

**PURCHASE ORDER**  
**PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: [vinartatez.pcc@gmail.com](mailto:vinartatez.pcc@gmail.com)

Supplier: **GENE CODES CORPORATION** P.O. No: **2019-01-0021**  
 Address: 525 Avis Drive, Suite #4, Ann Arbor MI 48108, US Date: January 3, 2019  
 Email Address: [gayle@geneccode.com](mailto:gayle@geneccode.com) Mode of Procurement  
 Telephone No. \_\_\_\_\_  
 TIN \_\_\_\_\_  
 63.6 Scientific, scholarly or Artistic work  
 Exclusive Technology and media Services A

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery \_\_\_\_\_  
 Date of Delivery \_\_\_\_\_  
 Delivery Terms: 30 days  
 Payment Terms: wire transfer

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Maintenance for Sequencher From 1/1/19 to 12/31/19 (Renewal of Software)  NOTE: PO indicated price is subject to change due to change in prevailing exchange rate Original Amount: \$350,00 USD  *** Nothing Follows ***  JAN 28 2019  PCC Accounting Unit JAN 24 2019 R E C E I V E D	1	₱18,529.00	₱18,529.00
NOTE: Please notify Property Section regarding the schedule of delivery. We accept delivery from Mon-Fri 8am to 5pm (Except holidays) 2019-12-1654(part of early procurement) n/a 2019-0012 Regular Agency - GAA - ABGS					
<b>RECEIVED</b> PCC Procurement JAN 30 2019					

(Total Amount in Words) Eighteen Thousand Five Hundred Twenty Nine Pesos. **PHP 18,529.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conformer: *Gayle Cortez*  
 Signature over Printed Name of Supplier  
 Date: 2/1/2019  
 Very Truly yours,  
*ARNEZ N. DEL BARRIO*  
 Authorized Official

Funds Available: **CHERRY PEARL RIVERA**  
 Accountant  
 ORS/BURS No. : 01-2019-01-0140  
 Amount : ₱ 18,529.00

Form No: PCC-PRQF-02 Revision No: 02 Effectivity Date: January 1, 2019

PHILIPPINE CARABAO CENTER  
 Office of The AUDITOR  
**RECEIVED**  
**FEB 08 2019**  
 BY: *Arnez N. Del Barrio*  
 Note: *Arnez N. Del Barrio*



**NOTICE OF AWARD**

**JAN 03 2019**

**MS. GAYLE COTTAGE**  
 Gene Codes Corporation  
 525 Avis Drive, Suite #4,  
 Ann Arbor MI 48108, US  
 gayle@geneccodes.com

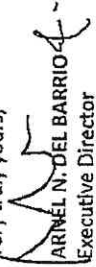
Dear Ms. Cottage,


Please be informed that based on the result of our evaluation of your offer to undertake the **MAINTENANCE FOR SEQUENCHER FROM 1/1/19 TO 12/31/19** with a Total Contract Price amounting to **Three Hundred Fifty Dollars (350.00 USD)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	Maintenance for sequencer from 1/1/19 to 12/31/19 (Renewal of Software)	350.00 USD	350.00 USD	ABGS
			<b>TOTAL</b>		<b>350.00 USD</b>	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
 Executive Director

Conforme:   
 (Bidder/Authorized Representative)  
 Date: 2/1/2019



NOTICE TO PROCEED

JAN 03 2019

MS. GAYLE COTTAGE  
Gene Codes Corporation  
525 Avis Drive, Suite #4,  
Ann Arbor MI 48108, US  
gayle@geneccodes.com

Dear Ms. Cottage,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to GENE CODES CORPORATION that work may commence to be completed within the arranged schedule for the MAINTENANCE FOR SEQUENCHER FROM 1/1/19 TO 12/31/19 effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

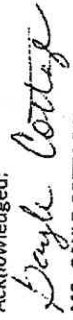
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
ARNEL N. DEL BARRIO  
Executive Director

Acknowledged:

  
MS. GAYLE COTTAGE  
Gene Codes Corporation  
Date: 2/1/2019



**RECOMMENDING AWARD OF CONTRACT FOR THE MAINTENANCE FOR SEQUENCHER SOFTWARE  
(JANUARY 2019-DECEMBER 2019)**

**WHEREAS**, on 31 August 2018, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Indicative Annual Procurement Plan (APP) FY-2019 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, included in the APP is the procurement of **MAINTENANCE FOR SEQUENCHER SOFTWARE (JANUARY 2019-DECEMBER 2019)** to be undertaken through Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS**, the **MAINTENANCE FOR SEQUENCHER SOFTWARE (JANUARY 2019-DECEMBER 2019)** was identified to be procured thru Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services where Goods, Infrastructure projects and Consulting Services can be contracted to a particular supplier, contractor or consultant and as determined by the HOPE, if the requirement is for:

(d) Scientific, technical, economic, business, trade or legal journal, magazine, paper, subscription, or other exclusive statistical publications and references

**WHEREAS**, considering all other factors of procurement and with due consideration with the needs of the operating unit in the performance of their commitments and targets, the adoption of the alternative methods of procurement is more advantageous to the government;

**WHEREAS**, the item requested was identified to be procured thru Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services based on the document/justification submitted by the end-user that:

- a) Sequencher software is being used by the Genomics and Bioinformatics Section in DNA sequencing analysis; and
- b) Gene Codes Corporation is the only company authorized to renew and provide the Sequencher software license.

**WHEREAS**, the **MAINTENANCE FOR SEQUENCHER SOFTWARE (JANUARY 2019-DECEMBER 2019)** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	MAINTENANCE FOR SEQUENCHER SOFTWARE (JANUARY 2019-DECEMBER 2019)	P 20,000.00

**WHEREAS**, on <sup>Ab</sup> 12 December 2018, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to GENE CODES CORPORATION;

**WHEREAS**, GENE CODES CORPORATION submitted their respective quotation/proposal;

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the supplier, **GENE CODES CORPORATION** has submitted the single calculated quotation for the MAINTENANCE FOR SEQUENCHER SOFTWARE (JANUARY 2019-DECEMBER 2019);

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare **GENE CODES CORPORATION** as the single calculated and responsive quotation;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto as **Annex "A"**, and made integral parts hereof;

WHEREAS, after review of the findings, the BAC resolved to consider the recommendation of the TWG;

**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **GENE CODES CORPORATION** for the **MAINTENANCE FOR SEQUENCHER SOFTWARE (JANUARY 2019-DECEMBER 2019)** in the amount of **Eighteen Thousand Five Hundred Twenty Nine Pesos (P 18,529.00)**.

This resolution shall take effect immediately.

**APPROVED** this 13th day of December, 2018 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

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**BIDS AND AWARDS COMMITTEE**

  
**ANNABELLE S. SARABIA**  
Chairperson

  
**ERIC P. PALACPAC**  
Vice Chairperson

  
**JEFFREY JEROME M. BALAOING**  
Member

  
**PEREGRINO C. DURAN**  
Member

  
**LERMA C. OCAMPO**  
Member

Attested by:

  
**NOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:

  
**ARNULFO N. DEL BARRIO**  
Executive Director