

**PURCHASE ORDER
PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: jonalynbeit.pcc@gmail.com

Supplier COPYLANDIA OFFICE SYSTEMS CORPORATION
Address G/F Insular Bldg., Rizal St. Matadero, Cabanatuan City, Nueva Ecija
Email Address rpedraza@copylandia.com / cabanatuan@copylandia.com
Telephone No. 0917-584-9554
TIN 002-332-000-000

P.O. No 2019-09-0402
Date September 6, 2019
Mode of Procurement Direct Contracting

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.
Date of Delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Fusing Unit for Ineo 363/283 (A1UD-R710:00) *** Nothing Follows ***	1	₱18,739.00	₱18,739.00

Delivery Terms: 30 days
Payment Terms: 15 days upon full delivery

PCC Accounting Unit
 SEP 13 2019
 RECEIVED

NOTE:

Please notify Property Section regarding the schedule of delivery.
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)
 2019-08-0986

P.R. No PhilGEPS N/A
 BAC Reso 2019-392
 Fund Regular Agency - GAA (Property)

(Total Amount in Words) **EIGHTEEN THOUSAND SEVEN HUNDRED THIRTY-NINE PESOS ONLY** *W.I.L. Del Barrio* **PHP 18,739.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

ANALYN DASCUAL
 Signature over Printed Name of Supplier
 10-15-19
 Date

Very Truly yours,

ARNEL N. DEL BARRIO
 Authorized Official

Funds Available:

CHERRY PEALC RIVERA
 Accountant

ORS/BURS No.
 Amount

02-2019-09-0402
 PHP 18,739.00

Form No: PCC-PRQF-02

Revision No: 02

Effectivity Date: January 1, 2019

RECEIVED
 PCC Procurement

602 2 DES
 SEP 20 2019
Agonal

PHILIPPINE CARABAO CENTER
 BUDGET SECTION

RECEIVED
 SEP 11 2019

PHILIPPINE CARABAO CENTER
 Office of The Auditor

RECEIVED
 DATE
 BY: *W.I.L. Del Barrio*



Department of Agriculture
PHILIPPINE GARBAO CENTER
CERTIFIED: ISO 9001 | ISO 14001 | OHSAS 18001

NOTICE OF AWARD

SEP 06 2019

ANALYN PASCUAL
 COPYLANDIA OFFICE SYSTEMS CORPORATION
 G/F Insular Bldg., Rizal St. Matadero,
 Cabanatuan City, Nueva Ecija

Dear Ms. Pascual,


Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY AND DELIVERY OF FUSING UNIT FOR INEO 636/283** with a Total Contract Price amounting to **EIGHTEEN THOUSAND SEVEN HUNDRED THIRTY-NINE PESOS ONLY (PHP 18,739.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
1	1	unit	Fusing Unit for Ineo 363/283 (A1UD-R710-00)	PHP 18,739.00	PHP 18,739.00
			TOTAL		PHP 18,739.00

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,


ARNEL W. DEL BARRIO
 Executive Director

Conforme: 
ANALYN PASCUAL
 (Bidder/Authorized Representative)
 Date: 10-15-19

2019-242
 9-6-19
 Page 457



Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED ISO 9001:2015 (ISO 14001) ON-SKAS 18001

NOTICE TO PROCEED

SEP 06 2019

ANALYN PASCUAL
COPYLANDIA OFFICE SYSTEMS CORPORATION
G/F Insular Bldg., Rizal St. Matadero,
Cabanatuan City, Nueva Ecija

Dear Ms. Pascual,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to COPYLANDIA OFFICE SYSTEMS CORPORATION that work may commence to be completed within the arranged schedule for the **SUPPLY AND DELIVERY OF FUSING UNIT FOR INEO 636/283** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,


ARNEL N. DEL BARRIO
Executive Director

Acknowledged:

ANALYN PASCUAL
COPYLANDIA OFFICE SYSTEMS CORPORATION
Date:



RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF FUSING UNIT FOR INEO 636/283

WHEREAS, on 16 April 2019, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2019 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC).

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF FUSING UNIT FOR INEO 636/283** to be undertaken through Section 50 (Direct Contracting) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the **SUPPLY AND DELIVERY OF FUSING UNIT FOR INEO 636/283** was identified to be procured thru Direct Contracting whereby the supplier is simply asked to submit price quotation together with the conditions of sale and the said procurement of goods were critical components from a specific supplier and has a condition to hold a contractor/supplier to guarantee its performance;

WHEREAS, PCC offices/operating units has existing copiers (Konica Develop Ineo brand);

WHEREAS, considering all other factors of procurement and with due consideration with the needs of the operating unit in the performance of their commitments and targets, the adoption of the alternative methods of procurement is more advantageous to the government;

WHEREAS, the **SUPPLY AND DELIVERY OF FUSING UNIT FOR INEO 636/283** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF FUSING UNIT FOR INEO 636/283 (1 unit)	P 18,739.00

WHEREAS, on 19 August 2019, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to COPYLANDIA OFFICE SYSTEMS CORPORATION;

WHEREAS, COPYLANDIA OFFICE SYSTEMS CORPORATION submitted their respective quotation/proposal;

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the supplier, **COPYLANDIA OFFICE SYSTEMS CORPORATION** has submitted the single calculated quotation for the **SUPPLY AND DELIVERY OF FUSING UNIT FOR INEO 636/283** (1 unit);

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare **COPYLANDIA OFFICE SYSTEMS CORPORATION** as the single calculated and responsive quotation;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made integral parts hereof;

WHEREAS, after review of the findings, the BAC resolved to consider the recommendation of the TWG;





NOW, THEREFORE, WE, the Members of the BIDS AND AWARDS COMMITTEE after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to COPYLANDIA OFFICE SYSTEMS CORPORATION for the SUPPLY AND DELIVERY OF FUSING UNIT FOR INEO 636/283 (1 unit) in the amount of Eighteen Thousand Seven Hundred Thirty Nine Pesos (P 18,739.00).

This resolution shall take effect immediately.

APPROVED this 6th day of September, 2012 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE


ANNABELLE S. SARABIA
Chairperson


PEREGRINO G. DURAN
Member


ERIC P. PALAPAC
Vice Chairperson


JEFFREY JEROME M. BALAOING
Member


LERMAC OCAMPO
Member

Attested by:

NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:

ARNEL N. DEL BARRIO
Executive Director