

**PURCHASE ORDER
PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : mjsarmiento.pcc@gmail.com

Supplier COPYLANDIA OFFICE SYSTEMS CORPORATION **P.O. No** 2020-08-0302
Address G/F Insular Life, Rizal St. Brgy. Matadero, Cabanatuan City, N.E. **Date** August 28, 2020
Email Address cabanatuan@copylandia.com **Mode of Procurement** Direct Contracting
Telephone No. 0917-556-8497
TIN _____

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E. **Delivery Terms:** 30 Days
Date of Delivery _____ **Payment Terms:** 15 days after full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	Developer Toner of INEO367 Copier ** Nothing follows **	2	₱7,500.00	₱15,000.00

PHILIPPINE CARABAO CENTER
PROCUREMENT SECTION
RECEIVED
SEP 2 2020

PHILIPPINE CARABAO CENTER
Office of the Auditor
RECEIVED
DATE 8.28.20
BY: [Signature]

PCC Accounting Unit
SEP 21 2020
RECEIVED

NOTE: Please notify Property Section regarding the schedule of delivery.
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)
 P.R. No 2020-08-222-IP
 PhilGEPS N/A
 BAC Reso 2020-291
 Fund Cluster Regular Agency - DOST-PCAARRD - IP-TBM Project

(Total Amount in Words) **FIFTEEN THOUSAND PESOS ONLY** **PHP 15,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: [Signature] **Very Truly yours,**
ANALYN PASCUAL **ARNEL N. DEL BARRIO**
Signature over Printed Name of Supplier **Authorized Official**
10-09-20 **Date**

Funds Available:
[Signature] **CHERRY PEARL C. RIVERA/ JEFFREY LAURENCE E. ANTOLIN**
 Accountant
ORS/BURS No. 10-09-20-080 (P-TBM)
Amount PHP 15,000.00

Form No: **PCC-PRQF-02** Revision No: **02** Effectivity Date: **January 1, 2019**



Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED: ISO 9001 | ISO 14001 | OHSAAS 18001

AUG 27 2020

NOTICE OF AWARD

RAYMUND G. PEDRAZA
 COPYLANDIA OFFICE SYSTEMS CORPORATION
 G/F Insular Life, Rizal St. Brgy. Matadero
 Cabanatuan City, Nueva Ecija

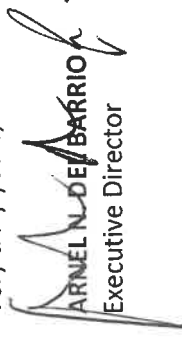
Dear Mr. Pedraza,


Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY & DELIVERY OF DEVELOPER TONER FOR ACCOUNTING** with a Total Contract Price amounting to **FIFTEEN THOUSAND PESOS (P 15,000.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
1	2	pcs	Developer Toner of INEO367 Copier	PHP 7,500.00	PHP 15,000.00
			TOTAL		PHP 15,000.00

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,


ARNEL N. DE BARRION
 Executive Director

Conforme: 
 (Bidder/Authorized Representative)

2020 - 201
 202 202



RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF TONER FOR KONICA COPIER (2 PIECES)

WHEREAS, on 8 January 2020, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF TONER FOR KONICA COPIER (2 PIECES)** to be undertaken through Direct Contracting (Section 50) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the **DOST-PCAARRD Fund;**

WHEREAS, the **SUPPLY AND DELIVERY OF TONER FOR KONICA COPIER (2 PIECES)** was identified to be procured thru Direct Contracting whereby the supplier is simply asked to submit price quotation together with the conditions of sale and the said procurement of goods were critical components from a specific supplier and has a condition to hold a contractor/supplier to guarantee its performance;

WHEREAS, PCC offices/operating units has existing copiers (Konica Develop Ineo brand which requires specific developer toner);

WHEREAS, considering all other factors of procurement and with due consideration with the needs of the operating unit in the performance of their commitments and targets, the adoption of the alternative methods of procurement is more advantageous to the government;

WHEREAS, the **SUPPLY AND DELIVERY OF TONER FOR KONICA COPIER (2 PIECES)** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF TONER FOR KONICA COPIER (2 PIECES)	P 15,000.00

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WHEREAS, on 22 August 2020, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to COPYLANDIA OFFICE SYSTEMS CORPORATION;

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the supplier, **COPYLANDIA OFFICE SYSTEMS CORPORATION** has submitted the single calculated quotation for the **SUPPLY AND DELIVERY OF TONER FOR KONICA COPIER (2 PIECES)**;

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the supplier, **COPYLANDIA OFFICE SYSTEMS CORPORATION** has submitted the single calculated quotation for the **SUPPLY AND DELIVERY OF TONER FOR KONICA COPIER (2 PIECES)**;

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-~~single~~ **COPYLANDIA OFFICE SYSTEMS CORPORATION** recommended **COPYLANDIA OFFICE SYSTEMS CORPORATION** as the single calculated and responsive quotation;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto as Annex A **A food-secure Philippines** integral parts hereof;



[Handwritten signature]

PCC Procurement Office Address and Mailing Details
 Mary Joy S. Fernando
 PCC Procurement Unit
 Philippine Carabao Center
 National Headquarters and Gene Pool Area, CLSU Compound, Science City of Muñoz,
 Nueva Ecija

Delivery Destination : PCC National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.

All quotations from the suppliers with pending conforme from previously awarded Purchase Orders or Contract Agreements and unperformed deliveries will not be accepted. Please settle your obligations first.