

**PURCHASE ORDER  
PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: vjinarte01.pcc@gmail.com

Supplier:  **NUEVA ECUA FEDERATION OF DAIRY CARABAO COOPERATIVE**  
 Address:  **SAN RICARDO, TALAVERA, NUEVA ECUA**  
 Email Address:  **nefecco.dairy@yahoo.com**  
 Telephone No.:  **0906-0196384**  
 TIN: \_\_\_\_\_

P.O. No:  **2020-03-0152**  
 Date:  **3/23/2020**  
 Mode of Procurement: \_\_\_\_\_  
 Small Value Procurement: \_\_\_\_\_

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery:  **VARIOUS LOCATIONS IN NUEVA ECUA**  
 Date of Delivery: \_\_\_\_\_  
 Delivery Terms:  **5 CALENDAR DAYS**  
 Payment Terms:  **15 days after full delivery**

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR DIFFERENT MUNICIPALITIES CITIES IN NUEVA ECUA (1 LOT) (51,595 PACKS)  PLEASE SEE NOTICE OF AWARD FOR DETAILS	1	₱928,710.00	₱928,710.00

*Two Advertising Unit*  
**APR 08 2020**  
**R E C E I V E D**

PHILIPPINE CARABAO CENTER  
Office of The Auditor

**RECEIVED**  
 5/19/20 - 10:30 am  
 BY: *Auditors*

*Under State of Prof. Emergency due to COVID-19, ASC/MC 10/1/20*

NOTE: Please notify Property Section regarding the schedule of delivery.  
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)  
 2020-03-0152 RF  
 P.R. No: 6946380  
 PhilGEPS  
 BAC Reso: 2020-141  
 Fund: Regular Agency - RF OED

**APR 27 2020**

(Total Amount in Words)  **NINE HUNDRED TWENTY EIGHT THOUSAND SEVEN HUNDRED TEN PESOS** PHP 928,710.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conformer: **Very Truly yours,**

**JANICE DOMINGO**  
 Signature over Printed Name of Supplier  
 Date: **MAY 03 2020**

  
**ARNEL N. DEL MARRIO**  
 Authorized Official

Funds Available:

**CHERRY BEATE OLIVERA JEFFREY LAURENCE E. ANTONIN**  
 Accountant

ORS/BURS No. \_\_\_\_\_  
 Amount: **PHP 928,710.00**

**02-2320-04-01 RF-080**  
 PHP 928,710.00

Form No: PCC-PROF-02 Revision No: 02 Effectivity Date: January 1, 2019

*4/20*



Department of Agriculture  
**Philippine Carabao Center**  
 CERTIFIED ISO 9001:2015 FORSIS 10001

**NOTICE OF AWARD**

DATE: MARCH 23, 2020

**MIS. JANICE C. DOMINGO**  
 NUEVA ECJA FEDERATION OF DAIRY CARABAO COOPERATIVE  
 San Ricardo, Talavera, Nueva Ecija  
 0906-019-6384

Dear Ms. Domingo,

Please be informed that based on the results of our evaluation of your offer to undertake the **SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR DIFFERENT MUNICIPALITIES CITIES IN NUEVA ECJA (1 LOT) (51,595 PACKS)** with a Total Contract Price amounting to **Nine Hundred Twenty-Eight Thousand Seven Hundred Ten Pesos (P 928,710.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	Lot	<b>PASTEURIZED CARABAO'S MILK</b> <ul style="list-style-type: none"> <li>Made from fresh carabao's milk; sourced from local dairy cooperatives/ farmers within the province where beneficiaries reside</li> <li>Pre -Packed in 200ml LDPE plastic sachets with drinking straw</li> <li>To be delivered chilled or frozen</li> <li>Submit Certificate of Analysis (COA) for pasteurized milk samples (3), in compliance to standards of at least 1.5% fat, 9.5% SNF and FDA microbiological quality for pasteurized milk</li> <li>Product should have at least two-week shelf life from the date of manufacturing</li> <li>Replacement of product(s) in case of leakage</li> <li>10,319 packs X 5 days</li> </ul>	P 928,710.00	P 928,710.00	NIZ

*A food-secure Philippines*

*with prosperous farmers and fisherfolk*

*Magandang ARI  
 Maitao sa NITA*



Department of Agriculture  
**PHILIPPINE SARIWAS CENTER**  
 CERTIFIED ISO 9001:2015 14001:2015 45001:2004

Place of Delivery / Drop-off Points

Municipality/ City	Drop off Points per Municipality/City	No. of packs per day
Cabanatuan City	Cabanatuan City Hall	4,536
Talavera	Talavera Municipal Hall	939
General Mamerto Natividad	Gen. M. Natividad Municipal Hall	922
Laur	Laur Municipal Hall	1,164
Alifaga	Alifaga Municipal Hall	927
Palayan City	Palayan City Hall	1,163
Gabaldon	Gabaldon Municipal Hall	668

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
**ARNEL N. DEL BARRICO**  
 Executive Director

Conforme:   
**JANICE DOMINGO**  
 (Authorized Representative)  
 Date: **MAY 03 2020**

*A food-secure Philippines*  
*with prosperous farmers and fisherfolk*

*Magandang ANI*  
*Mabagal na KITA*

TERMS OF REFERENCE AND CONDITIONS

<b>Project/Title</b>	SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE PACKED IN 200ML SACHET) FOR DIFFERENT MUNICIPALITIES/ CITIES IN NUEVA ECJIA ( 1 lot)
<b>Approved Budget for the Contract</b>	Nine Hundred Twenty-Eight Thousand Seven Hundred Ten Pesos (P 928,710.00)
<b>Fund Source</b>	Revolving Fund
<b>Delivery Period</b>	Five (5) days upon issuance of Notice to Proceed Monday-Friday
<b>Payment</b>	15 days upon completion of delivery

Item No.	Unit	Description	Quantity	ABC (per unit)	Total Approved Budget for the Contract
1	Packs	<b>PASTEURIZED CARABAO'S MILK</b> <ul style="list-style-type: none"> <li>• Made from fresh carabao's milk; sourced from local dairy cooperatives/ farmers within the province where beneficiaries reside</li> <li>• Pre -Packed in 200ml LDPE plastic sachets with drinking straw</li> <li>• To be delivered chilled or frozen</li> <li>• Submit Certificate of Analysis (COA) for pasteurized milk samples (3), in compliance to standards of at least 1.5% fat, 9.5% SNF and FDA microbiological quality for pasteurized milk</li> <li>• Product should have at least two-week shelf life from the date of manufacturing</li> <li>• Replacement of product(s) in case of leakage</li> <li>• Supplier must be a dairy federation or Cooperative that collects milk from small hold dairy farmers in Nueva Ecija.</li> </ul>	10,319 X 5 days	P 18.00	928,710.00

**Place of Delivery / Drop-off Points**

Municipality/ City	Drop off Points per Municipality/City	No. of packs per day
Cabanatuan City	Cabanatuan City Hall	4,536
Talavera	Talavera Municipal Hall	939
General Mamerto Natividad	Gen. M. Natividad Municipal Hall	922
Laur	Laur Municipal Hall	1,164
Alliaga	Alliaga Municipal Hall	927
Palayan City	Palayan City Hall	1,163
Gabaldon	Gabaldon Municipal Hall	668

Prepared by:

Approved by:

**WILMA T. DEL ROSARIO**  
NIZ Coordinator

  
**ARNEL M. DEL BARRIO**  
Executive Director



Department of Agriculture  
**Philippine Carabao Center**  
 CERRILDESO 3001 | USC 4001 | OUSAS 1001

**NOTICE TO PROCEED**

**DATE: MARCH 23, 2020**

**MS. JANICE C. DOMINGO**  
 NUEVA ECJIA FEDERATION OF DAIRY CARABAO COOPERATIVE  
 San Ricardo, Talavera, Nueva Ecija  
 0906-019-6384

Dear Ms. Domingo,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **NUEVA ECJIA FEDERATION OF DAIRY CARABAO COOPERATIVE** that work may commence to be completed within Five (5) calendar days for the **SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR DIFFERENT MUNICIPALITIES CITIES IN NUEVA ECJIA (1 LOT) (51,595 PACKS)** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
 Executive Director

Acknowledged:

  
**JANICE DOMINGO**  
 (Authorized Representative)  
 Date: \_\_\_\_\_

*A food-secure Philippines*  
*with prosperous farmers and fisherfolk*





**RECOMMENDING AWARD OF CONTRACT FOR SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR DIFFERENT MUNICIPALITIES/CITIES IN NUEVA ECIJA (1 LOT) (51,595 PACKS)**

**WHEREAS**, on 18 March 2020, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2020 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, included in the APP is the **SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR DIFFERENT MUNICIPALITIES/CITIES IN NUEVA ECIJA (1 LOT) (51,595 PACKS)** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the Revolving Fund;

**WHEREAS**, the **SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR DIFFERENT MUNICIPALITIES/CITIES IN NUEVA ECIJA (1 LOT) (51,595 PACKS) (51,595 PACKS)** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR DIFFERENT MUNICIPALITIES/CITIES IN NUEVA ECIJA (1 LOT) (51,595 PACKS)	P 928,710.00

**WHEREAS**, on 23 March 2020, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, only **NUEVA ECIJA FEDERATION OF DAIRY CARABAO COOPERATIVE** has submitted their respective quotation/proposal before the deadline of submission;

**WHEREAS**, various suppliers were also requested to submit their respective quotations (see attached);

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier, **NUEVA ECIJA FEDERATION OF DAIRY CARABAO COOPERATIVE** has submitted the single calculated quotation for the project;

**WHEREAS**, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **NUEVA ECIJA FEDERATION OF DAIRY CARABAO COOPERATIVE** as the single calculated and responsive quotation;

*A food-secure Philippines*

*With prosperous farmers and fisherfolk*



WHEREAS, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made an integral part hereof;

NOW, THEREFORE, WE, the Members of the BIDS AND AWARDS COMMITTEE after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to NUEVA ECIIJA FEDERATION OF DAIRY CARABAO COOPERATIVE for the SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR DIFFERENT MUNICIPALITIES/CITIES IN NUEVA ECIIJA (1 LOT) (51,595 PACKS) in the amount of **Nine Hundred Twenty Eight Thousand Seven Hundred Ten Pesos (P 928,710.00)**.

This resolution shall take effect immediately.

APPROVED this 23rd day of March, 2020 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.


---

**BIDS AND AWARDS COMMITTEE**

**ERIC P. PALACPAC**  
Chairperson

**PEREGRINO G. DURAN**  
Vice Chairperson

**JEFFREY JEROME M. BALAOING**  
Member

  
**AIMEE T. FULGENCIO**  
Member.

  
**LERMA C. OCAMPO**  
Member

Attested by:

  
**NOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:

  
**ARNEL N. DEL BARRIO**  
Executive Director