toner - Black (Model AR-A53E) | 6 | ₱3,550.00 | ₱21,300.00 |
| 2 | pc | Toner - Black (Model AR-A5620N) *** Nothing Follows *** | 3 | 6,600.00 | 19,800.00 |

RECEIVED
PCC Procurement
MAY 16 2019

PHILIPPINE CARABAO CENTER
 BUDGET SECTION
RECEIVED
 BY: *[Signature]*

PHILIPPINE CARABAO CENTER
 OFFICE OF THE AUDITOR
RECEIVED
 MAY 08 2019
 3:42 PM

NOTE:
 Please notify Property Section regarding the schedule of delivery.
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)
 2018-11-1611 (part of early procurement)

P.R. No _____
 PhilIGEPS _____
 BAC Reso _____
 Fund _____
 Regular Agency - GAA - MLO

(Total Amount in Words) **Forty One Thousand One Hundred Pesos.** PHP 41,100.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:
 MA. PHILINA B. CALAGUAS
 Signature over Printed Name of Supplier
 Date: 5/10/2019
 Very Truly yours,
 ARNIE N. DELBARRIO
 Authorized Official

PHILIPPINE CARABAO CENTER
 Office of The Auditor
RECEIVED
JUN 10 2019
 BY: *[Signature]* 4:20 PM

Funds Available:
 CHERRY PERLA C. RIVERA
 Accountant
 ORS/BURS No. : 02-2119-05-0750
 Amount : ₱ 41,100.00

Form No: PCC-PRQF-02 Revision No: 02 Effectivity Date: January 1, 2019



Department of Agriculture
PHILIPPINE CANABO CENTER
Center for Support (CSP) (MOR) (MOR) (MOR) (MOR)

NOTICE OF AWARD

JAN 03 2019

MA. PHILINA B. CALAGUAS
 INFOWORX, INC.
 Unit 106 G/F W. Long Bldg. Mac Arthur Hi-Way
 Cor. Angeles-Magalang Road, Sto. Cristo, Angeles City
 Tel: 045-598-0095 to 97

Dear Ms. Calaguas,

Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY AND DELIVERY OF CONSUMABLES FOR SHARP PRINTER/COPIERS** with a Total Contract Price amounting to **FORTY-ONE THOUSAND ONE HUNDRED PESOS (P 41,100.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

| Item No. | QTY | Unit | Item Description | Unit Cost | Total Cost | End User |
|----------|-----|------|--|------------|--------------------|----------|
| 1 | 6 | pc | Toner Black (Model AR-153E) Code: AR-1688FT | P 3,550.00 | P 21,300.00 | MLO |
| 2 | 3 | PC | Toner Black (Model AR-5620N) Code: MX-235FT | 6,600.00 | 19,800.00 | MLO |
| | | | TOTAL | | P 41,100.00 | |

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

[Signature]
ARNEL M. DEL BARRIO
 Executive Director

Conforme: *[Signature]*
MA. PHILINA B. CALAGUAS
 (Bidder/Authorized Representative)
 Date: 5/16/2019



Department of Agriculture
PHILIPPINE CARABAO CENTER
Center for Carabao Research and Development

NOTICE TO PROCEED

JAN 03 2019

MA. PHILINA B. CALAGUAS
INFOWORX, INC.
Unit 106 G/F/W. Long Bldg. Mac Arthur Hi-Way
Cor. Angeles-Magalang Road, Sto. Cristo, Angeles City
Tel: 045-598-0095 to 97

Dear Ms. Calaguas,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to INFOWORX, INC. that work may commence to be completed within twenty (20) calendar days for the SUPPLY AND DELIVERY OF CONSUMABLES FOR SHARP PRINTER/COPIERS effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

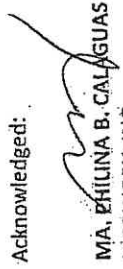
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,


ANNE N. DELA RIEGO
Executive Director

Acknowledged:


MA. PHILINA B. CALAGUAS
INFOWORX, INC.
Date: 5/11/2019



BAC RESOLUTION NO. 2018-632

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF COPIER CONSUMABLES (SHARP COPIER/PRINTER)

WHEREAS, on 31 August 2018, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Indicative Annual Procurement Plan (APP) FY-2019 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC).

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF COPIER CONSUMABLES (SHARP COPIER/PRINTER)** under the GAA Fund to be undertaken through Section 50 (Direct Contracting) of the Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the **SUPPLY AND DELIVERY OF COPIER CONSUMABLES (SHARP COPIER/PRINTER)** was identified to be procured thru Direct Contracting whereby the supplier is simply asked to submit price quotation together with the conditions of sale and the said procurement of goods were critical components from a specific supplier and has a condition to hold a contractor/supplier to guarantee its performance;

WHEREAS, PCC has existing copier (Sharp brand);

WHEREAS, considering all other factors of procurement and with due consideration with the needs of the operating unit in the performance of their commitments and targets, the adoption of the alternative methods of procurement is more advantageous to the government;

WHEREAS, the **SUPPLY AND DELIVERY OF COPIER CONSUMABLES (SHARP COPIER/PRINTER)** has the following Approved Budget for the Contract (ABC) as follows:

| Item No. | Item Description | ABC per Line Item/Lot (P) |
|----------|--|---------------------------|
| 1 | SUPPLY AND DELIVERY OF COPIER CONSUMABLES (SHARP COPIER/PRINTER) | P 41,100.00 |

WHEREAS, on 3 December 2018, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to INFOWORX, INC.;

WHEREAS, INFOWORX, INC. submitted their respective quotation/proposal;

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the supplier, **INFOWORX, INC.** has submitted the single calculated quotation for the **SUPPLY AND DELIVERY OF COPIER CONSUMABLES (SHARP COPIER/PRINTER)**;

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare **INFOWORX, INC.** as the single calculated and responsive quotation;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto as **Annex "A"**, and made integral parts hereof;

WHEREAS, after review of the findings, ~~the~~ BAC resolved to consider the recommendation of the TWG;

NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations


and approval of the contract to **INFOWORX, INC.** for the **SUPPLY AND DELIVERY OF COPIER CONSUMABLES (SHARP COPIER/PRINTER)** in the amount of **Forty One Thousand One Hundred Pesos (P 41,100.00)**.


This resolution shall take effect immediately.

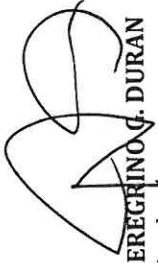
APPROVED this 6th day of December, 2018 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE


ANNABELLE S. SARABIA
Chairperson


ERIC P. PALACPAC
Vice Chairperson


JEFFREY JEROME M. BALAOING
Member


PEREGRINO G. DURAN
Member


LERMA C. OCAMPO
Member

Attested by:

NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:

ARNEL N. DEL BARRIO
Executive Director