

**PURCHASE ORDER
PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : vjlnartatez01.pcc@gmail.com


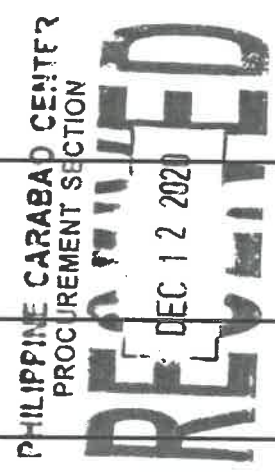
Supplier: COPYLANDIA OFFICE SYSTEMS CORPORATION P.O. No **2020-11-0490**
 Address: G/F Insular Life Bldg. Rizal St. Matadero Cabanatuan City Date: November 24, 2020
 Email Address: cabanatuan@copylandia.com Mode of Procurement
 Telephone No. +639175568497 DIRECT CONTRACTING
 TIN

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery: PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

Delivery Terms: 15 days
 Payment Terms: 15 days after full delivery


Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Drum DR312 (for Konica Minolta Develop Ineo 367 Copier) ** Nothing follows **   BY: _____	1	₱9,500.00	₱9,500.00
(Total Amount in Words) NINE THOUSAND FIVE HUNDRED PESOS.					PHP 9,500.00

NOTE: Please notify Property Section regarding the schedule of delivery.
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)

P.R. No 2020-11-1396
 PhilGEPS n/a
 BAC Reso 2020-506
 Fund Cluster Regular Agency - GAA (PROC)


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:


 Signature over Printed Name of Supplier
 12/22/2020
 Date

Very Truly yours,


 CLARO N. MINGALA
 Authorized Official

PHILIPPINE CARABAO CENTER
 Office of The Auditor
RECEIVED
 11/24/2020
 DATE
 BY: 

Funds Available:

CHERRY PEARL RIVERA/ JEFFREY LAURENCE E. ANTOLIN
 12/10/20
 Accountant

ORS/BURS No. 12-2020-12-1870
 Amount PHP 9,500.00

Form No: PCC-PRQF-02

Revision No: 02

Effectivity Date: January 1, 2019



Department of Agriculture
PHILIPPINE CARABAO CENTER
 CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

NOTICE OF AWARD

November 24, 2020

MR. RAYMUND G. PEDRAZA
 COPYLANDIA OFFICE SYSTEMS CORPORATION
 G/F Insular Life Bldg. Rizal St. Matadero Cabanatuan City
 Mobile No.: +639175568497 | cabanatuan@copylandia.com

Dear **Mr. Pedraza**,

Please be informed that based on the results of our evaluation of your offer to undertake the **SUPPLY AND DELIVERY OF DRUM DR312 (FOR KONICA MINOLTA DEVELOP INEO 367 COPIER)** with a Total Contract Price amounting to **NINE THOUSAND FIVE HUNDRED PESOS (P 9,500.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	pc	Drum DR312	P 9,500.00	P 9,500.00	PROC
			TOTAL		P 9,500.00	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,


CLARO N. MINGALA
 OIC-Executive Director

Conforme:


 (Authorized Representative)
 Date: 1/22/2021



NOTICE TO PROCEED

November 24, 2020

MR. RAYMUND G. PEDRAZA
COPYLANDIA OFFICE SYSTEMS CORPORATION
G/F Insular Life Bldg. Rizal St. Matadero Cabanatuan City
Mobile No.: +639175568497 | cabanatuan@copylandia.com

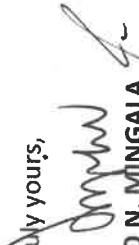
Dear Mr. Pedraza,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **COPYLANDIA OFFICE SYSTEMS CORPORATION** that work may commence for the **SUPPLY AND DELIVERY OF DRUM DR312 (FOR KONICA MINOLTA DEVELOP INEO 367 COPIER)** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

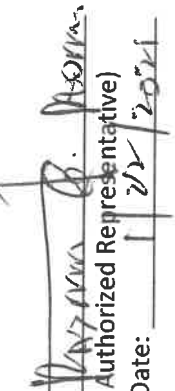
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,


CLARO N. MINGALA
OIC-Executive Director

Acknowledged:


(Authorized Representative)

Date: 11/24/2021



Department of Agriculture
PHILIPPINE GARABAO CENTER
 CERTIFIED ISO 9001:2015 ISO 14001:2015 ISO 18001

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BAC RESOLUTION NO. 2020-506

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF DRUM DR312 (KONICA MINOLTA DEVELOP INEO 367 COPIER)

WHEREAS, on 8 January 2020, former Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF DRUM DR312 (KONICA MINOLTA DEVELOP INEO 367 COPIER)** to be undertaken through Direct Contracting (Section 50) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the **SUPPLY AND DELIVERY OF DRUM DR312 (KONICA MINOLTA DEVELOP INEO 367 COPIER)** was identified to be procured thru Direct Contracting whereby the supplier is simply asked to submit price quotation together with the conditions of sale and the said procurement of goods were critical components from a specific supplier and has a condition to hold a contractor/supplier to guarantee its performance;

WHEREAS, PCC offices/operating units has existing copiers (Ineo brand which requires specific developer toner/parts/drum/roller);

WHEREAS, considering all other factors of procurement and with due consideration with the needs of the operating unit in the performance of their commitments and targets, the adoption of the alternative methods of procurement is more advantageous to the government;

WHEREAS, the **SUPPLY AND DELIVERY OF DRUM DR312 (KONICA MINOLTA DEVELOP INEO 367 COPIER)** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF DRUM DR312 (KONICA MINOLTA DEVELOP INEO 367 COPIER)	P 9,500.00

WHEREAS, on 24 November 2020, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to COPYLANDIA OFFICE SYSTEMS CORPORATION;

WHEREAS, COPYLANDIA OFFICE SYSTEMS CORPORATION submitted their respective quotation/proposal;

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the supplier, **COPYLANDIA OFFICE SYSTEMS CORPORATION** has submitted the single calculated quotation for the **SUPPLY AND DELIVERY OF DRUM DR312 (KONICA MINOLTA DEVELOP INEO 367 COPIER)**;

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare **COPYLANDIA OFFICE SYSTEMS CORPORATION** as the single calculated and responsive quotation;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made integral parts hereof;

[Handwritten signature]

A food-secure Philippines
with prosperous farmers and fisherfolk



[Handwritten initials]

WHEREAS, after review of the findings, the BAC resolved to consider the recommendation of the TWG;

NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **COPYLANDIA OFFICE SYSTEMS CORPORATION** for the **SUPPLY AND DELIVERY OF DRUM DR312 (KONICA MINOLTA DEVELOP INEO 367 COPIER)** in the amount of **Nine Thousand Five Hundred Pesos (P 9,500.00)**.

This resolution shall take effect immediately.

APPROVED this 24th day of November, 2020 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE


LERMA C. OCAMPO
Vice Chairperson


ERIC P. PALACAPAC
Chairperson


AIMEE T. FULGENCIO
Member


JEFFREY JEROME M. BALAOING
Member


ESTER B. FLORES
Member

Attested by:

ROSEMI V. BALAIS
Head, BAC Secretariat

Approved by:

CLARO N. MINGALA
OIC, Executive Director