

**PURCHASE ORDER**

**PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: jonalynbit.pcc@gmail.com

P.O. No **2019-08-0397**

Date August 23, 2019

Mode of Procurement

Small Value Procurement

Supplier **PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE**

Address PCC Headquarters & Genepool, CLSU Compound, SCM

Email Address

Telephone No. 232-880-214000

TIN

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

Delivery Terms: August 23, 2019

Date of Delivery

Payment Terms: 15 days upon full delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Meals & Snacks for Consultation Meeting with ACDCI Cooperative Inclusive date: August 23, 2019 (Please see attached Menu Plan)  *** Nothing Follows ***	1	₱10,000.00	₱10,000.00

PHILIPPINE CARABAO CENTER  
OFFICE OF THE AUDITOR  
RECEIVED  
OCT 08 2019

PCC Accounting Unit  
SEP 16 2019  
RECEIVED

RECEIVED  
PCC PROCUREMENT  
SEP 23 2019

PHILIPPINE CARABAO CENTER  
BUDGET STATION  
RECEIVED

SEP 11 2019

**NOTE:**

Please notify Property Section regarding the schedule of delivery:

We accept delivery from Mon-Fri 8am to 5pm (Except holidays)

2019-08-098-GAA

P.R. No

PhilGEPS

BAC Reso

Fund

Regular Agency - GAA (Operations)

(Total Amount in Words) **TEN THOUSAND PESOS ONLY** **PHP 10,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

*Michelle Tina A. Ventura*

Signature over Printed Name of Supplier

**AUG 23 2019**

Date **received 10/1**

Very Truly yours,

*Arnell N. Del Barrío*  
**ARNEL N. DEL BARRIO**  
Authorized Official

Funds Available:

**CHERRY PEARL C. RIVERA**  
Accountant *br*

ORS/BURS No.

Amount

**12-2019-09-1926**

PHP 10,000.00

Form No: PCC-PRQF-02

Revision No: 02

Effectivity Date: January 1, 2019



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED: ISO 9001 | ISO 14001 | CHSAS 18001

**NOTICE OF AWARD**

**AUG 23 2019**

**MICHELLE DINA A. VENTURINA**  
 PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE  
 PCC Headquarters & Genepool, CLSU Compound,  
 Science City of Muñoz, Nueva Ecija

Dear Ms. Venturina,

Please be informed that based on the result of our evaluation of your offer to undertake the **MEALS AND SNACKS FOR CONSULTATION MEETING WITH ACDI COOPERATIVE** with a Total Contract Price amounting to **TEN THOUSAND PESOS ONLY (PHP 10,000.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
1	1	lot	Meals & Snacks for Consultation Meeting with ACDI Cooperative Inclusive date: August 23, 2019 <i>(Please see attached Menu Plan)</i>	PHP 10,000.00	PHP 10,000.00
			<b>TOTAL</b>		<b>PHP 10,000.00</b>

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

**ARNEL N. DEL BARRIO**  
 Executive Director

Conforme:   
**Michelle Dina A. Venturina**  
 (Bidder/Authorized Representative)  
 Date:     AUG 23 2019    

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Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED: ISO 9001 | ISO 14001 | OHSAS 18001

**NOTICE TO PROCEED**

**AUG 23 2019**

**MICHELLE DINA A. VENTURINA**  
PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE  
PCC Headquarters & Genepool, CLSU Compound,  
Science City of Muñoz, Nueva Ecija

Dear Ms. Venturina,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE** that work may commence to be completed within the arranged schedule for the **MEALS AND SNACKS FOR CONSULTATION MEETING WITH ACDI COOPERATIVE** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
Executive Director

Acknowledged:

  
**MICHELLE DINA A. VENTURINA**  
PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE  
Date: **AUG 23 2019**

**RECOMMENDING AWARD OF CONTRACT FOR THE MEALS AND SNACKS (CONSULTATION MEETING WITH ACDI COOPERATIVE)**

WHEREAS, on 16 April 2019, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2019 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the APP is the **MEALS AND SNACKS (CONSULTATION MEETING WITH ACDI COOPERATIVE)** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the **MEALS AND SNACKS (CONSULTATION MEETING WITH ACDI COOPERATIVE)** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	MEALS AND SNACKS (CONSULTATION MEETING WITH ACDI COOPERATIVE) August 23, 2019	P 11,000.00

WHEREAS, on 23 August 2019, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

WHEREAS, the following suppliers have submitted their respective quotations, viz:

1. PCC Multi-purpose Cooperative
2. CYJ Catering Services
3. Kate and Kim Food House

WHEREAS, upon careful review and evaluation of the Technical Working Group (TWG) on the legal and technical requirements submitted by the prospective suppliers, the TWG determined that **PCC MULTI-PURPOSE COOPERATIVE** complied with the eligibility requirement as per attached document/s;

WHEREAS, the TWG determined that among the financial proposals submitted by the suppliers, **PCC MULTI-PURPOSE COOPERATIVE** has submitted the lowest calculated quotation for the **MEALS AND SNACKS (CONSULTATION MEETING WITH ACDI COOPERATIVE)** August 23, 2019;

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **PCC MULTI-PURPOSE COOPERATIVE** as the lowest calculated and responsive quotation for the said services;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof;

**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **PCC MULTI-PURPOSE COOPERATIVE** for the **MEALS AND SNACKS (CONSULTATION MEETING WITH ACDI COOPERATIVE)** August 23, 2019 in the amount of **Ten Thousand Pesos (P 10,000.00)**.

*[Handwritten signatures and initials]*

This resolution shall take effect immediately.

APPROVED this 23rd day of August, 2019 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.


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**BIDS AND AWARDS COMMITTEE**

  
**ANNABELLE S. SARABIA**  
Chairperson

  
**ERIC P. PALACPAC**  
Vice Chairperson

  
**JEFFREY JEROME M. BALAOING**  
Member

  
**PEREGRINO C. DURAN**  
Member

  
**LERMAC C. OCAMPO**  
Member

Attested by:  
  
**NOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:  
  
**ARNEL N. DEL BARRIO**  
Executive Director