

**PURCHASE ORDER
PHILIPPINE CARABAQ CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: jonalynebit.pcc@gmail.com

Supplier: **TOYOTA NUEVA ECIIJA, INC.** P.O. No: **2019-09-0403**
 Address: Sta. Rosa, Nueva Ecija Date: September 6, 2019
 Email Address: _____ Mode of Procurement: Direct Contracting
 Telephone No. _____
 TIN: 009-355-734-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery: PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.
 Date of Delivery: _____

Delivery Terms: 30 days
 Payment Terms: 15 days upon full delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Preventive Maintenance Service Toyota SJJ396 220k KM Check-up *** Nothing Follows ***	1	₱27,684.12	₱27,684.12

PHILIPPINE CARABAQ CENTER
Office of the Auditor

PCC Accounting Unit
SEP 13 2019
RECEIVED

SEP 02 2019 4:02 PM
BY: [Signature]

PHILIPPINE CARABAQ CENTER
BUDGET SECTION
RECEIVED
SEP 11 2019
BY: [Signature]

NOTE:
Please notify Property Section regarding the schedule of delivery.
We accept delivery from Mon-Fri 8am to 5pm (Except holidays)
2019-07-0819-GAA
N/A
2019-393
Regular Agency - GAA (GSS)

(Total Amount in Words) **TWENTY-SEVEN THOUSAND SIX HUNDRED EIGHTY-FOUR PESOS & 12/100** **PHP 27,684.12**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: [Signature] Very Truly yours,
 Signature over Printed Name of Supplier **ARNEL N. DEL BARRIO**
 SEP 20 2019 Date Authorized Official

Funds Available: **CHERRY PEARL RIVERA** ORS/BURS No. 02-2019-04-130
 Accountant III Amount: PHP 27,684.12

Form No: PCC-PRQF-02 Revision No: 02 Effectivity Date: January 1, 2019



NOTICE OF AWARD

CYRUZ QUIZON
 TOYOTA NUEVA ECIJA, INC.
 Sta. Rosa, Nueva Ecija

Dear Mr./Ms. Quizon,

Please be informed that based on the result of our evaluation of your offer to undertake the **PREVENTIVE MAINTENANCE SERVICE for PCC VEHICLE (TOYOTA GRANDIA SJJ-396)** with a Total Contract Price amounting to **TWENTY-SEVEN THOUSAND SIX HUNDRED EIGHTY-FOUR PESOS & 12/100 (PHP 27,684.12)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
1	1	lot	Preventive Maintenance Service Toyota SJJ396 220k KM Check-up	PHP 27,684.12	PHP 27,684.12
			TOTAL		PHP 27,684.12

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,


ARNEL N. DEL BARRIO
 Executive Director

Conforme:

 (Bidder/Authorized Representative)

Date: _____

2017-2-03
 4-6-14
 2017 002



Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

NOTICE TO PROCEED

CYRUZ QUIZON
TOYOTA NUEVA ECIJA, INC.
Sta. Rosa, Nueva Ecija

Dear Mr./Ms. Quizon,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to TOYOTA NUEVA ECIJA, INC. that work may commence to be completed within the arranged schedule for the **PREVENTIVE MAINTENANCE SERVICE for PCC VEHICLE (TOYOTA GRANDIA SJJ-396)** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,


ARNEL N. DEL BARRIO
Executive Director

Acknowledged:

CYRUZ QUIZON
TOYOTA NUEVA ECIJA, INC.
Date:



RECOMMENDING AWARD OF CONTRACT FOR THE PREVENTIVE MAINTENANCE SERVICE (TOYOTA GRANDIA SJJ-396)

WHEREAS, on 16 April 2019, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2019 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the APP is the PREVENTIVE MAINTENANCE SERVICE (TOYOTA GRANDIA SJJ-396) to be undertaken through Section 50 (Direct Contracting) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the PREVENTIVE MAINTENANCE SERVICE (TOYOTA GRANDIA SJJ-396) was identified to be procured thru Direct Contracting whereby the supplier is simply asked to submit price quotation together with the conditions of sale and the said procurement of goods were critical components from a specific supplier and has a condition to hold a contractor/supplier to guarantee its performance;

WHEREAS, considering all other factors of procurement and with due consideration with the needs of the operating unit in the performance of their commitments and targets, the adoption of the alternative methods of procurement is more advantageous to the government;

WHEREAS, the item requested was identified to be procured thru Direct Contracting based on the document/justification submitted by the end-user that:

- a) The vehicle needs replacement of brake pads, shim kit and wheel bearing;
- b) Toyota Nueva Ecija, Inc. is the authorized service center in Nueva Ecija with specialization in servicing Toyota brand vehicles;

WHEREAS, the PREVENTIVE MAINTENANCE SERVICE (TOYOTA GRANDIA SJJ-396) has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	PREVENTIVE MAINTENANCE SERVICE (TOYOTA GRANDIA SJJ-396) (as per attached scope of works)	P 27,684.12

WHEREAS, on 8 July 2019, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to TOYOTA NUEVA ECIIJA, INC.;

WHEREAS, TOYOTA NUEVA ECIIJA, INC. submitted their respective quotation/proposal;

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the supplier, TOYOTA NUEVA ECIIJA, INC. has submitted the single calculated quotation for the PREVENTIVE MAINTENANCE SERVICE (TOYOTA GRANDIA SJJ-396) (as per attached scope of works);

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare TOYOTA NUEVA ECIIJA, INC. as the single calculated and responsive quotation;




WHEREAS, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made integral parts hereof;

WHEREAS, after review of the findings, the BAC resolved to consider the recommendation of the TWG;

NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **TOYOTA NUEVA ECija, INC.** for the **PREVENTIVE MAINTENANCE SERVICE (TOYOTA GRANDIA SJ-396) (as per attached scope of works)** in the amount of **Twenty Seven Thousand Six Hundred Eighty Four Pesos & 12/100 (P 27,684.12)**.

This resolution shall take effect immediately.

APPROVED this 6th day of September, 2019 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE


ANNABELLE S. SARABIA
Chairperson


ERIC PALACPAC
Vice Chairperson


JEFFREY JEROME M. BALAOING
Member


PEREGRINO C. DURAN
Member

LERMA C. OCAMPO
Member

Attested by:


NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:


ARNEL N. DEL BARRO
Executive Director