

**PURCHASE ORDER  
PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: jonalynebit.pcc@gmail.com

Supplier **ALEGARDES TIRE CENTER** P.O. No **2021-03-0203**

Address Brgy. Caanawan, San Jose City, Nueva Ecija Date March 22, 2021

Email Address Mode of Procurement

Telephone No. 0919-874-0060 Small Value Procurement

TIN 456-601-848-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

Delivery Terms: 30 Days

Date of Delivery Payment Terms: 15 days after full delivery

| Stock No. | Unit | Description   | Quantity | Unit Cost  | Amount     |
|-----------|------|---|----------|------------|------------|
| 1         | lot  | <p>PREVENTIVE MAINTENANCE OF FOR TOYOTA INNOVA (SIJ-409)</p> <ul style="list-style-type: none"> <li>- Supply and installation of tires</li> <li>- change oil (fully synthetic oil)</li> <li>- change oil filter</li> <li>- tubeless tires 205/70 R15 8 ply (4pcs)</li> <li>- balancing</li> <li>- alignment</li> <li>- camber correction</li> <li>- nitro gas</li> <li>- wheel valve</li> </ul> <p align="center">** Nothing follows **</p> | 1        | ₱46,000.00 | ₱46,000.00 |

**PHILIPPINE CARABAO CENTER  
PROCUREMENT SECTION  
RECEIVED  
APR 16 2021**

**PHILIPPINE CARABAO CENTER  
Office of The Auditor  
RECEIVED  
DATE 04/15/2021  
BY: [Signature]**

**PCC Accounting Unit  
APR 15 2021  
RECEIVED**

BY: \_\_\_\_\_

NOTE: Please notify Property Section regarding the schedule of delivery.  
We accept delivery from Mon-Fri 8am to 5pm (Except holidays)

P.R. No 2021-01-0028 GAA  
PHIGEPS N/A  
BAC Reso 2021-207  
Fund Cluster Regular Agency - GAA (GSS)

(Total Amount in Words) **FORTY-SIX THOUSAND PESOS ONLY** PHP 46,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: [Signature] Very Truly yours, [Signature]

Signature over Printed Name of Supplier **RONNIE D. DOMINGO**  
Authorized Official

APR 20 2021  
Date

Funds Available:

|   |  |
|---|--|
| <b>CHERRY PEARL C. RIVERA / JEFFREY LAURENCE E. ANTOLIN</b><br>Accountant | ORS/BURS No. <u>02-2021-04-0525</u><br>Amount <u>PHP 46,000.00</u> |
|---|--|



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED: ISO 9001 | ISO 14001 | OHSAS 18001

**NOTICE OF AWARD**

**MAR 19 2021**

**MS. SAGITH JOY ALEGARBE**  
**ALEGARBE TIRE CENTER**

Brgy. Caanawan, San Jose City, Nueva Ecija

Dear Ms. Alegarbes,

Please be informed that based on the result of our evaluation of your offer to undertake the **PREVENTIVE MAINTENANCE SERVICE OF TOYOTA INNOVA (SJJ-409)** with a Total Contract Price amounting to **FORTY-SIX THOUSAND PESOS ONLY (P 46,000.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

| Item No. | QTY | Unit | Item Description   | Unit Cost   | Total Cost         | End user |
|----------|-----|------|--|-------------|--------------------|----------|
| 1        | 1   | lot  | PREVENTIVE MAINTENANCE OF FOR<br>TOYOTA INNOVA (SJJ-409)<br>- Supply and installation of tires<br>- change oil (fully synthetic oil)<br>- change oil filter<br>- tubeless tires 205/70 R15 8 ply (4pcs)<br>- balancing<br>- alignment<br>- camber correction<br>- nitro gas<br>- wheel valve | P 46,000.00 | P 46,000.00        | GSS      |
|          |     |      | <b>TOTAL</b>   |             | <b>P 46,000.00</b> |          |

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

**RONNIE D. DOMINGO**  
 OIC, Executive Director

Conforme:

CHERRY LUV VALEROSO

(Bidder/Authorized Representative)

Date: APR 28 2021



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Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED: ISO 9001 | ISO 14001 | CHSAR 14001

**NOTICE TO PROCEED**

**MAR 22 2021**

**MS. SAGITH JOY ALEGARBE**  
ALEGARBE TIRE CENTER  
Brgy. Caanawan, San Jose City, Nueva Ecija

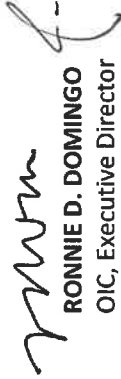
Dear **Ms. Alegarb**,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **ALEGARBE TIRE CENTER** that work may commence to be completed within the arranged schedule for the **PREVENTIVE MAINTENANCE SERVICE OF TOYOTA INNOVA (SJJ-409)** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC, Executive Director

Acknowledged:

  
**SAGITH JOY ALEGARBE**  
ALEGARBE TIRE CENTER  
Date: APR 28 2021



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**RECOMMENDING AWARD OF CONTRACT FOR THE PREVENTIVE MAINTENANCE SERVICE AND REPLACEMENT OF TIRES (TOYOTA INNOVA SJJ-409)**

**WHEREAS**, on 8 January 2021, OIC Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC).

**WHEREAS**, included in the APP is the **PREVENTIVE MAINTENANCE SERVICE AND REPLACEMENT OF TIRES (TOYOTA INNOVA SJJ-409)** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS**, the **PREVENTIVE MAINTENANCE SERVICE AND REPLACEMENT OF TIRES (TOYOTA INNOVA SJJ-409)** has the following Approved Budget for the Contract (ABC) as follows:

| Item No. | Item Description  | ABC per Line Item/Lot (P) |
|----------|---|---------------------------|
| 1        | PREVENTIVE MAINTENANCE SERVICE AND REPLACEMENT OF TIRES (TOYOTA INNOVA SJJ-409) | P 48,000.00               |

**WHEREAS**, on 8 March 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, the following suppliers have submitted their respective quotations, viz:

1. Alegarbes Tire Center
2. Leo Suspension
3. A&C Auto Parts & Repair Shop

**WHEREAS**, upon careful review and evaluation of the Technical Working Group (TWG) on the legal and technical requirements submitted by the prospective suppliers, the TWG determined that **ALEGARBES TIRE CENTER** complied with the eligibility requirement as per attached document/s;

**WHEREAS**, the TWG determined that among the financial proposals submitted by the suppliers, **ALEGARBES TIRE CENTER** has submitted the lowest calculated quotation for the **PREVENTIVE MAINTENANCE SERVICE AND REPLACEMENT OF TIRES (TOYOTA INNOVA SJJ-409)**;

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **ALEGARBES TIRE CENTER** as the lowest calculated and responsive quotation for the said supplies/services;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof;

**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations

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and approval of the contract to **ALEGARDES TIRE CENTER** for the **PREVENTIVE MAINTENANCE SERVICE AND REPLACEMENT OF TIRES (TOYOTA INNOVA S11-409)** in the amount of **Forty-Six Thousand Pesos (P 46,000.00)**.

This resolution shall take effect immediately.

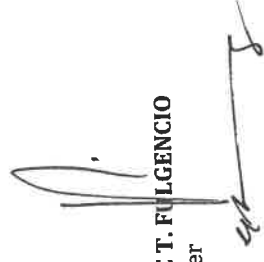
**APPROVED** this 19th day of March, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.


**BIDS AND AWARDS COMMITTEE**

  
**ERIC P. PALACPAC**  
Chairperson


  
**LERMACIO CAMPO**  
Vice Chairperson

  
**JEFFREY JEROME M. BALAOING**  
Member

  
**AIMEE T. FULGENCIO**  
Member

  
**ESTER B. FLORES**  
Member

Attested by:

  
**NOEMI V. BANAIIS**  
Head, BAC Secretariat

Approved by:

  
**RONNIE D. DOMINGO**  
OIC, Executive Director