


**PURCHASE ORDER  
PHILIPPINE CARABAO CENTER**

Tel. No. : 044 456-0731 to 32      Fax No. : 044-456-0730      Email : vjmartinez01.pcc@pnhil.com  
 Supplier: **METPHIL MEDICAL COMPANY**      P.O. No **2021-02-0064**  
 Address: 3F Insular Life Bldg., Abnaso Ext. Baguio City      Date: **February 1, 2021**  
 Email Address: **marvic.mendoza@metphil.com**      Mode of Procurement:  
 Telephone No. **0923-0256599**      Small Value Procurement  
 TIN:

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:



Place of Delivery: **PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.**  
 Delivery Terms: **60 days**  
 Date of Delivery:  
 Payment Terms: **15 days after full delivery**

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>PREVENTIVE MAINTENANCE AND CALIBRATION OF VARIOUS INCUBATOR</b> 2 units SANYO Co2 Mini Multigas Incubator 1 unit ASTEC Co2 Incubator 1 unit BIOLABO Co2 Mini Multigas Incubator  <b>** Nothing follows **</b>  	1	₱30,000.00	₱30,000.00


NOTE: Please notify Property Section regarding the schedule of delivery.  
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)  
 P.R. No: 2021-01-0085  
 PHILGEPS: N/A  
 BAC Reso: 2021-57  
 Fund Cluster: Regular Agency - GAA (RFS)

(Total Amount in Words) **THIRTY THOUSAND PESOS**      **PHP 30,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforms:       Very Truly yours,   
 Signature over Printed Name of Supplier      **RECEIVED**      **Dr. Ronnie D. Domingo**  
 PCC Procurement      **PCC Procurement**      **OIC-Executive Director**  
 Date: **2/23/2021**      MAR 04 2021      from supplier

Funds Available:

      CHERRY PEARL C. RIVERA/ JEFFREY LAURENCE E. ANTOLIN  
 Accountant

OIRS/BURS No.      **02-2021-02-0233**  
 Amount      **PHP 30,000.00**

Form No: **PCC-PRQF-02**      Revision No: **02**      Effectivity Date: **January 1, 2019**



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED ISO 15001:2015

**NOTICE OF AWARD**

DATE: FEB 01 2021

MR. MARIVIC M. MENDOZA  
 METPHIL MEDICAL COMPANY  
 3F Insular Life Bldg., Abanao Ext. Baguio City  
 0923-0256599 | marvic.mendoza@metphil.com

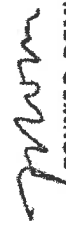
Dear Mr. Mendoza,


Please be informed that based on the results of our evaluation of your offer to undertake the **PREVENTIVE MAINTENANCE AND CALIBRATION OF VARIOUS INCUBATOR** with a Total Contract Price amounting to **THIRTY THOUSAND PESOS (P 30,000.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	Service for: 2 units SANYO Co2 Mini Multigas Incubator 1 unit ASTEC Co2 Incubator 1 unit BIOLABO Co2 Mini Multigas Incubator	P 30,000.00	P 30,000.00	BES
<b>TOTAL</b>					<b>P 30,000.00</b>	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
**RONNIE D. DOMINGO**  
 OIC-Executive Director

Conforme:  
  
**MARVIC M. MENDOZA**  
 (Authorized Representative)  
 Date: 2/23/2021



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001:2015 ISO 14001:2015 ISO 45001:2018

**NOTICE TO PROCEED**

DATE: FEB 01 2021

**MR. MARVIC M. MENDOZA**  
METPHIL MEDICAL COMPANY  
3F Insular Life Bldg., Abanao Ext. Baguio City  
0973-0256599 | marvic.mendoza@metphil.com

Dear Mr. Mendoza,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **METPHIL MEDICAL COMPANY** that work may commence for the **PREVENTIVE MAINTENANCE AND CALIBRATION OF VARIOUS INCUBATOR** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC-Executive Director

Acknowledged:

  
**MARVIC M. MENDOZA**  
(Authorized Representative)  
Date: 2/23/2021



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED: ISO 9001 | ISO 14001 | OHSAS 18001

BAC RESOLUTION NO. 2021-57

**RECOMMENDING AWARD OF CONTRACT FOR THE PREVENTIVE MAINTENANCE AND CALIBRATION OF VARIOUS INCUBATOR**

**WHEREAS**, on 8 January 2021, OIC Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC).

**WHEREAS**, included in the APP is the **PREVENTIVE MAINTENANCE AND CALIBRATION OF VARIOUS INCUBATOR** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS**, the **PREVENTIVE MAINTENANCE AND CALIBRATION OF VARIOUS INCUBATOR** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	PREVENTIVE MAINTENANCE AND CALIBRATION OF VARIOUS INCUBATOR (as per attached list)	P 50,000.00

**WHEREAS**, on 15 January 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, the following suppliers have submitted their respective quotations, viz:

1. MetPhil Medical Company
2. ESCO Philippines, Inc.

**WHEREAS**, upon careful review and evaluation of the Technical Working Group (TWG) on the legal and technical requirements submitted by the prospective suppliers, the TWG determined that **METPHIL MEDICAL COMPANY** complied with the eligibility requirement as per attached document/s;

**WHEREAS**, the TWG determined that among the financial proposals submitted by the suppliers, **METPHIL MEDICAL COMPANY** has submitted the lowest calculated quotation for the **PREVENTIVE MAINTENANCE AND CALIBRATION OF VARIOUS INCUBATOR** (as per attached list);

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **METPHIL MEDICAL COMPANY** as the lowest calculated and responsive quotation for the said supplies/services;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof;

**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **METPHIL MEDICAL COMPANY** for the **PREVENTIVE MAINTENANCE AND**

*[Handwritten Signature]*  
*A food-secure Philippines*  
*with prosperous farmers and fisherfolk*  
*4th July*



CALIBRATION OF VARIOUS INCUBATOR (as per attached list) in the amount of **Thirty Thousand Pesos (P 30,000.00)**.

This resolution shall take effect immediately.

**APPROVED** this 1st day of February, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.


**BIDS AND AWARDS COMMITTEE**

  
**ERIC P. PALACPAC**  
Chairperson

  
**LERNA C. OCAMPO**  
Vice Chairperson

  
**JEFFREY JEROME M. BALAOING**  
Member


  
**AIMIE T. FULGENCIO**  
Member

  
**ESTER B. FLORES**  
Member

Attested by:

  
**NOEMI V. BALANS**  
Head, BAC Secretariat

Approved by:

  
**RONNIE D. DOMINGO**  
OIC, Executive Director