

**PURCHASE ORDER**

**PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: vijmartatez01.pcc@gmail.com

Supplier: CATALANACAN MULTI-PURPOSE  
 Address: CATALANACAN, SCIENCE CITY OF MUÑOZ, NUEVA ECIJA  
 Email Address: coopcatalanacan@gmail.com  
 Telephone No.: 0997-6036357  
 TIN: \_\_\_\_\_  
 P.O. No: **2020-03-0153**  
 Date: 3/23/2020  
 Mode of Procurement: Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery: SCIENCE CITY OF MUÑOZ, NUEVA ECIJA  
 Date of Delivery: \_\_\_\_\_

Delivery Terms: 5 CALENDAR DAYS  
 Payment Terms: 15 days after full delivery

| Stock No | Unit | Description  | Quantity | Unit Cost   | Amount      |
|----------|------|--|----------|-------------|-------------|
| 1        | LOT  | SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR SCIENCE CITY OF MUÑOZ, NUEVA ECIJA (14,790 PACKS)<br><br>PLEASE SEE NOTICE OF AWARD FOR DETAILS | 1        | ₱266,220.00 | ₱266,220.00 |

PCC Accounting Unit  
 APR 08 2020  
 RECEIVED

NOTE:  
 Please notify Property Section regarding the schedule of delivery.  
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)  
 P.R. No 2020-03-0422 RF  
 PhilIGEPS 6946386  
 BAC Reso 2020-142  
 Fund Regular Agency - RF OED

PHILIPPINE CARABAO CENTER  
 Office of The Auditor  
**RECEIVED**  
 5/19/20 10:30am  
 BY Auditors *[Signature]* UAFH  
 Under State of Need Emergency  
 due to COVID-19, CSC MC 10, 5-2020

(Total Amount in Words) **TWO HUNDRED SIXTY SIX THOUSAND TWO HUNDRED TWENTY PESOS** PHP 266,220.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforms:

*[Signature]*  
 VERONICA U. CALW

Signature over Printed Name of Supplier

04-20-20 Date

Very Truly yours,

*[Signature]*  
 ARNEL N. DELBARRIO  
 Authorized Official

Funds Available:

CHERRY PEARL C. RIVERA / JEFFREY LAURENCE E. ANTOLIN  
 Accountant *[Signature]*

ORS/BURS No.  
 Amount

~~67-1020-04-102-14-0ED~~  
 PHP 266,220.00

Form No: PCC-PRQF-02

Revision No: 02

Effectivity Date: January 1, 2019



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED ISO 9001 | ISO 14001 | ISO 22000

**NOTICE OF AWARD**

**DATE: MARCH 23, 2020**

**MR. LEONCIO N. CALLO**  
 CATALANACAN MULTI-PURPOSE COOPERATIVE  
 Brgy. Catalanacan, Science City of Muñoz, Nueva Ecija  
 0997-603-6357

Dear Mr. Callo,

Please be informed that based on the results of our evaluation of your offer to undertake the **SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR SCIENCE CITY OF MUÑOZ, NUEVA ECIA (14,790 PACKS)** with a Total Contract Price amounting to **Two Hundred Sixty-Six Thousand Two Hundred Twenty Pesos (P 266,220.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

| Item No. | QTY | Unit | Item Description  | Unit Cost    | Total Cost   | End user |
|----------|-----|------|---|--------------|--------------|----------|
| 1        | 1   | Lot  | <b>PASTEURIZED CARABAO'S MILK</b> <ul style="list-style-type: none"> <li>Made from fresh carabao's milk; sourced from local dairy cooperatives/ farmers within the province where beneficiaries reside</li> <li>Pre -Packed in 200ml LDPE plastic sachets with drinking straw</li> <li>To be delivered chilled or frozen</li> <li>Submit Certificate of Analysis (COA) for pasteurized milk samples (3), in compliance to standards of at least 1.5% fat, 9.5% SNF and FDA microbiological quality for pasteurized milk</li> <li>Product should have at least two-week shelf life from the date of manufacturing</li> <li>Replacement of product(s) in case of leakage</li> <li>2,958 packs X 5 days</li> </ul> | P 266,220.00 | P 266,220.00 | NIZ      |

*A food-secure Philippines*  
 with prosperous farmers and fisherfolk





Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED ISO 9001 / ISO 14001 / HACCP / ISO 18001


Place of Delivery / Drop-off Points

| City                  | Drop off Point  | No. of packs per day |
|-----------------------|-----------------|----------------------|
| Science City of Muñoz | Muñoz City Hall | 2,958                |

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
 Executive Director

Conforme:   
 (Authorized Representative)  
 Date: 04-20-20

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Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED ISO 9001:2015 ISO 14001:2015 HAS 18001

**NOTICE TO PROCEED**

**DATE: MARCH 23, 2020**

**MR. LEONCIO N. CALLO**  
 CATALANACAN MULTI-PURPOSE COOPERATIVE  
 Brgy. Catalanacan, Science City of Muñoz, Nueva Ecija  
 0997-603-6357

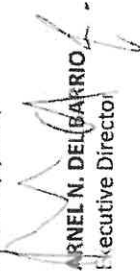
Dear Mr. Callo,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **CATALANACAN MULTI-PURPOSE COOPERATIVE** that work may commence to be completed within **Five (5) calendar days for the SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR SCIENCE CITY OF MUÑOZ, NUEVA ECJA (14,790 PACKS)** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
 Executive Director

Acknowledged:

  
 (Authorized Representative)  
 Date: **04 - 29 - 20**



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**RECOMMENDING AWARD OF CONTRACT FOR SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR SCIENCE CITY OF MUÑOZ, NUEVA ECIIJA (14,790 PACKS)**

WHEREAS, on 18 March 2020, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2020 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR SCIENCE CITY OF MUÑOZ, NUEVA ECIIJA (14,790 PACKS)** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the Revolving Fund;

WHEREAS, the **SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR SCIENCE CITY OF MUÑOZ, NUEVA ECIIJA (14,790 PACKS)** has the following Approved Budget for the Contract (ABC) as follows:

| Item No. | Item Description  | ABC per Line Item/Lot (P) |
|----------|---|---------------------------|
| 1        | SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR SCIENCE CITY OF MUÑOZ, NUEVA ECIIJA (14,790 PACKS) | P 266,220.00              |

WHEREAS, on 23 March 2020, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

WHEREAS, only **CATALANACAN MULTI-PURPOSE COOPERATIVE** has submitted their respective quotation/proposal before the deadline of submission;

WHEREAS, various suppliers were also requested to submit their respective quotations (see attached);

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier, **CATALANACAN MULTI-PURPOSE COOPERATIVE** has submitted the single calculated quotation for the project;

WHEREAS, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **CATALANACAN MULTI-PURPOSE COOPERATIVE** as the single calculated and responsive quotation;

*[Signature]*  
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*[Signature]*



**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto as **Annex "A"**, and made an integral part hereof:

**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **CATALANACAN MULTI-PURPOSE COOPERATIVE** for the **SUPPLY AND DELIVERY OF PASTEURIZED CARABAO'S MILK (PRE-PACKED IN 200ML SACHET) FOR SCIENCE CITY OF MUÑOZ, NUEVA ECİJA (14,790 PACKS)** in the amount of **Two Hundred Sixty Six Thousand Two Hundred Twenty Pesos (P 266,220.00)**.

This resolution shall take effect immediately.

**APPROVED** this 23rd day of March, 2020 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

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**BIDS AND AWARDS COMMITTEE**

**ERIC P. PALACPAC**  
Chairperson

**PEREGRINO G. DURAN**  
Vice Chairperson

**JEFFREY JEROME M. BALAOING**  
Member

**AIMEE T. FULGENCIO**  
Member

**LERMA C. OCAMPO**  
Member

Attested by:

  
**NOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:

  
**ARNEL N. DEL BARRIO**  
Executive Director