

**PURCHASE ORDER
PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: vijnaratez.pcc@gmail.com

Supplier **BRAINFREEZE MULTIMEDIA SERVICES**
 Address Maestrang Kikay, Talavera, Nueva Ecija
 Email Address brainfreezemultimedia@gmail.com
 Telephone No. 09176171336
 TIN 439-404-192-000

P.O. No **2019-01-0039**
 Date January 24, 2019
 Mode of Procurement
 Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

Date of Delivery

Delivery Terms: 60 days

Payment Terms: 15 working days

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Photo and video services for the 25 Farmer Success Stories AVP of PCC Please see NOA for full Details *** Nothing Follows*** NOTE: Please notify Property Section regarding the schedule of delivery. We accept delivery from Mon-Fri 8am to 5pm (Except holidays) P.R. No 2018-01-0064 PhilGEPS 5965613 BAC Reso 2019-0033 Fund Regular Agency - GAA - KMD	1	₱148,000.00	₱148,000.00

(Total Amount in Words) One Hundred Forty Eight Thousand Pesos.

PHP 148,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

[Signature]
 DIANA SANDAYA

Signature over Printed Name of Supplier

APR 22 2019

Date

Very Truly yours,

[Signature]
 ARNEL N. DELBARRIO

Authorized Official:

[Signature]
 Note: *[Handwritten]*

PHILIPPINE CARABAO CENTER
 OFFICE OF THE AUDITOR
RECEIVED
 MAY 21 2019

Funds Available:

[Signature]
 CHERRY PEARL RIVERA
 Accountant III

ORS/BURS No. : 12-2019-04-0184
 Amount : ₱ 148,000.00

Form No: PCC-PRQF-02

Revision No: 02

Effectivity Date: January 1, 2019



Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED BY 1000111001-1001 | ORHSAS 1001

JAN 24 2019

NOTICE OF AWARD

MS. DIANA S. ANDAYA
 Brainfreeze Multimedia Services
 Maestrang Kikay, Talavera, Nueva Ecija
 Tel: 0917-617-1336

Dear *Ms. Andaya*;

Please be informed that based on the result of our evaluation of your offer to undertake **PHOTO AND VIDEO SERVICES FOR THE 25 FARMER SUCCESS STORIES AVP** with a Total Contract Price amounting to **One Hundred Forty-Eight Thousand Hundred Pesos (P 148,000.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	Final Output: Production of 10 minutes AVP Other Outputs: Submission of raw copies of photos and videos Submission of draft of edited photos and videos Submission of Final edited photos and videos for approval of Information Officer Inclusive of: 16 shooting days Area of Coverage: selected areas in Luzon, Visayas and Mindanao Use of Production equipment Editing, musical scoring, color grading Production crew (2 pax) Airfare of crew TOTAL	P 148,000.00	P 148,000.00	KMD
					P 148,000.00	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.
 Very truly yours,

ARNEL N. DEL BARRIO
 Executive Director

Conforme: *Diana S. Andaya*
 DIANA S. ANDAYA
 (Bidder/Authorized Representative)
 Date: _____



JAN 24 2019

NOTICE TO PROCEED

MS. DIANA G. ANDAYA
Brainfreeze Multimedia Services
Maestrang Kikay, Talavera, Nueva Ecija
Tel: 0917-617-1336

Dear Ms. Andaya;

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to BRAINFREEZE MULTIMEDIA SERVICES that work may commence to be completed within sixty (60) calendar days for the **PHOTO AND VIDEO SERVICES FOR THE 25 FARMER SUCCESS STORIES AVP** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,


ARNEL N. DELBARRIO
Executive Director

Acknowledged:


DIANA G. ANDAYA
Brainfreeze Multimedia Services
Date: _____

RECOMMENDING AWARD OF CONTRACT FOR THE PHOTO AND VIDEO SERVICES FOR THE 25 FARMER SUCCESS STORIES AVP OF PCC

WHEREAS, on 31 August 2018, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Indicative Annual Procurement Plan (APP) FY-2019 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the APP is the **PHOTO AND VIDEO SERVICES FOR THE 25 FARMER SUCCESS STORIES AVP OF PCC** to be undertaken through Small Value Procurement (Section 53.9) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the **PHOTO AND VIDEO SERVICES FOR THE 25 FARMER SUCCESS STORIES AVP OF PCC** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	PHOTO AND VIDEO SERVICES FOR THE 25 FARMER SUCCESS STORIES AVP OF PCC	P 200,000.00

WHEREAS, on 19 January 2019, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

WHEREAS, only **BRAINFREEZE MULTIMEDIA SERVICES** has submitted their respective quotation/proposal before the deadline of submission;

WHEREAS, various suppliers were also requested to submit their respective quotations (see attached);

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier, **BRAINFREEZE MULTIMEDIA SERVICES** has submitted the single calculated quotation for the project;

WHEREAS, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **BRAINFREEZE MULTIMEDIA SERVICES** as the single calculated and responsive quotation;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made an integral part hereof;

NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations



and approval of the contract to **BRAINFREEZE MULTIMEDIA SERVICES** for the **PHOTO AND VIDEO SERVICES FOR THE 25 FARMER SUCCESS STORIES AVP OF PCC** in the amount of **One Hundred Forty Eight Thousand Pesos (P 148,000.00)**.

This resolution shall take effect immediately.

APPROVED this 24th day of January, 2019 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE


ANNABELLE S. SARABIA
Chairperson


ERIC P. PALACPAC
Vice Chairperson


JEFFREY JEROME M. BALAOING
Member


PEREGRINO G. DURAN
Member


LERMA C. OCAMPO
Member

Attested by:

NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:

ARNEL N. DELA BARRIO
Executive Director