

**PURCHASE ORDER
PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: jonalynbebit.pcc@gmail.com

Supplier
Address
Email Address
Telephone No.
TIN

E. CABANES OFFICE EQUIPMENT AND SUPPLIES TRADING
Brgy. Bical, Science City of Muñoz, Nueva Ecija
cabanes.eva1015@gmail.com

P.O. No
Date
Mode of Procurement

2019-02-0107
February 27 2019
Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

Date of Delivery Delivery Terms: 30 days

Payment Terms: 15 days upon full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	ream	MULTI-PURPOSE PAPER, size: 8 1/2" x 11" (Letter), Substance : 24/80gsm, Color: Ultra White, 500 Sheets/ream	10	₱247.75	₱2,477.50
2	piece	ENVELOPE, DOCUMENTARY, for 8 1/2" x 11" (letter) size document *** Nothing Follows ***	100	1.50	₱150.00

**RECEIVED
PCC Procurement
MAR 15 2019**

MAR 01 2019

PHILIPPINE CARABAO CENTER
ACQUISITION SECTION

MAR 12 2019

RECEIVED

NOTE:
Please notify Property Section regarding the schedule of delivery.
We accept delivery from Mon-Fri 8am to 5pm (Except holidays)

P. R. No
PhilGEPS
BAC Reso
Fund

2018-11-634-LBC
5905879
2019-94
Regular Agency - Project (LBC Project)

(Total Amount in Words) **TWO THOUSAND SIX HUNDRED TWENTY-SEVEN PESOS & 50/100** **PHP 2,627.50**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

EVA CO CABANES
Signature over Printed Name of Supplier
03/19/19
Date

Very Truly yours,

MARNELO DEL BARRIO
Authorized Official

PHILIPPINE CARABAO CENTER
Office of the Auditor
RECEIVED
MAR 22 2019
2:57 PM

Funds Available:

CHERRY PEARL C. RIVERA
Accountant

ORS/BURS No.
Amount

: 02-2019-07-047
: ₱ 2,627.50

Form No: PCC-PROJ-02

Revision No: 02

Effectivity Date: January 1, 2019



Department of Agriculture
PHILIPPINE CARABAO CENTER
 CERTIFICATE NO. 5861 JO 1403 1-1-05AD 16031

NOTICE OF AWARD

FEB 26 2019

EVA G. CABANES
 E. CABANES OFFICE EQUIPMENT AND SUPPLIES TRADING
 Purok Centro, Brgy. Bical
 Science City of Muñoz, Nueva Ecija

Dear Ms. Cabanes,


Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR LBC PROJECT** with a Total Contract Price amounting to **TWO THOUSAND SIX HUNDRED TWENTY-SEVEN PESOS & 50/100 (PHP 2,627.50)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
1	10	ream	MULTI-PURPOSE PAPER, size: 8 1/2" x 11" (Letter), Substance : 24/80gsm, Color: Ultra White, 500 Sheets/ream	PHP 247.75	PHP 2,477.50
8	100	piece	ENVELOPE, DOCUMENTARY, for 8 1/2" x 11" (letter) size document	1.50	150.00
			TOTAL		PHP 2,627.50

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,


ARNEL N. DEL BARRIO
 Executive Director

Conforme: 
 (Bidder/Authorized Representative)
 Date: 03/19/19

016-911
 3-26-18
 03/19/19



Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED ISO 9001:2015 (100%110HSK& 100%1)

NOTICE TO PROCEED

FEB 27 2019

EVA G. CABANES
E. CABANES OFFICE EQUIPMENT AND SUPPLIES TRADING
Purok Centro, Brgy. Bical
Science City of Muñoz, Nueva Ecija

Dear Ms. Cabanes,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **E. CABANES OFFICE EQUIPMENT AND SUPPLIES TRADING** that work may commence to be completed within the arranged schedule for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR LBC PROJECT** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,


ARNEL N. DEL BARRIO
Executive Director

Acknowledged:


EVA G. CABANES
E. CABANES OFFICE EQUIPMENT AND SUPPLIES TRADING
Date: 03/19/19



RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES

WHEREAS, on 16 November 2018, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the project “Strengthening and Maximizing the Research Capability of the LBC as Lead Coordinator of the Livestock Biotechnology RDE Agenda” upon favorable recommendation of the Bids and Awards Committee (BAC).

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES** to be undertaken through Section 52.1 (b) (Shopping) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the DA Biotechnology Program Implementation Unit and DA-BAR Fund;

WHEREAS, the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (as per attached list)	P 83,800.00

WHEREAS, on 12 ^{SOV} December 2018, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

WHEREAS, the following suppliers have submitted their respective quotations, viz:

1. Pandayan Bookshop, Inc.
2. Lunarchem Trading
3. Tallara’s School and Office Supplies
4. E. Cabanes Office Equipment and Supplies Trading

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the various suppliers, the following list of suppliers has submitted the lowest calculated quotation as follows:

1. E. Cabanes Office Equipment and Supplies Trading – item nos. 1 and 8 (as per attached list)
2. Lunarchem Trading – item nos. 2-7 (as per attached list)

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare the following list of suppliers as the lowest calculated and responsive quotation as follows:

1. E. Cabanes Office Equipment and Supplies Trading – item nos. 1 and 8 (as per attached list)
2. Lunarchem Trading – item nos. 2-7 (as per attached list)

WHEREAS, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof.

NOW, THEREFORE, WE the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval the awards of the contract to the following suppliers:

[Handwritten signatures and initials]

a) **E. CABANES OFFICE EQUIPMENT AND SUPPLIES TRADING** be awarded the contract for **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (item nos. 1 and 8)** in the amount of **Two Thousand Six Hundred Twenty Seven Pesos & 50/100 (P 2,627.50)**; and

CHPM

b) **LUNAR TRADING** be awarded the contract for **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (item nos. 2 -7)** in the amount of **Thirty Three Thousand Six Hundred Pesos (P 33,600.00)**.

This resolution shall take effect immediately.

APPROVED this 26th day of February, 2019 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE




ANNABELLE S. SARABIA
Chairperson



ERIC P. PALACPAC
Vice Chairperson



JEFFREY JEROME M. BALAOING
Member



PEREGRINO G. DURAN
Member



LERMA C. OCAMPO
Member

Attested by:



NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:



ANNEL N. DEL BARRIO
Executive Director