



PURCHASE ORDER

PHILIPPINE CARABAO CENTER

PHILIPPINE CARABAO CENTER

044-456-0730

Email : vjhartatez01.pcc@gmail.com

Supplier **HIGHRES ADVERTISING**

P.O. No **2021-02-0122**

Address San Jose City, Nueva Ecija

Date February 23, 2021

Email Address highresadvertising@gmail.com

Mode of Procurement

Telephone No. 09979070802

SMALL VALUE PROCUREMENT

TIN

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery PCC National Headquarters & Gene Pool, Science City of Muñoz, N.I.E.

Delivery Terms: 7 days
Payment Terms: 15 days after full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<p>A. Concept Design for: * Tarpaulin for National Women's Month Celebration * Framed Back-drop for Lobby Display with Lobby arrangement for photo opt for one month * E-copy design for virtual background * Certificate template design for meeting/webinar * Online teaser for March 1 kick-off activity for official FB web posting</p> <p>B. Photo Booth *80 prints souvenir printed photo with National Women's Month template frame design for March 1 kick-off activity (8:00-11:00am)</p> <p><i>** Nothing follows **</i></p> <p>PHILIPPINE CARABAO CENTER Office of The AUDITOR RECEIVED 4/12/2021 DATE BY:</p>	1	₱20,000.00	₱20,000.00

NOTE:
Please notify Property Section regarding the schedule of delivery.
We accept delivery from Mon-Fri 8am to 5pm (Except holidays)
2021-02-0322

P.R. No n/a
PhilGEPS 2021-0123
BAC Reso
Fund Cluster Regular Agency - GAA (ODED)

(Total Amount in Words) TWENTY THOUSAND PESOS

PHP 20,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Very Truly yours,

Cherry Pearl C. Rivera
Signature over/Printed Name of Supplier

Ronnie D. Domingo
Authorized Official

APR 12 2021

Date

Funds Available:

Cherry Pearl C. Rivera
3
CHERRY PEARL C. RIVERA/ JEFFREY LAURENCE E. ANTOLIN
Accountant

ORS/BURS No.
Amount

02-2021-03-0058
PHP 20,000.00

Form No: PCC-PRQF-02

Revision No: 02

Effectivity Date: January 1, 2019



PHILIPPINE CARABAO CENTER
ISO 9001:2015 | ISO 14001 | OHSAS 18001



Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

NOTICE OF AWARD

DATE: FEB 23 2021

MR. ADONIS V. MATEO
HIGHRES ADVERTISING
San Jose City, Nueva Ecija
09979070802 | highresadvertising@gmail.com

Dear Mr. Mateo,

Please be informed that based on the results of our evaluation of your offer to undertake the **CONCEPT DESIGN AND PHOTOBOOTH FOR NATIONAL WOMEN'S MONTH** with a Total Contract Price amounting to **TWENTY THOUSAND PESOS (P 20,000.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	A. Concept Design for: * Tarpaulin for National Women's Month Celebration * Framed Back-drop for Lobby Display with Lobby arrangement for photo opt for one month * E-copy design for virtual background * Certificate template design for meeting/webinar * Online teaser for March 1 kick-off activity for official FB web posting B. Photo Booth * 80 prints souvenir printed photo with National Women's Month template frame design for March 1 kick-off activity (8:00-11:00am) TOTAL	P 20,000.00	P 20,000.00	ODED

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

RONNIE D. DOMINGO
PIC-Executive Director

Conforme:

ADONIS V. MATEO
(Authorized Representative)
Date: APR 17 2021



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PHILIPPINE CARABAO CENTER
ISO 9001:2008 FUTURE
ISO 14001 | OHSAS 18001



Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

NOTICE TO PROCEED

DATE: FEB 23 2021

MR. ADONIS V. MATEO
HIGHRES ADVERTISING
San Jose City, Nueva Ecija
09979070802 | highresadvertising@gmail.com

Dear Mr. Mateo,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **HIGHRES ADVERTISING** that work may commence for the **CONCEPT DESIGN AND PHOTOBOOTH FOR NATIONAL WOMEN'S MONTH** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

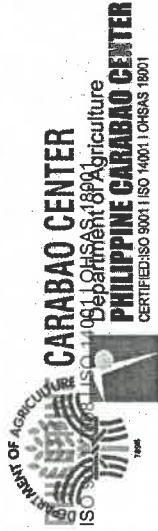

RONNIE D. DOMINGO
OIC-Executive Director

Acknowledged:


(Authorized Representative)
Date: APR 12 2021



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RECOMMENDING AWARD OF CONTRACT FOR THE CONCEPT DESIGN AND PHOTOBOOTH (NATIONAL WOMEN'S MONTH)

WHEREAS, on 8 January 2021, former OIC Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC).

WHEREAS, included in the APP is the CONCEPT DESIGN AND PHOTOBOOTH (NATIONAL WOMEN'S MONTH) to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the CONCEPT DESIGN AND PHOTOBOOTH (NATIONAL WOMEN'S MONTH) has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	CONCEPT DESIGN AND PHOTOBOOTH (NATIONAL WOMEN'S MONTH)	P 20,000.00

WHEREAS, on 23 January 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

WHEREAS, the following suppliers have submitted their respective quotations, viz:

1. Highres Advertising
2. Sofia Computer Shop and General Merchandise
3. Daraviso Print House

WHEREAS, upon careful review and evaluation of the Technical Working Group (TWG) on the legal and technical requirements submitted by the prospective suppliers, the TWG determined that HIGHRES ADVERTISING complied with the eligibility requirement as per attached document/s;

WHEREAS, the TWG determined that among the financial proposals submitted by the suppliers HIGHRES ADVERTISING has submitted the lowest calculated quotation for the CONCEPT DESIGN AND PHOTOBOOTH (NATIONAL WOMEN'S MONTH);

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare HIGHRES ADVERTISING as the lowest calculated and responsive quotation for the said supplies/services;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof;

[Handwritten signature]

[Handwritten signature]

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NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **HIGHRES ADVERTISING** for the **CONCEPT DESIGN AND PHOTOBOOTH (NATIONAL WOMEN'S MONTH)** in the amount of **Twenty Thousand Pesos (P 20,000.00)**.

This resolution shall take effect immediately.

APPROVED this 23rd day of February, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE


LERMA C. OCAMPO
Vice Chairperson


ERIC B. PALACAPAC
Chairperson


AIMEE T. FULGENCIO
Member


JEFFREY JEROME M. BALAOING
Member


ESTER B. FLORES
Member

Attested by:


NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:


RONNIE D. DOMINGO
OIC, Executive Director