

PURCHASE ORDER

PHILIPPINE CARABAO CENTER

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : jncm.pcc@gmail.com

Supplier **ROYCE MOTOR CENTER, INC.** P.O. No **2019-06-0278**
Address Maharlika Hi-Way, Cabanatuan City Date June 20, 2019
Email Address Mode of Procurement
Telephone No. 464-8223-464 to 7023/ 940-0658 / 463-6304 DIRECT CONTRACTING
TIN 000-252-655-00000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery Date of Delivery		PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.		Delivery Terms: 30 Days Payment Terms: 15 Days Upon Full Delivery	
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	Scope of works: parts, supply and labor 360,000km Service Check-up Change engine oil and filter replacement transmission and differential GE inspect front wheel bearing LH/RH, leaks, cracks, chafing, abrasion, drive belts, cooling system, fuel, windshield, washer tank fluid level, brake, clutch, power steering fluid, tires, foot brake, parking brake, tighten propeller, shift, body, frotn and rear suspension bushing, door glass lock and control mech., electrical system and operation lubricate locks, hinges and hood latch *** Nothing Follows *** PCC Accounting Unit JUL 18 2019 RECEIVED NOTE: Please notify Property Section regarding the schedule of delivery. We accept delivery from Mon-Fri 8am to 5pm (Except holidays) 2019-04-0505-GAA N/A 2019-258 Regular Agency - GAA - GSS	1	₱20,135.00	₱20,135.00
(Total Amount in Words)			TWENTY THOUSAND ONE HUNDRED THIRTY-FIVE PESOS ONLY		PHP 20,135.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Very Truly yours,

Les Mida
Signature over Printed Name of Supplier
Date 07/20/19

ARNEL N. DEL-BARRIO
Authorized Official

Funds Available:

CHERRY PEARL C. RIVERA
Accountant (II)

ORS/BURS No.
Amount

: 02-2019-07-1421
: ₱ 20,135.00

Form No: PCC-PRQF-02

Revision No: 02

Effectivity Date: January 1, 2019



NOTICE OF AWARD

MS. LEONIDA M. ACENON
ROYCE MOTOR CENTER, INC.
Km. 112 Maharlika Highway, Cabanatuan City, Nueva Ecija
464-8223464 to 7023 / 940-0658 / 463-6304

Dear Ms. Acenon,

Please be informed that based on the result of our evaluation of your offer to undertake the **Preventive Maintenance Service (SHW-548)** with a Total Contract Price amounting to **Twenty Thousand One Hundred Thirty Five Pesos (P 20,135.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	Scope of works: parts, supply and labor 360,000km Service Check-up change engine oil and filter replace fuel filter 1 & 2; air filter replacement transmission and differential GE inspect front wheel bearing LH/RH, leaks, cracks, chafing, abrasion, drive belts, cooling system, fuel, windshield washer tank fluid level, brake, clutch, power steering fluid, tires, foot brake, parking brake, tighten propeller, shift, body, front and rear suspension bushing, door glass lock and control mech., electrical system and operation lubricate locks, hinges and hood latch	P 20,135.00	P 20,135.00	GSU
GRAND TOTAL					P 20,135.00	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,


ARNEL N. DEL BARRIO
Executive Director

Conforme:



(Bidder/Authorized Representative)

Date: 7-23-19



Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED ISO 9001:2015 / ISO 14001 / OHSAS 18001

NOTICE TO PROCEED

MS. LEONIDA M. ACENON
ROYCE MOTOR CENTER, INC.
Km. 112 Maharlika Highway, Cabanatuan City, Nueva Ecija
464-8223464 to 7023 / 940-0658 / 463-6304

Dear Ms. Acenon,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **ROYCE MOTOR CENTER, INC.** that work may commence to be completed within Seven (7) calendar days for the **Preventive Maintenance Service (SHW-548)** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,


ARNEL N. DEL BARRIO
Executive Director

Acknowledged:


LEONIDA M. ACENON
ROYCE MOTOR CENTER, INC.
Date: 7-23-19



BAC RESOLUTION NO. 2019-258

RECOMMENDING AWARD OF CONTRACT FOR THE PREVENTIVE MAINTENANCE SERVICE (NISSAN ESTATE VAN SHW-548)

WHEREAS, on 16 April 2019, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2019 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the APP is the PREVENTIVE MAINTENANCE SERVICE (NISSAN ESTATE VAN SHW-548) to be undertaken through Section 50 (Direct Contracting) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the PREVENTIVE MAINTENANCE SERVICE (NISSAN ESTATE VAN SHW-548) was identified to be procured thru Direct Contracting whereby the supplier is simply asked to submit price quotation together with the conditions of sale and the said procurement of goods were critical components from a specific supplier and has a condition to hold a contractor/supplier to guarantee its performance;

WHEREAS, considering all other factors of procurement and with due consideration with the needs of the operating unit in the performance of their commitments and targets, the adoption of the alternative methods of procurement is more advantageous to the government;

WHEREAS, the item requested was identified to be procured thru Direct Contracting based on the document/justification submitted by the end-user that:

- a) The vehicle already reached the 360,000km PMS and due for service; and
- b) Royce Motor Center Inc. is the authorized Nissan brand dealer/service center in Nueva Ecija with specialization in servicing Nissan brand vehicles;

WHEREAS, the PREVENTIVE MAINTENANCE SERVICE (NISSAN ESTATE VAN SHW-548) has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	PREVENTIVE MAINTENANCE SERVICE (NISSAN ESTATE VAN SHW-548) (as per attached scope of works)	P 20,135.00

WHEREAS, on 20 June 2019, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to ROYCE MOTOR CENTER, INC.;

WHEREAS, ROYCE MOTOR CENTER, INC. submitted their respective quotation/proposal;

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the supplier, ROYCE MOTOR CENTER, INC. has submitted the single calculated quotation for the PREVENTIVE MAINTENANCE SERVICE (NISSAN ESTATE VAN SHW-548) (as per attached scope of works);

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare ROYCE MOTOR CENTER, INC. as the single calculated and responsive quotation;

   1

WHEREAS, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made integral parts hereof;

WHEREAS, after review of the findings, the BAC resolved to consider the recommendation of the TWG;

NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **ROYCE MOTOR CENTER, INC.** for the PREVENTIVE MAINTENANCE SERVICE (NISSAN ESTATE VAN SHW-548) [as per attached scope of works] in the amount of **Twenty Thousand One Hundred Thirty Five Pesos (P 20,135.00)**.

This resolution shall take effect immediately.

APPROVED this 20th day of June, 2019 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE


ERIC P. PALACPAC
Vice Chairperson


ANNABELLE S. SARABIA
Chairperson


PEREGRINO G. DURAN
Member


JEFFREY JEROME M. BALAOING
Member


LERMAC. O CAMPO
Member

Attested by: 
NOEL M. BALAIS
Head, BAC Secretariat

Approved by: 
ARNEL M. DEL BARRIO
Executive Director