

**PURCHASE ORDER**

**PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32      Fax No.: 044-456-0730      Email: jonalynbit.pcc@gmail.com

**Supplier**      **PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE**      **P.O. No**      **2019-11-0605**

**Address**      PCC Headquarters & Genepool CLSU, Science City of Munoz      **Date**      November 18, 2019

**Email Address**      \_\_\_\_\_      **Mode of Procurement**      Small Value Procurement

**Telephone No.**      0943-2550-309

**TIN**      225-861-313-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

**Place of Delivery**      PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E

**Date of Delivery**      **Delivery Terms:** as scheduled

**Payment Terms:** 15 days upon full delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Meals & Snacks for the Externally Funded Projects Year-End Performance Review & R4D Planning Workshop Date: November 20-21, 2019 <i>(Please see attached Menu Plan)</i>	1	₱114,000.00	₱114,000.00

PHILIPPINE CARABAO CENTER  
Office of The AUDITOR  
**RECEIVED**  
DATE: 01/06/2020  
BY: *[Signature]*  
*Note: Late Submission*

PHILIPPINE CARABAO CENTER  
ACCOUNTING SECTION  
DEC 17 2019  
**RECEIVED**

P.R. No      2019-11-1404-GAA  
PhilIGEPS      6654516  
BAC Reso      2019-582  
Fund      Regular Agency - GAA (RDD)

(Total Amount in Words)      **ONE HUNDRED FOURTEEN THOUSAND PESOS ONLY**      **PHP 114,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

**Conforme:** *[Signature]*      Very Truly yours,

*Michelle Diver A. Ventura*

Signature over Printed Name of Supplier

NOV 20 2019

Date

*[Signature]*  
ARNEL N. DEL BARRIO  
Authorized Official

Funds Available:

*[Signature]*  
JEFFREY LAURENCE E. ANTONIN

ACCOUNTANT  
CHERRY PEARL C. RIVERA

Accountant *[Signature]*

ORS/BURS No.

Amount

02-2019-12-2418

PHP 114,000.00

Form No: PCC-PRQF-02

Revision No: 02

Effectivity Date: January 1, 2019



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001, ISO 14001, OHSAS 18001

**NOTICE OF AWARD**

NOV 18 2019

**MICHELLE DINA A. VENTURINA**  
 PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE  
 PCC Headquarters & Genepool, CLSU Compound,  
 Science City of Muñoz, Nueva Ecija


Dear Ms. Venturina,


Please be informed that based on the result of our evaluation of your offer to undertake the **MEALS & SNACKS FOR THE EXTERNALLY FUNDED PROJECTS YEAR-END PERFORMANCE REVIEW & R4D PLANNING WORKSHOP** with a Total Contract Price amounting to **ONE HUNDRED FOURTEEN THOUSAND PESOS ONLY (P 114,000.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
1	1	lot	Meals & Snacks for the Externally Funded Projects Year-End Performance Review & R4D Planning Workshop Date: November 20-21, 2019 (Please see attached Menu Plan)	P 114,000.00	P 114,000.00
			<b>TOTAL</b>		<b>P 114,000.00</b>

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
 Executive Director

Conforme:   
 Michelle Dina A. Venturina

(Bidder/Authorized Representative)

NOV 20 2019

Date: \_\_\_\_\_





Department of Agriculture

**PHILIPPINE CARABAO CENTER**

CERTIFIED ISO 9001:2015, ISO 14001, OHSAS 18001

**NOTICE TO PROCEED**

**NOV 18 2019**

**MICHELLE DINA A. VENTURINA**  
PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE  
PCC Headquarters & Genepool, CLSU Compound,  
Science City of Muñoz, Nueva Ecija

Dear Ms. Venturina,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to PHILIPPINE CARABAO CENTER MULTI-PURPOSE COOPERATIVE that work may commence to be completed within the arranged schedule for the **MEALS & SNACKS FOR THE EXTERNALLY FUNDED PROJECTS YEAR-END PERFORMANCE REVIEW & R4D PLANNING WORKSHOP** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
Executive Director

Acknowledged:

  
**MICHELLE DINA A. VENTURINA**  
PHILIPPINE CARABAO CENTER MULTI-PURPOSE COOPERATIVE  
Date: NOV 20 2019

**RECOMMENDING AWARD OF CONTRACT FOR THE MEALS AND SNACKS (EXTERNALLY FUNDED PROJECTS YEAR-END PERFORMANCE REVIEW AND R4D PLANNING WORKSHOP)**

**WHEREAS**, on 16 April 2019, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2019 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, included in the APP is the **MEALS AND SNACKS (EXTERNALLY FUNDED PROJECTS YEAR-END PERFORMANCE REVIEW AND R4D PLANNING WORKSHOP)** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS**, the **MEALS AND SNACKS (EXTERNALLY FUNDED PROJECTS YEAR-END PERFORMANCE REVIEW AND R4D PLANNING WORKSHOP)** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	MEALS AND SNACKS (EXTERNALLY FUNDED PROJECTS YEAR-END PERFORMANCE REVIEW AND R4D PLANNING WORKSHOP) (November 20-21, 2019)	P 120,000.00

**WHEREAS**, on 15 November 2019, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, only **PCC MULTI-PURPOSE COOPERATIVE** has submitted their respective quotation/proposal before the deadline of submission;

**WHEREAS**, various suppliers were also requested to submit their respective quotations (see attached);

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier, **PCC MULTI-PURPOSE COOPERATIVE** has submitted the single calculated quotation for the project;

**WHEREAS**, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **PCC MULTI-PURPOSE COOPERATIVE** as the single calculated and responsive quotation;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto as **Annex "A"**, and made an integral part hereof;

**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations



and approval of the contract to **PCC MULTI-PURPOSE COOPERATIVE** for the **MEALS AND SNACKS (EXTERNALLY FUNDED PROJECTS YEAR-END PERFORMANCE REVIEW AND R4D PLANNING WORKSHOP)** (November 20-21, 2019) in the amount of **One Hundred Fourteen Thousand Pesos (P 114,000.00)**.

This resolution shall take effect immediately.

**APPROVED** this 18th day of November, 2019 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

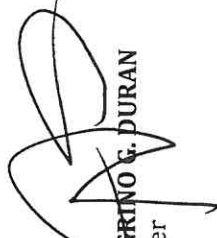
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**BIDS AND AWARDS COMMITTEE**

  
**ANNABELLE S. SARABIA**  
Chairperson

  
**ERIC P. PALACPAC**  
Vice Chairperson

  
**JEFFREY JEROME M. BALAOING**  
Member

  
**PEREGRINO G. DURAN**  
Member

**LERMA C. OCAMPO**  
Member

Attested by:  
  
**NOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:  
  
**ARNEL N. DEL BARRIO**  
Executive Director