

**PURCHASE ORDER**

**PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32      Fax No. : 044-456-0730      Email : mjsarmiento.pcc@gmail.com

**Supplier**      **JESUSA TRADING**      **P.O. No**      **2020-10-0362**  
**Address**      Sto. Tomas, San Jose City, Nueva Ecija      **Date**      October 8, 2020  
**Email Address**      senajesusa@gmail.com      **Mode of Procurement**  
**Telephone No.**      0919-370-9883      Small Value Procurement  
**TIN**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

**Place of Delivery**      PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

**Delivery Terms:** 30 DAYS

**Date of Delivery**      **Payment Terms:** 15 days after full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	<b>Plastic Pallet; HDPE/PPC, 1200x1000x160 mm</b> Loading capacity: 4000 kg; 4-way close Color: Black - 10 pcs Blue - 10 pcs (Please see attached specifications)	20	₱3,500.00	₱70,000.00

PCC Accounting Unit  
 OCT 23 2020 3:42pm  
 RECEIVED

PHILIPPINE CARABAO CENTER  
 Office of The AUDITOR  
**RECEIVED**  
 DATE 10/21/2020  
 BY: [Signature]

**NOTE:** Please notify Property Section regarding the schedule of delivery.  
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)  
 2020-09-284-CD  
 7209914  
 BAC Reso 2020-352  
 Fund Cluster Regular Agency - Revolving Fund - CDCPF

\*\* Nothing follows \*\*

(Total Amount in Words)      **SEVENTY THOUSAND PESOS ONLY**      **PHP 70,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

**Conforme:**      *JESUSA [Signature]*      **Very Truly yours,**  
 Signature over Printed Name of Supplier      **CLARO N. MINGALA**  
 11-9-20      **Authorized Official**  
 Date

**Funds Available:**  
**CHERRY PEARL BIVERA/ JEFFREY LAURENCE E.ANTOLIN**  
 Accountant *[Signature]*  
**ORS/BUFS No.**      02-2020-10-470-RE-010  
**Amount**      PHP 70,000.00

Form No: PCC-PRQF-02      Revision No: 02      Effectivity Date: January 1, 2019



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

**NOTICE OF AWARD**

**OCT 07 2020**

**JESUSA H. SENNA**  
 JESUSA TRADING  
 Sto. Tomas, San Jose City  
 Nueva Ecija

**Dear Ms. Sena:**

Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY AND DELIVERY OF PLASTIC PALLET FOR CDCPF** with a Total Contract Price amounting to **SEVENTY THOUSAND PESOS (PHP 70,000.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
1	20	pcs	Plastic Pallet; HDPE/PPC, 1200x1000x160 mm Loading capacity: 4000 kg; 4-way close Color: Black - 10 pcs Blue - 10 pcs <i>(Please see attached specifications)</i>	PHP 3,500.00	PHP 70,000.00
			<b>TOTAL</b>		<b>PHP 70,000.00</b>

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
**CLARO N. MINGALA**  
 OIC, Executive Director

Conforme:

  
 (Bidder/Authorized Representative)

Date: 11-3-20



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**

CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

**NOTICE TO PROCEED**

**OCT 08 2020**

**JESUSA H. SENA**  
JESUSA TRADING  
Sto. Tomas, San Jose City  
Nueva Ecija

**Dear Ms. Sena:**

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **JESUSA TRADING** that work may commence to be completed within the arranged schedule for the **SUPPLY AND DELIVERY OF PLASTIC PALLET FOR CDCPF** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

**CLARO N. MINGALA**  
OIC, Executive Director

Acknowledged:

**JESUSA H. SENA**  
JESUSA TRADING

Date: 10-7-20



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED ISO 9001:2015 / 14001 / ORGAS 18001

BAC RESOLUTION NO. 2020-352

**RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF PLASTIC PALLET (20 PIECES)**

**WHEREAS**, on 16 January 2020, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the Central Dairy Collecting and Processing Facility (CDCPPF) upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, included in the APP is the **SUPPLY AND DELIVERY OF PLASTIC PALLET (20 PIECES)** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the Revolving Fund;

**WHEREAS**, the **SUPPLY AND DELIVERY OF PLASTIC PALLET (20 PIECES)** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF PLASTIC PALLET (20 PIECES)	P 84,000.00

**WHEREAS**, on 30 September 2020, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, only **JESUSA TRADING** has submitted their respective quotation/proposal before the deadline of submission;

**WHEREAS**, various suppliers were also requested to submit their respective quotations (see attached);

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier, **JESUSA TRADING** has submitted the single calculated quotation for the project;

**WHEREAS**, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **JESUSA TRADING** as the single calculated and responsive quotation;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto as **Annex "A"**, and made an integral part hereof;

**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **JESUSA TRADING** for the **SUPPLY AND DELIVERY OF PLASTIC PALLET (20 PIECES)** in the amount of **Seventy Thousand Pesos (P 70,000.00)**.

  
  
**A food-secure Philippines**  
*with prosperous farmers and fisherfolk*



This resolution shall take effect immediately.

**APPROVED** this 7th day of October, 2020 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.


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**BIDS AND AWARDS COMMITTEE**

  
**ERIC P. PALACPAC**  
Chairperson

  
**PEREGRINO G. DURAN**  
Vice Chairperson

  
**JEFFREY JEROME M. BALAOING**  
Member

  
**AIMEE T. FULGENCIO**  
Member

  
**LERMA C. OCAMPO**  
Member

Attested by:  
  
**NOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:  
  
**CLARO N. MINGALA**  
OIC, Executive Director