

PURCHASE ORDER
PHILIPPINE CARABAO CENTER

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: vlnartez01.pcc@gmail.com

Supplier: **ESM LEARNING ENTERPRISES**
 Address: **Session Road, Baguio City**
 Email Address: **x3tian16@gmail.com**
 Telephone No.: **0917-512-0743**
 TIN: _____

P.O. No: **2020-08-0293**
 Date: **August 20, 2020**
 Mode of Procurement: **SMALL VALUE PROCUREMENT**

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery: **PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.**
 Date of Delivery: _____
 Delivery Terms: **30 calendar days upon completion**
 Payment Terms: **15 working days acceptance**

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	1	Production of Five (5) AVPs for Instructional Videos of PCC Please see attached NDA *** nothing follows***	1	₱180,000.00	₱180,000.00

PHILIPPINE CARABAO CENTER
 PROCUREMENT SECTION
 SEP 21 2020
 BY: *[Signature]*

PCC Accounting Unit
 SEP 14 2020
 RECEIVED

PHILIPPINE CARABAO CENTER
 Office of the AUDITOR
RECEIVED
 DATE: *[Signature]*

NOTE: Please notify Property Section regarding the schedule of delivery.
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)
 P.R. No 2020-07-0765
 PHNGEFS 7162859
 BAC Refs 2020-284
 Fund Cluster Regular Agency - MITHI

(Total Amount in Words) **ONE HUNDRED EIGHTY THOUSAND PESOS.** PHP 180,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforms: *[Signature]* Very Truly yours,
 Christian Emerson Dec
 Signature over Printed Name of Supplier
 Date: **Sept. 2, 2020** Actual date
 RECEIVED 10/3
 Authorized Official: *[Signature]*
 ARNEL M. DELA CRUZ

Funds Available: **CHERRY PEABO PINERA** Accountant *[Signature]*
JEFFREY LAURENCE E. ANTOUIN
 ORS/BUFS No. **02-1020-00-2016**
 Amount **PHP 180,000.00**



Department of Agriculture
PHILIPPINE CARABAO CENTER
 CARRIED-50 3071 1501 14011 01040 1001

NOTICE OF AWARD

DATE:

MS. ESMERALDA DEE
ESM LEARNING ENTERPRISES /
 G-14 1st Floor, Porta Vega Mall,
 Session Road, Baguio City
 09175120743 | x3ivan16@gmail.com

Dear Ms. Dee,

Please be informed that based on the results of our evaluation of your offer to undertake the **PRODUCTION OF FIVE (5) AVP'S FOR INSTRUCTIONAL VIDEOS OF PCC** with a Total Contract Price amounting to **ONE HUNDRED EIGHTY THOUSAND PESOS (P 180,000.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	a. Production of 5 kinds of 10-minute How-to-AVPs b. 25 shooting days c. Area coverage will be in Nueva Ecija and nearby areas d. Edited video should have overlay text, musical scoring, color grading, and voice over narration e. Submission of assembly draft is 10 days after completion of shooting days f. Final edited AVP should be approved by the ACS Head and KMD Chief before completion of the project g. Number of production crew can be up to 3 pax only h. Supplier should shoulder his team's meal expenses during the shooting i. PCC will provide transportation	P 180,000.00	P 180,000.00	KMD
TOTAL					P 180,000.00	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

Arnel N. Del Barrio
ARNEL N. DEL-BARRIO
 Executive Director

Conforme:

A food-secure Philippines
 (Authorized Representative)
 with prosperous farmers and fisherfolk





Department of Agriculture
PHILIPPINE CARABAO CENTER
 CERTIFIED ISO 9001:2015 | 4001 109048 10001

NOTICE TO PROCEED

DATE:

MS. ESMERALDA DEE
ESM LEARNING ENTERPRISES
 G-14 1st Floor, Porta Vaga Mall,
 Session Road, Baguio City
 09175120743 | x3tlan16@ymail.com

Dear Ms. Dee,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **ESM LEARNING ENTERPRISES** that work may commence to be completed within **Thirty (30) calendar days** for the **PRODUCTION OF FIVE (5) AVP'S FOR INSTRUCTIONAL VIDEOS OF PCC** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

ARJEL N. DEL BARRIO
 Executive Director

Acknowledged:

Christian Emerita Deo
 (Authorized Representative)
 Date: Sept. 26, 2020



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with prosperous farmers and fishers



RECOMMENDING AWARD OF CONTRACT FOR THE PRODUCTION OF FIVE (5) AVP'S FOR INSTRUCTIONAL VIDEOS OF PCC

WHEREAS, on 8 January 2020, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2020 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the APP is the **PRODUCTION OF FIVE (5) AVP'S FOR INSTRUCTIONAL VIDEOS OF PCC** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the **PRODUCTION OF FIVE (5) AVP'S FOR INSTRUCTIONAL VIDEOS OF PCC** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	PRODUCTION OF FIVE (5) AVP'S FOR INSTRUCTIONAL VIDEOS OF PCC (as per attached list)	P 350,000.00

WHEREAS, on 8 August 2020, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

WHEREAS, the following suppliers have submitted their respective quotations, viz:

1. Joint-Process Planning & Business Systems, Inc.
2. Project V Media Corp.
3. Brainfreeze Multimedia Services
4. Navigant Research & Analysis Services
5. ESM Learning Enterprises

WHEREAS, upon careful review and evaluation of the Technical Working Group (TWG) on the legal and technical requirements submitted by the prospective suppliers, the TWG determined that **ESM LEARNING ENTERPRISES** complied with the eligibility requirement as per attached document/s;

WHEREAS, the TWG determined that among the financial proposals submitted by the suppliers, **ESM LEARNING ENTERPRISES** has submitted the lowest calculated quotation for the PRODUCTION OF FIVE (5) AVP'S FOR INSTRUCTIONAL VIDEOS OF PCC (as per attached list);

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **ESM LEARNING ENTERPRISES** as the lowest calculated and responsive quotation for the said supplies;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof;

NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **ESM LEARNING ENTERPRISES** for the PRODUCTION OF FIVE (5) AVP'S FOR

M. [Signature]

[Signature]

with prosperous farmers and fisherfolk



INSTRUCTIONAL VIDEOS OF PCC (as per attached list) in the amount of **One Hundred Eighty Thousand Pesos (P 180,000.00)**.

This resolution shall take effect immediately.

APPROVED this 20th day of August, 2020 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE



ERIC P. PALACPAC
Chairperson


PEREGRINO G. DURAN
Vice Chairperson


JEFFREY JEROME M. BALAOING
Member


AIMEE T. FULGENCIO
Member


LERMA C. OCAMPO
Member

Attested by:

NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:

ARNEL N. DELA BARRIO
Executive Director