

**PURCHASE ORDER  
PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : mjsarmiento.pcc@gmail.com

Supplier **PCC MULTI PURPOSE COOPERATIVE** P.O. No **2021-02-0134**  
 Address PCC Headquarters & Genepool, CLSU, Science City of Munoz Date February 22, 2021  
 Email Address pccmpcofficial@gmail.com Mode of Procurement  
 Telephone No. Small Value Procurement  
 TIN

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E. Delivery Terms: February 23,24 and 26, 2021  
 Date of Delivery Payment Terms: 15 days after full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Meals Title: Virtual Lab Training Course on Molecular Biology Techniques in Biotechnology Research for STEM Students (Please see attached menu plan) <i>Inclusive dates: February 23, 2021</i>	1	₱24,750.00	₱24,750.00
	pax	<i>February 24, 2021</i>	25	₱330.00	
	pax	<i>February 26, 2021</i>	25	₱330.00	
	pax		25	₱330.00	

\*\* Nothing follows \*\*

**PHILIPPINE CARABAO CENTER  
PROCUREMENT SECTION**

**RECEIVED**  
APR 06 2021

BY: \_\_\_\_\_

**PHILIPPINE CARABAO CENTER  
Office of The AUDITOR**

**RECEIVED**  
MAR 26 2021 3:22 PM

PCC Accounting Unit

**NOTE:** Please notify Property Section regarding the schedule of delivery.  
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)  
 P.R. No 2021-02-102-LBC  
 PhilGEPS N/A  
 BAC Reso 2021-135  
 Fund Cluster Regular Agency - DA-BAR Fund - LBC Project

(Total Amount in Words) **TWENTY-FOUR THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY** **PHP 24,750.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: *Naida Umipias* Very Truly yours, *Ronnie D. Domingo*  
 Naida Umipias **RECEIVED** RONNIE D. DOMINGO  
 Signature over Printed Name of Supplier **PCC Procurement** Authorized Official  
 FEB 23 2021 APR 12 2021  
 Date *RM 5/1/21*

Funds Available: \_\_\_\_\_  
 CHERRY PEARL C. RIVERA/ JEFFREY LAURENCE E. ANTOLIN *CP*  
 Accountant *gmn*  
 ORS/BURS No. 02-2021-04-024-1013  
 Amount PHP 24,750.00

Form No: PCC-PRQF-02 Revision No: 02 Effectivity Date: January 1, 2019



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001 | ISO 14001 | OHSA 18001

**NOTICE OF AWARD**

**FEB 22 2021**

**NAIDA P. UMIPIG**  
 PCC MULTI PURPOSE COOPERATIVE  
 PCC Headquarters & Genepool  
 CLSU, Science City of Munoz


**Dear Mrs. Umipig,**

Please be informed that based on the result of our evaluation of your offer to undertake the **MEALS FOR LIVESTOCK BIOTECHNOLOGY CENTER - VIRTUAL RESEARCH PROPOSAL WRITING WORKSHOP** with a Total Contract Price amounting to **TWENTY-FOUR THOUSAND SEVEN HUNDRED FIFTY PESOS (PHP 24,750.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	Meals Title: Virtual Lab Training Course on Molecular Biology Techniques in Biotechnology Research for STEM Students <i>(Please see attached menu plan)</i>	PHP 330.00	PHP 24,750.00	LBC
	25	pax	<i>Inclusive dates: February 23, 2021</i>	330.00	8,250.00	
	25	pax	<i>February 24, 2021</i>	330.00	8,250.00	
	25	pax	<i>February 26, 2021</i>	330.00	8,250.00	
			<b>TOTAL</b>		<b>PHP 24,750.00</b>	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

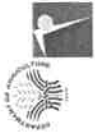
Very truly yours,

  
**RONNIE D. DOMINGO**  
 OIC, Executive Director

Conforme:   
 Naida Umipig

(Bidder/Authorized Representative)

Date: FEB 23 2021



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

FEB 22 2021

NOTICE TO PROCEED

**NAIDA P. UMIPIG**  
PCC MULTI PURPOSE COOPERATIVE  
PCC Headquarters & Genepool  
CLSU, Science City of Munoz

Dear **Mrs. Umipig**,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **PCC MULTI PURPOSE COOPERATIVE** that work may commence to be completed within the arranged schedule for the **MEALS FOR LIVESTOCK BIOTECHNOLOGY CENTER - VIRTUAL RESEARCH PROPOSAL WRITING WORKSHOP** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

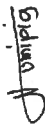
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC, Executive Director

Acknowledged:

  
**NAIDA P. UMIPIG**  
PCC MULTI PURPOSE COOPERATIVE  
Date: FEB 23 2021



**RECOMMENDING AWARD OF CONTRACT FOR THE MEALS (LBC-VIRTUAL RESEARCH WRITING WORKSHOP)**

**WHEREAS**, on 5 October 2020, former OIC Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the project “Strengthening and Maximizing the Research Capability of the LBC as Lead Coordinator of the Livestock Biotechnology RDE Agenda” upon favorable recommendation of the Bids and Awards Committee (BAC).

**WHEREAS**, included in the APP is the **MEALS (LBC-VIRTUAL RESEARCH WRITING WORKSHOP)** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the DA Biotechnology Program Implementation Unit and DA-BAR Fund;

**WHEREAS**, the **MEALS (LBC-VIRTUAL RESEARCH WRITING WORKSHOP)** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	MEALS (LBC-VIRTUAL RESEARCH WRITING WORKSHOP) as per attached schedule	P 26,250.00

**WHEREAS**, on 19 February 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, the following suppliers have submitted their respective quotations, viz:

1. PCC Multi-purpose Cooperative
2. CYJY Catering Services
3. Kate and Kim Food House

**WHEREAS**, upon careful review and evaluation of the Technical Working Group (TWG) on the legal and technical requirements submitted by the prospective suppliers, the TWG determined that **PCC MULTI-PURPOSE COOPERATIVE** complied with the eligibility requirement as per attached document/s;

**WHEREAS**, the TWG determined that among the financial proposals submitted by the suppliers **PCC MULTI-PURPOSE COOPERATIVE** has submitted the lowest calculated quotation for the MEALS (LBC-VIRTUAL RESEARCH WRITING WORKSHOP) as per attached schedule;

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **PCC MULTI-PURPOSE COOPERATIVE** as the lowest calculated and responsive quotation for the said supplies/services;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof.

*[Handwritten signature]*

*[Handwritten initials]*

*A food-secure Philippines  
 with prosperous farmers and fisherfolks*



**NOW, THEREFORE, WE,** the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **PCC MULTI-PURPOSE COOPERATIVE** for the **MEALS (LBC-VIRTUAL RESEARCH WRITING WORKSHOP)** as per attached schedule in the amount of **Twenty-Four Thousand Seven Hundred Fifty Pesos (P 24,750.00)**.

This resolution shall take effect immediately.

**APPROVED** this 22nd day of February, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.

**BIDS AND AWARDS COMMITTEE**

**LERMA C. OCAMPO**  
Vice Chairperson

**ERIC F. PALACAPAC**  
Chairperson

**AIMEE T. FULGENCIO**  
Member

**JEFFREY JEROME M. BALAOING**  
Member

**ESTER B. FLORES**  
Member

Attested by:

**MOEMI V. BALANIS**  
Head, BAC Secretariat

Approved by:

**RONNIE D. DOMINGO**  
OIC, Executive Director