

**PURCHASE ORDER**  
**PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : jonahmesik.pcc@gmail.com

Supplier: **LEPE OUTSOURCING CORPORATION** P.O. No **2021-07-0462**  
 Address: 210 Chino Roces Ave., Pio Del Pilar, Makati City, Metro Manila Date: July 23, 2021  
 Email Address: mic.sanchez@lepeapp.com Mode of Procurement  
 Telephone No. 0917-386-1824 Small Value Procurement  
 TIN 008-881-293-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:  
 Place of Delivery: PCC National Headquarters & Service Center, Science City of Muñoz, N.E.  
 Delivery Terms: 30 Days  
 Date of Delivery  
 Payment Terms: 15 days after full delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Repair and Configuration of Panasonic PABX Expansion Panel  ** Nothing follows **  P.P. CARABAO CENTER PROCUREMENT SECTION <b>RECEIVED</b> AUG 16 2021 BY:	1	₱49,500.00	₱49,500.00

NOTE: Please notify Property Section regarding the schedule of delivery.  
 We accept delivery from Mon-Fri from 8am to 5pm (Except holidays)  
 P.R. No: 2021-07-1230 GAA  
 P.M.C. No: N/A  
 B.M.C. No: 2021-474  
 Panel Cluster: Regular Agency - ICTS

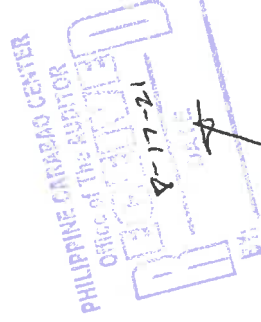
(Total Amount in Words) **FORTY-NINE THOUSAND FIVE HUNDRED PESOS ONLY**  
 PCC Accounting Unit  
 AUG 09 2021  
 RECEIVED

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Confirms: *[Signature]* Very Truly yours,  
 MICHAEL SANCHEZ  
 Signature and Printed Name of Supplier  
 8/16/21 Date  
 BONNIE D. DOMINICO  
 Authorized Official

Funds Available: *[Signature]*  
 CHERRY PEARL C. RIVERA / JEFFREY LAURENCE E. ARTOUR  
 Accountant  
 O.R.S./B.U.S. No. 02-2001-08-1539  
 Amount: ₱49,500.00

Form No: PCC-FPOB-02 Revision No: 02 Effectivity Date: January 3, 2019





NOTICE OF AWARD

JUL 22 2021

MR. MICHAEL SANCHEZ  
LEEPE OUTSOURCING CORPORATION  
Unit 1211 Cityland Pasong Tamo Tower,  
210 Chino Roces Ave., Pio Del Pilar, Makati City, Metro Manila

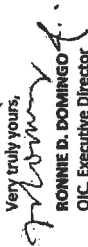
Dear Mr. Sanchez,

Please be informed that based on the result of our evaluation of your offer to undertake the REPAIR AND CONFIGURATION OF PANASONIC PABX EXPANSION PANEL with a Total Contract Price amounting to FORTY-NINE THOUSAND FIVE HUNDRED PESOS ONLY (P 49,500.00) and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	Repair and Configuration of Panasonic PABX Expansion Panel	P 49,500.00	P 49,500.00	ICTS
			<b>TOTAL</b>		<b>P 49,500.00</b>	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
RONNIE D. DOMINGO  
OIC, Executive Director

Conforme:   
(Bidder/Authorized Representative)  
Date: 8/16/21



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"A food-secure Philippines with prosperous farmers and fishermen"



**NOTICE TO PROCEED**

JUL 23 2021

**MIR. MICHAEL SANCHEZ**  
LEEPE OUTSOURCING CORPORATION  
Unit 1211 Cityland Pasong Tamo Tower,  
210 Chino Roces Ave., Plo Del Pilar, Makati City, Metro Manila

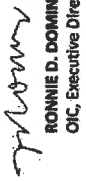
Dear Mr. Sanchez,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to LEEPE OUTSOURCING CORPORATION that work may commence to be completed within the arranged schedule for the REPAIR AND CONFIGURATION OF PARASONIC PABX EXPANSION PANEL effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC, Executive Director

Acknowledged:

  
**MICHAEL SANCHEZ**  
LEEPE OUTSOURCING CORPORATION  
Date: 8/16/21



*"A food-secure Philippines with prosperous farmers and fisherfolk"*



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED ISO 9001:15001 & ISO 14001:1996

BAC RESOLUTION NO. 2021-474

**RECOMMENDING AWARD OF CONTRACT FOR THE REPAIR AND CONFIGURATION OF PANASONIC PABX EXPANSION PANEL**

**WHEREAS**, on 8 January 2021, former OIC, Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, included in the APP is the **REPAIR AND CONFIGURATION OF PANASONIC PABX EXPANSION PANEL** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS**, the **REPAIR AND CONFIGURATION OF PANASONIC PABX EXPANSION PANEL** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	REPAIR AND CONFIGURATION OF PANASONIC PABX EXPANSION PANEL	P 49,500.00

**WHEREAS**, on 16 July 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, only **LEEPE OUTSOURCING CORPORATION** has submitted their respective quotation/proposal before the deadline of submission;

**WHEREAS**, various suppliers were also requested to submit their respective quotations (see attached);

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier, **LEEPE OUTSOURCING CORPORATION** has submitted the single calculated quotation for the project;

**WHEREAS**, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **LEEPE OUTSOURCING CORPORATION** as the single calculated and responsive quotation;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made an integral part hereof;

*[Signature]*  
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*with prosperous farmers and fisherfolk*




**NOW, THEREFORE, WE, the Members of the BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **LEEPE OUTSOURCING CORPORATION** for the **REPAIR AND CONFIGURATION OF PANASONIC PABX EXPANSION PANEL** in the amount of **Forty-Nine Thousand Five Hundred Pesos (P 49,500.00)**.

This resolution shall take effect immediately.

**APPROVED** this 22nd day of July, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

**BIDS AND AWARDS COMMITTEE**


  
**ERIC M. PALACPAC**  
Chairperson

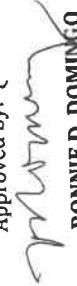
  
**AIMEE T. FULGENCIO**  
Member

  
**LERMIA C. OCAMPO**  
Vice Chairperson

  
**JEFFREY JEROME M. BALAOING**  
Member

  
**ESTER B. FLORES**  
Member

Attested by:  
  
**MOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:   
**RONNIE D. DOMINGO**  
OIC, Executive Director