

**PURCHASE ORDER  
PHILIPPINE CARABAO CENTER**

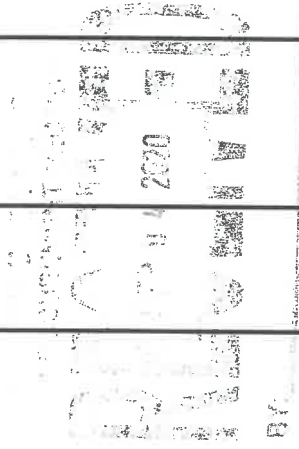
Tel. No. : 044-456-0731 to 32      Fax No. : 044-456-0730      Email : vjhartatez01.pcc@gmail.com

**Supplier** MALACHI REFRIGERATION AND AIRCONDITIONING SERVICES      **P.O. No** 2020-08-0272  
**Address** Talavera, Nueva Ecija      **Date** August 5, 2020  
**Email Address** malachitcg@gmail.com      **Mode of Procurement**  
**Telephone No.** 09972838867      Small Value Procurement  
**TIN**

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained therein:

**Place of Delivery** PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.      **Delivery Terms:** 60 calendar days  
**Date of Delivery**      **Payment Terms:** 15 days after full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Yearly Preventive Maintenance of All PCC Aircon Units Please see NOA for Scope of Works and List and Location of Aircon for Maintenance *** Nothing follows ***	1	₱232,503.04	₱232,503.04



PCC Accounting Unit  
 SEP 01 2020  
 RECEIVED

PHILIPPINE CARABAO CENTER  
 Office of The Auditor  
**RECEIVED**  
 DATE: 08/17/2020  
 BY: [Signature]

**NOTE:** Please notify Property Section regarding the schedule of delivery.  
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)  
 P.R. No 2020-06-0637 GAA  
 PhilGEPS 7104824  
 BAC Reso 2020-263  
 Fund Cluster Regular Agency - GAA (GSS)

(Total Amount in Words) **TWO HUNDRED THIRTY TWO THOUSAND FIVE HUNDRED THREE PESOS AND 4/100**      **PHP 232,503.04**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: [Signature]      **Very Truly yours,**  
Connie P. Rodriguez      **ARNEL N. DELBARRIO**  
 Signature over Printed Name of Supplier      Authorized Official  
Sept. 07, 2020      Date

**Funds Available:** [Signature]      **ORS/BURS No.** 03 2020 -08-121  
**CHERRY PEARL C. RIVERA/ JEFFREY LAURENCE E. ANTOLIN**      Amount      PHP 232,503.04  
 Accountant

Form No: PCC-PRQF-02      Revision No: 02      Effectivity Date: January 1, 2019



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED ISO 9001 | ISO 14001 | CHSAS 18001

**NOTICE OF AWARD**

**DATE:** AUG 0 5 2020

**MR. TEODORICO JOSELITO A. TOBIAS**  
 MALACHI REFRIGERATION AND AIRCONDITIONING SERVICES  
 Purok 1, Bakal III, Talavera, Nueva Ecija  
 09972838867 | malachitcg@gmail.com

Dear Mr. Tobias,

Please be informed that based on the results of our evaluation of your offer to undertake the **YEARLY PREVENTIVE MAINTENANCE OF ALL PCC AIRCON UNITS** with a Total Contract Price amounting **TWO HUNDRED THIRTY TWO THOUSAND FIVE HUNDRED THREE PESOS AND 4/100 (P 232,503.04)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	Scope of Works: 1 Clean Air Filters and front grille, front assembly and fan orifice 2 Clean and inspect evaporator and condenser coil 3 Clean drain pan and hose 4 Check thermostat/Remote Control 5 Check selector switch 6 Check fan motor and blower wheel 7 Check all electrical controls relay overload protector and capacitor 8 Clean metal parts and coils for rust and corrosion 9 Tighten all cabinet and hold down bolts and screws 10 Check and tighten all terminal connectors 11 Check ampere and voltage reading 12 Check supply voltage 13 Check refrigerant leak and freon levels 14 Check air temperature 15 Add freon <del>as necessary</del> <i>as necessary</i>	P 232,503.04	P 232,503.04	GSS



*As necessary* **Philippines**

with prosperous farmers and fisherfolk



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED ISO 9001 | ISO 14001 | CHSAS 18001

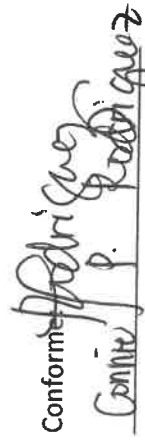


			16 <i>Supply all necessary tools and materials including labor manpower to complete the project.</i>		
			Please see list of Air conditioning units for full details		
			<b>TOTAL</b>		<b>P 232,503.04</b>

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
**ARNEL M. DELGARRIDO**  
 Executive Director

Conforme   
 (Authorized Representative)  
 Date: Sept. 07, 2020

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DEPARTMENT OF AGRICULTURE  
1860



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

**NOTICE TO PROCEED**

**DATE:** AUG 05 2020

**MR. TEODORICO JOSELITO A. TOBIAS**  
MALACHI REFRIGERATION AND AIRCONDITIONING SERVICES  
Purok 1, Bakal III, Talavera, Nueva Ecija  
09972838867 | malachitcg@gmail.com

Dear Mr. Tobias,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **MALACHI REFRIGERATION AND AIRCONDITIONING SERVICES** that work may commence to be completed within **Thirty (30) calendar days** the **YEARLY PREVENTIVE MAINTENANCE OF ALL PCC AIRCON UNITS** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

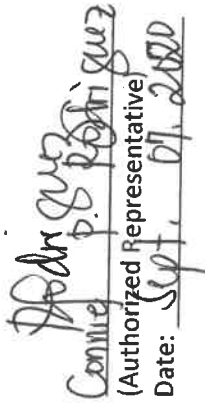
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
Executive Director

Acknowledged:

  
Connie P. Robriquez  
(Authorized Representative)  
Date: Sept. 07, 2020



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**RECOMMENDING AWARD OF CONTRACT FOR THE ANNUAL PREVENTIVE MAINTENANCE OF PCC AIRCON UNITS**

**WHEREAS**, on 8 January 2020, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2020 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, included in the APP is the **ANNUAL PREVENTIVE MAINTENANCE OF PCC AIRCON UNITS** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS**, the **ANNUAL PREVENTIVE MAINTENANCE OF PCC AIRCON UNITS** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	ANNUAL PREVENTIVE MAINTENANCE OF PCC AIRCON UNITS (as per attached list)	P 234,388.00

**WHEREAS**, on 14 July 2020, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, only **MALACHI REFRIGERATION AND AIRCONDITIONING SERVICES** has submitted their respective quotation/proposal before the deadline of submission;

**WHEREAS**, various suppliers were also requested to submit their respective quotations (see attached);

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier, **MALACHI REFRIGERATION AND AIRCONDITIONING SERVICES** has submitted the single calculated quotation for the project;

**WHEREAS**, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **MALACHI REFRIGERATION AND AIRCONDITIONING SERVICES** as the single calculated and responsive quotation;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made an integral part hereof;

**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after, duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his consideration and approval of the contract to **MALACHI REFRIGERATION AND AIRCONDITIONING SERVICES** for the **ANNUAL**

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PREVENTIVE MAINTENANCE OF PCC AIRCON UNITS (as per attached list) in the amount of Two Hundred Thirty Two Thousand Five Hundred Three Pesos & 04/100 (P 232,503.04).

This resolution shall take effect immediately.

APPROVED this 5th day of August, 2020 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

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**BIDS AND AWARDS COMMITTEE**

  
**ERIC P. PALACPAC**  
Chairperson

  
**PEREGRINO G. DURAN**  
Vice Chairperson

**JEFFREY JEROME M. BALAOING**  
Member

  
**AIMEE T. FULGENCIO**  
Member

  
**LERMAY C. OCAMPO**  
Member

Attested by:

  
**NOEMI V. BALANS**  
Head, BAC Secretariat

Approved by:

  
**ARNEL N. DEL BARRIO**  
Executive Director