# PURCHASE ORDER

## PHILIPPINE CARABAO CENTER

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : vjlnartatez.pcc@gmail.com

| | | | |
|---|---|---|---|
| Supplier | TALLARA'S SCHOOL AND OFFICE SUPPLY | P.O. No | 2019-03-0142 |
| Address | San Jose City, Nueva Ecija | Date | March 8, 2019 |
| Email Address | | Mode of Procurement | Shopping |
| Telephone No. | 0922-840-9993 | | |
| TIN | | | |

PHILIPPINE CARABAO CENTER
Office of the AUDITOR
RECEIVED
JUN 25 2019
By: 3:10 PM

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

| | | | |
|---|---|---|---|
| Place of Delivery | PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E. | Delivery Terms: | 30 days |
| Date of Delivery | | Payment Terms: | 15 days upon full delivery |

| Stock No. | Unit | Description | Quantity | Unit Cost | Amount |
|---|---|---|---|---|---|
| 1 | pc | Whiteboard, 18x24", with Stand, with wheel ,Magnetic, Double-sided with 3x5ft aluminum frame | 1 | ₱7,800.00 | ₱7,800.00 |
| 2 | pc | Whiteboard, Wall Mount, magnetic, 12 x 18" | 15 | 250.00 | ₱3,750.00 |
| 3 | case | Round head pins, 1.5 inches, 40's | 50 | 28.00 | ₱1,400.00 |
| 4 | ream | MULTI-PURPOSE PAPER, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm,Color: Ultra White, 500 Sheets/ream | 830 | 200.00 | ₱166,000.00 |
| | | ***Nothing follows*** | | | |

PHILIPPINE CARABAO CENTER
ACCOUNTING SECTION
JUN 03 2019
RECEIVED

RECEIVED
PCC Procurement
JUN 11 2019
ja

| | |
|---|---|
| NOTE: | Please notify Property Section regarding the schedule of delivery. We accept delivery from Mon-Fri 8am to 5pm (Except holidays) |
| P.R. No | 2019-02-0215 |
| PhilGEPS | 6013304 |
| BAC Reso | 2019-127 |
| Fund | Regular Agency - GAA - Various |

(Total Amount in Words) **One Hundred Seventy Eight Thousand Nine Hundred Fifty Pesos.** **PHP 178,950.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Signature over Printed Name of Supplier

JUN 18 2019

Date

Very Truly yours,

ARNEL N. DEL BARRIO
Authorized Official

RECEIVED
PCC Procurement
MAY 29 2019
ja JUN 11 2019

Funds Available:

CHERRY PEARL C. RIVERA
Accountant

ORS/BURS No. : 02-2019-05-0930
Amount : ₱178,950.00

Form No: PCC-PRQF-02 | Revision No: 02 | Effectivity Date: January 1, 2019

## NOTICE OF AWARD

MAR 08 2019

**MS. DEBORAH TALLARA**
TALLARA'S SCHOOL AND OFFICE SUPPLY
San Jose City
Tel: 0922-840-9993

**Dear Ms. Tallara,**

Please be informed that based on the result of our evaluation of your offer to undertake the **Supply and delivery of Various Office Supplies** with a Total Contract Price amounting to **ONE HUNDRED SEVENTY-EIGHT THOUSAND NINE HUNDRED FIFTY PESOS (P 178,950.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

| Item No. | QTY | Unit | Item Description | Unit Cost | Total Cost | End user |
|---|---|---|---|---|---|---|
| 8 | 1 | Pc | Whiteboard, 18x24", with Stand, with wheel ,Magnetic, Double-sided with 3x5ft aluminum frame | 7,800.00 | 7,800.00 | HRMS |
| 9 | 15 | Pc | Whiteboard, Wall Mount, magnetic, 12 x 18" | 250.00 | 3,750.00 | ABGS |
| 10 | 50 | Case | Round head pins, 1.5 inches, 40's | 28.00 | 1,400.00 | ABGS |
| 15 | 830 | Ream | MULTI-PURPOSE PAPER, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm,Color: Ultra White, 500 Sheets/ream | 200.00 | 166,000.00 | MLO-80; CEDS-20;NIZ-25; SOCIO-20; GP-10;CRYO-15;ABGS-60; RPS-6; PSNS-9; BES-20; RDD -10; KMD-20; JCTS-4; COA-40; CASH-36;BUDGET-10;ACC-40; PROP-120; PROC-60; MSAO-10; OED-75; GSU-40; |

| | | | | | | |
|---|---|---|---|---|---|---|
| | | | | | | OPERS-20; PIMD-40; REC-10; HRMS-30 |
| | | | **TOTAL** | | **P 178,950.00** | |

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

**ARNEL N. DEL BARRIO**
Executive Director

Conforme:

(Bidder/Authorized Representative)

Date: JUN 18 2019

Department of Agriculture
**PHILIPPINE CARABAO CENTER**
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

# NOTICE TO PROCEED

MAR 0 8 2019

**MS. DEBORAH TALLARA**
TALLARA'S SCHOOL AND OFFICE SUPPLY
San Jose City
Tel: 0922-840-9993

**Dear Ms. Tallara,**

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **TALLARA'S SCHOOL AND OFFICE SUPPLY** that work may commence to be completed within thirty (30) calendar days for the **Supply and delivery of Various Office Supplies** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

**ARNEL N. DEL BARRIO**
Executive Director

Acknowledged:

**DEBORAH TALLARA**
TALLARA'S SCHOOL AND OFFICE SUPPLY
Date: JUN 1 8 2019

PHILIPPINE CARABAO CENTER
ISO 9001:2008 | ISO 14001 | OHSAS 18001

**BAC RESOLUTION NO. 2019-127**

## RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES

**WHEREAS,** on 31 August 2018, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Indicative Annual Procurement Plan (APP) FY-2019 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS,** included in the APP is the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES** to be undertaken through Section 52.1 (b) (Shopping) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS,** the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES** has the following Approved Budget for the Contract (ABC) as follows:

| Item No. | Item Description | ABC per Line Item/Lot (P) |
|---|---|---|
| 1 | SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (as per attached list) | P 382,600.00 |

**WHEREAS,** on 12 February 2019, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS,** the following suppliers have submitted their respective quotations, viz:

1. Ang Tiaga Trading
2. Ban Bee Commercial Co., Inc.
3. Mostaco Marketing
4. Tallara's School and Office Supply.

**WHEREAS,** the Technical Working Group (TWG) determined that based on the financial proposal submitted by the various suppliers, the following list of suppliers has submitted the lowest calculated quotation as follows:

1. Ang Tiaga Trading – item nos. 1,2,3,4,11,12,13,14 and 16 (as per attached list)
2. Ban Bee Commercial Co., Inc. – item nos. 5 and 6 (as per attached list)
3. Mostaco Marketing– item nos. 7,17,18 and 19 (as per attached list)
4. Tallara's School and Office Supply – item nos. 8,9,10 and 15 (as per attached list)

**WHEREAS,** upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare the following list of suppliers as the lowest calculated and responsive quotation as follows:

1. Ang Tiaga Trading – item nos. 1,2,3,4,11,12,13,14 and 16 (as per attached list)
2. Ban Bee Commercial Co., Inc. – item nos. 5 and 6 (as per attached list)
3. Mostaco Marketing– item nos. 7,17,18 and 19 (as per attached list)
4. Tallara's School and Office Supply – item nos. 8,9,10 and 15 (as per attached list)

DUPLICATE COPY
original copy attached w/ PO # 2019-03-0141

**WHEREAS,** the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof.



NATIONAL HEADQUARTERS AND GENE POOL Science City of Muñoz, Nueva Ecija, Philippines 3120 • Fax: + 63 44 456-0730 • Tel. No: + 63 44 456-0731 to 32 • URL: http://www.pcc.gov.ph • E-mail: pcc-oed@mozcom.com
MANILA LIAISON OFFICE 5th Floor DCIEC Building, NIA Complex, EDSA, Quezon City, Philippines • Fax: + 63 02 926-7077 • Tel. No: + 63 02 926-7707 • + 63 02 921-3863 • E-mail: pcc-mlo@mozcom.com

**NOW, THEREFORE, WE** the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval the awards of the contract to the following suppliers:

a) **ANG TIAGA TRADING** be awarded the contract for SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (item nos. 1,2,3,4,11,12,13,14 and 16) in the amount of **One Hundred Six Thousand Six Hundred Fifty Five Pesos & 50/100 (P 106,655.50);**

b) **BAN BEE COMMERCIAL CO., INC.** be awarded the contract for SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (item nos. 5 and 6) in the amount of **Six Thousand four Hundred Pesos (P 6,400.00);**

c) **MOSTACO MARKETING** be awarded the contract for SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (item nos. 7,17,18 and 19) in the amount of **Nineteen Thousand Six Hundred Pesos (P 19,600.00); and**

d) **TALLARA'S SCHOOL AND OFFICE SUPPLY** be awarded the contract for SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (item nos. 8,9,10 and 15) in the amount of **One Hundred Seventy Eight Thousand Nine Hundred Fifty Pesos (P 178,950.00).**

This resolution shall take effect immediately.

**APPROVED** this 8th day of March, 2019 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

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**BIDS AND AWARDS COMMITTEE**

**ANNABELLE S. SARABIA**
Chairperson

**ERIC P. PALACPAC**
Vice Chairperson

**PEREGRINO G. DURAN**
Member

**JEFFREY JEROME M. BALAOING**
Member

**LERMA C. OCAMPO**
Member

Attested by:

**NOEMI V. BALAIS**
Head, BAC Secretariat

Approved by:

**ARNEL N. DEL BARRIO**
Executive Director

DUPLICATE COPY