

**PURCHASE ORDER
PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: jonalyn@bit.pcc@gmail.com

Supplier: **COPYLANDIA OFFICE SYSTEMS CORPORATION** P.O. No: **2021-04-0240**
 Address: G/F Insular Bldg, Rizal St., Malabero, Cabanatuan City, Nueva Ecija Date: **April 8, 2021**
 Email Address: **cabanatuan@copylandia.com / m_santos@copylandia.com.ph** Mode of Procurement:
 Telephone No. **464-7497** Direct Contracting
 TIN: _____

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained therein:
 Place of Delivery: **PCC National Headquarters & Game Pool, Science City of Muñoz, N.E.**
 Date of Delivery: _____ Delivery Terms: **30 Days**
 Payment Terms: **15 days after full delivery**

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Toner, Konica Develop Ineo 367	16	₱7,500.00	₱120,000.00
2	pc	Toner, Konica Develop Ineo 283 ** Nothing follows **	7	₱3,900.00	₱27,300.00

PCC Accounting Unit
 APR 30 2021
 RECEIVED

PHILIPPINE CARABAO CENTER
 Office of The Auditor
RECEIVED
 BY: _____
 DATE: _____

NOTE: Please notify Property Section regarding the schedule of delivery.
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)
 P.R. No: 2021-04-0605 GAA
 PHICEPS: N/A
 BAC Reso: 2021-250
 Fund Cluster: Regular Agency - GAA (VARIOUS)

(Total Amount in Words) **ONE HUNDRED FORTY-SEVEN THOUSAND THREE HUNDRED PESOS ONLY** PHP 147,300.00

of one (1) percent, for every day of delay shall be imposed.

Conforms: *[Signature]* **COPYLANDIA**
 Signature over Printed Name of Supplier
 Date: **SEP 2 9 2021**

Very Truly yours,
[Signature]
RONNIE D. DOMINGO
 Authorized Official

Funds Available: _____
CHERRY PEARL C. RIVERA / JEFFREY LAURENCE E. ANTOLIN
 Accountant

ORIS/BURS No. **07-2021-04-05A0**
 Amount: **PHP 147,300.00**

Form No: **PCC-PROF-02** Revision No: **02** Effectivity Date: **January 1, 2019**



NOTICE OF AWARD

APR 08 2021

MR. RAYMUND PEDRAZA
COPYLANDIA OFFICE SYSTEMS CORPORATION
G/F Insular Life Bldg., Rizal St., Matadero, Cabanatuan City

Dear Mr. Pedraza,

Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY AND DELIVERY OF KONICA DEVELOP INEO TONERS** with a Total Contract Price amounting to **ONE HUNDRED FORTY-SEVEN THOUSAND THREE HUNDRED PESOS ONLY (P 147,300.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	16	pc	Toner, Konica Develop Ineo 367	P 7,500.00	P 120,000.00	ACC-6, PROC-8, BUD-2
2	7	pc	Toner, Konica Develop Ineo 283	3,900.00	27,300.00	MSAO-2, PROP-5
			TOTAL		P 147,300.00	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,


RONNIE D. DOMINGO
OIC, Executive Director

Conforme: 
(Bidder/Authorized Representative)
Date: SEP 29 2021



"A food-secure Philippines with prosperous farmers and fisherfolk"



Department of Agriculture
PHILIPPINE CARABAO CENTER
CSA (P) 52-180 0001 | 520 14001 | 0945 1501

NOTICE TO PROCEED

APR 08 2021

MR. RAYMUND PEDRAZA
 COPYLANDIA OFFICE SYSTEMS CORPORATION
 G/F Insular Life Bldg., Rizal St., Matadero, Cabanatuan City

Dear Mr. Pedraza,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to COPYLANDIA OFFICE SYSTEMS CORPORATION that work may commence to be completed within the arranged schedule for the **SUPPLY AND DELIVERY OF KONICA DEVELOP INEO TONERS** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

Ronnie Domingo
RONNIE D. DOMINGO
 OIC, Executive Director

Acknowledged:

Raymund Pedraza
RAYMUND PEDRAZA
 COPYLANDIA OFFICE SYSTEMS CORPORATION

Date: SEP 7 9 2021



"A food-secure Philippines with prosperous farmers and fisherfolk"



Department of Agriculture
PHILIPPINE CARABAO CENTER
 CERTIFIED:ISO 9001 | ISO 14001 | OH-SAS 18001

BAC RESOLUTION NO. 2021-250

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF TONERS FOR KONICA MINOLTA DEVELOP INEO COPIER

WHEREAS, on 8 January 2021, OIC Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF TONERS FOR KONICA MINOLTA DEVELOP INEO COPIER** to be undertaken through Direct Contracting (Section 50) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the **SUPPLY AND DELIVERY OF TONERS FOR KONICA MINOLTA DEVELOP INEO COPIER** was identified to be procured thru Direct Contracting whereby the supplier is simply asked to submit price quotation together with the conditions of sale and the said procurement of goods were critical components from a specific supplier and has a condition to hold a contractor/supplier to guarantee its performance;

WHEREAS, PCC offices/operating units has existing copiers (Ineo brand which requires specific developer toner/parts/drum/roller);

WHEREAS, considering all other factors of procurement and with due consideration with the needs of the operating unit in the performance of their commitments and targets, the adoption of the alternative methods of procurement is more advantageous to the government;

WHEREAS, the **SUPPLY AND DELIVERY OF TONERS FOR KONICA MINOLTA DEVELOP INEO COPIER** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF TONERS FOR KONICA MINOLTA DEVELOP INEO COPIER (as per attached list)	P 147,300.00

WHEREAS, on 8 April 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to COPYLANDIA OFFICE SYSTEMS CORPORATION;

WHEREAS, COPYLANDIA OFFICE SYSTEMS CORPORATION submitted their respective quotation/proposal;

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the supplier, **COPYLANDIA OFFICE SYSTEMS CORPORATION** has submitted the single calculated quotation for the SUPPLY AND DELIVERY OF TONERS FOR KONICA MINOLTA DEVELOP INEO COPIER (as per attached list);

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare **COPYLANDIA OFFICE SYSTEMS CORPORATION** as the single calculated and responsive quotation;

[Signature]

[Signature]

A food-secure Philippines

with prosperous farmers and fisherfolk



WHEREAS, the report containing the results of the TWG evaluation is attached hereto as **Annex "A"**, and made integral parts hereof;

WHEREAS, after review of the findings, the BAC resolved to consider the recommendation of the TWG;

NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **COPYLANDIA OFFICE SYSTEMS CORPORATION** for the SUPPLY AND DELIVERY OF TONERS FOR KONICA MINOLTA DEVELOP INEO COPIER (as per attached list) in the amount of **One Hundred Forty-Seven Thousand Three Hundred Pesos (P 147,300.00)**.

This resolution shall take effect immediately.

APPROVED this 8th day of April, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.


BIDS AND AWARDS COMMITTEE


LERMA C. OCAMPO
Vice Chairperson


ERIC P. PALACPAC
Chairperson



AIMEE T. FULGENCIO
Member


JEFFREY JEROME M. BALAOING
Member


ESTER B. FLORES
Member

Attested by:

NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:

RONNIE D. DOMINGO
OIC, Executive Director