

**PURCHASE ORDER  
PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730

Email: [jonalynebit.pcc@gmail.com](mailto:jonalynebit.pcc@gmail.com)

Supplier: **METPHIL MEDICAL COMPANY**  
 Address: 3F Insular Life Bldg., Abanao Ext., Baguio City 2600  
 Email Address: [marvic.mendoza@metphil.com](mailto:marvic.mendoza@metphil.com)  
 Telephone No.: 0917-320-1682  
 TIN: 425 045 373 000

P.O. No: **2020-06-0206**  
 Date: May 20, 2020  
 Mode of Procurement: Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery: PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

Delivery Terms: 30 working days

Payment Terms: 15 days after full delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Calibration of Pipettors (35 units) P 1,500.00 each equipment (Please see attached List of Equipment for calibration)  *** Nothing follows ***	1	P52,500.00	P52,500.00

REC Accounting Unit  
 JUL 09 2020 6:12 PM  
 RECEIVED

RECEIVED  
 JUL 13 2020  
 [Signature]

JUL 02 2020

NOTE: Please notify Property Section regarding the schedule of delivery. We accept delivery from Mon-Fri 8am to 5pm (Except holidays)

P.R. No: 2020-01-0152 GAA  
 PhilGEPs: 7030199  
 BAC Reso: 2020-193  
 Fund Cluster: Regular Agency - GAA (RPS)

(Total Amount in Words) **FIFTY-TWO THOUSAND FIVE HUNDRED PESOS ONLY** / PHP 52,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conformed: [Signature]  
 Signature over Printed Name of Supplier: MARVIC M. MENDOZA  
 Date: JUL 30, 2020

Very Truly yours,  
[Signature]  
 ARNEL N. DELBARRIO  
 Authorized Official

Funds Available:	ORS/BURS No.
CHERRY PEARL CRIVERA / JEFFREY LAURENCE E. ANTOLIN 7/13 Accountant	11-2020-07-0940 PHP 52,500.00

Effectivity Date: January 1, 2019

**PHILIPPINE CARABAO CENTER**  
 Office of The AUDITOR  
**RECEIVED**  
 DATE: 08/13/2020  
 BY: [Signature] 2:50 PM



NOTICE OF AWARD

JUN 16 2020

MARVIC M. MENDOZA  
METHPHIL MEDICAL COMPANY  
3F Insular Life Bldg., Abanao Ext., Baguio City 2600

Dear Mr./Ms. Mendoza,

Please be informed that based on the result of our evaluation of your offer to undertake the CALIBRATION OF PIPETTORS with a Total Contract Price amounting to FIFTY-TWO THOUSAND FIVE HUNDRED PESOS ONLY (P 52,500.00) and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	Calibration of Pipettors (35 units) P 1,500.00 each equipment <i>(Please see attached List of Equipment for calibration)</i>	P 52,500.00	P 52,500.00	RPS
TOTAL					P 52,500.00	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

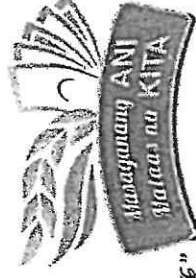
Very truly yours,

  
ARNEL N. DEL BARRIO  
Executive Director

Conforme:   
MARVIC M. MENDOZA

(Bidder/Authorized Representative)

Date: JULY 30, 2020



*"A food-secure Philippines with prosperous farmers and fisherfolk"*



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CAMPUS - CARABAO CITY, PANGASINAN 2500

**NOTICE TO PROCEED**

JUN 17 2020

**MARVIC M. MENDOZA**  
METPHIL MEDICAL COMPANY  
3F Insular Life Bldg., Abanao Ext., Baguio City 2600

Dear Mr./Ms. Mendoza,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **METPHIL MEDICAL COMPANY** that work may commence to be completed within the arranged schedule for the **CALIBRATION OF PIPETTORS** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
Executive Director

Acknowledged:

  
**MARVIC M. MENDOZA**  
METPHIL MEDICAL COMPANY  
Date: 7/30/2020

177



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

BAC RESOLUTION NO. 2020-193

**RECOMMENDING AWARD OF CONTRACT FOR THE CALIBRATION OF PIPETTORS**

**WHEREAS**, on 8 January 2020, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2020 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, included in the APP is the **CALIBRATION OF PIPETTORS** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS**, the **CALIBRATION OF PIPETTORS** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	CALIBRATION OF PIPETTORS (as per attached list)	P 60,000.00

**WHEREAS**, on 6 June 2020, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/ various suppliers;

**WHEREAS**, the following suppliers have submitted their respective quotations, viz:

1. CNCTECH Inc.
2. Metrophysika Inc.
3. Metphil Medical Company

**WHEREAS**, both CNCTECH Inc. and Metrophysika Inc. offered a lowest quotation but failed to comply the submission of the required documentary requirements;

**WHEREAS**, upon careful review and evaluation of the Technical Working Group (TWG) on the legal and technical requirements submitted by the prospective suppliers, the TWG determined that **METPHIL MEDICAL COMPANY** complied with the eligibility requirement as per attached document/s;

**WHEREAS**, the TWG determined that among the financial proposals submitted by the suppliers, **METPHIL MEDICAL COMPANY** has submitted the lowest calculated quotation for the **CALIBRATION OF PIPETTORS** (as per attached list);

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **METPHIL MEDICAL COMPANY** as the lowest calculated and responsive quotation for the said services;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof.

**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **METPHIL MEDICAL COMPANY** for the **CALIBRATION OF PIPETTORS** (as per attached list) in the amount of **Fifty Two Thousand Five Hundred Pesos (P 52,500.00)**.

*[Handwritten signature]*

*A food-secure Philippines*

*with prosperous farmers and fisherfolk*



This resolution shall take effect immediately.

**APPROVED** this 16th day of June, 2020 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.


---

**BIDS AND AWARDS COMMITTEE**

  
**ERIC P. PALACPAC**  
Chairperson

  
**PEREGRINO C. DURAN**  
Vice Chairperson

  
**JEFFREY JEROME M. BALAOING**  
Member

  
**AIMEE T. FULGENCIO**  
Member

  
**LERNA C. OCAMPO**  
Member

Attested by:  
  
**NOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:  
  
**ARNEL N. DEL BARRIO**  
Executive Director