

PURCHASE ORDER

PHILIPPINE CARABAO CENTER

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: vjmartinez01.pcc@gmail.com

Supplier **BITSOFTECHNOLOGY, CO.**

Address Ground Floor Unit 208 Xavierville Topside Condo, 81 Xavierville Ave., Loyola Heights, C

Email Address delacruz.jessy16@gmail.com

Telephone No. 09564487282 / 091177153047

TIN _____

P.O. No **2021-05-0313**

Date **May 5, 2021**

Mode of Procurement **Shopping B**

Page 1

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

Place of Delivery

Delivery Terms: 30 days

Date of Delivery

Payment Terms: 15 days after full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	box	BALLPEN with cap, Fine tip size: 0.7mm, 12 1/2"/box, Black	66	₱142.66	₱9,415.56
2	box	BALLPEN with cap, Fine tip size: 0.7mm, 12 1/2"/box, Blue	21	142.66	2,995.86
3	box	BALLPEN with cap, Fine tip size: 0.7mm, 12 1/2"/box, Red	1	142.66	142.66
4	pc	BALLPEN with cap, Ultra Fine Needle tip size: 0.4mm, Black	51	42.00	2,142.00
5	pc	BALLPEN with cap, Ultra Fine Needle tip size: 0.4mm, Blue	22	42.00	924.00
6	pc	BALLPEN with cap, Ultra Fine Needle tip size: 0.4mm, Red	1	42.00	42.00
7	pc	Certificate Holder (A4 Size)	5	52.20	261.00
8	pc	CLIPBOARD Size: 8.5" x 13", plastic	18	54.18	975.24
9	pc	Cold lamination/adhesive film, A4, glossy, 20sheets/pack (for sticker labels)	50	130.00	6,500.00
10	pc	Foldable Table, 4 ft, white	4	2,990.00	11,960.00
11	box	Heavy Duty Scissors, 8 inches	12	450.00	5,400.00
12	pc	LAMINATING FILM, long, 330mm X 303mm, 250 microns, 100's	11	1,200.00	13,200.00
13	pc	METAL DESK TRAY, 3-Layer, Long, 30 x 25 x 38 cm, Black, Heavy Duty	5	495.60	2,478.00
14	ream	PAPER, Multi-Purpose (COPY) size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: Ultra White, 500 Sheets	107	188.50	20,169.50
15	pack	PAPER, Parchment, 90gsm, Letter, choose 1 Color: Blue, 10's	5	28.00	140.00
16	pack	PAPER, Parchment, 90gsm, Letter, choose 1 Color: Green, 10's	10	28.00	280.00
17	pack	PAPER, Parchment, 90gsm, Letter, choose 1 Color: Red, 10's	12	28.00	336.00
18	ream	PAPER, Multi-Purpose, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: assorted, 250 Sheets	11	207.18	2,278.98
19	ream	PAPER, Multi-Purpose, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color:Blue, 250 Sheets	1	207.18	207.18
20	ream	PAPER, Multi-Purpose, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: Green, 250 Sheets	1	207.18	207.18

NOTE:

continue to page 2

Please notify Property Section PHILIPPINE CARABAO CENTER

We accept delivery from Mon-Fri 8am to 5pm (except holidays)

Office of the Auditor

2021-04-0623

7623028

2021-0316

Fund Cluster Regular Agency - GAA (VARIOUS)

(Total Amount in Words)

PCC Accounting Unit
MAY 28 2021 4:40 PM
RECEIVED
DATE
BY: *[Signature]*

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Confirms:

[Signature]
Signature over Printed Name of Supplier
5/31/2021
Date

Very Truly yours,

[Signature]
ROSMIE D. DOMINGO
Authorized Official

Funds Available:

CHERRY PEARL C. RIVERA / JEFFREY LAURENCE E. ANTOLIN
Accountant

ORS/BURS No.
Amount

01-7021-05-0934
147,386.35

PURCHASE ORDER
PHILIPPINE CARABAO CENTER

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: ylvnartez@pcc@gmail.com

Supplier: **BITSOFT TECHNOLOGY CO.** P.O. No: 2021-05-0313
 Address: Ground Floor Unit 303 Xaveria/De Royales Condo, 81 Xaveria Ave., Loyal Heights, QC Date: **MAY 5, 2021** page 2
 Email Address: delacruz.jessy16@gmail.com Mode of Procurement
 Telephone No.: 09564467282 / 09177153047 Shopping

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery: PCC National Headquarters & Greve Pool, Science City of Muñoz, N.E.
 Date of Delivery: Delivery Terms: 10 days
 Payment Terms: 15 days after full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
21	ream	continued from page 1 PAPER Multi-Purpose, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: Pink, 250 Sheets	1	207.18	PH8,055.16 207.18
22	ream	PAPER Multi-Purpose, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: Yellow, 250 Sheets	1	207.18	207.18
23	pack	PHOTO PAPER, 330gsm, A4, High Glossy, 20's	19	177.41	3,370.79
24	pc	SDXC A2V30 card (256G)	2	2,470.00	4,940.00
25	pc	SIGN PEN, BLACK, liquid-ger ink, 0.5mm ball needle point, latex-free grip, made of at least 70% recycled material SN: BLW25-A	144	71.56	10,304.64
26	pack	SPECIALTY PAPER, Size A4, 10's / pack	10	50.76	507.60
27	pack	STICKER PAPER, Fluorescent, A4, choose 1 Color: Green, 5's	5	49.00	245.00
28	pack	STICKER PAPER, Fluorescent, A4, choose 1 Color: Pink, 5's	5	49.00	245.00
29	pack	STICKER PAPER, Glossy, A4, White, 10's	32	42.00	1,344.00
30	pack	STICKER PAPER, Matte, A4, White, 10's	37	42.00	1,554.00
31	pack	STICKER PAPER, Waterproof, Vinyl, Matte, A4, White, 20's (brand: I-tech)	20	250.00	5,000.00
32	pc	STORAGE BOX 18" x 11.5" W x 11" H hard board box with handle hole	50	344.50	17,225.00
33	pc	TAPE FLAGS, "SIGN HERE", 1IN/PO x 1.7IN/PO 25.4mm x 43.2mm, 50's tags/pc	84	112.00	9,408.00
34	pc	TAPE FLAGS, Flag Color: Blue 1IN/PO x 1.7IN/PO 25.4mm x 43.2mm, 50's tags/pc	10	119.00	1,190.00
35	pc	TAPE FLAGS, Flag Color: Green 1IN/PO x 1.7IN/PO 25.4mm x 43.2mm, 50's tags/pc	10	119.00	1,190.00
36	pc	TAPE FLAGS, Flag Color: Orange 1IN/PO x 1.7IN/PO 25.4mm x 43.2mm, 50's tags/pc	27	119.00	3,213.00
37	pc	TAPE FLAGS, Flag Color: Red 1IN/PO x 1.7IN/PO 25.4mm x 43.2mm, 50's tags/pc	13	119.00	1,547.00
38	pc	TAPE FLAGS, Flag Color: Yellow 1IN/PO x 1.7IN/PO 25.4mm x 43.2mm, 50's tags/pc	7	119.00	833.00

PCC Accounting Unit
 MAY 28 2021
 RECEIVED

NOTE: ** Nothing follows PHILIPPINE CARABAO CENTER
 Please notify Property Section regarding the schedule of delivery
 We accept delivery from Mon-Fri 8am to 5pm (except holidays)
 P.R. No: 2021-04-0623
 PHIGEPS 7623028
 BAC Raso 2021-0316
 Fund Cluster/ Regular Agency - GAA (VARIOUS)

(Total Amount in Words) ONE HUNDRED FORTY TWO THOUSAND FIVE HUNDRED SEVENTY SIX AND 00/100
 of one (1) percent for every day of delay shall be imposed.

Conformer: CHERRY PEARL C. RIVERA - PELA CRUZ Very Truly yours,
 Signature over Printed Name of Supplier
 Date: 5/21/2021
 ROWNIE D. DOMINGOS
 Authorized Official

Funds Available: CHERRY PEARL C. RIVERA / JEFFREY LAURENCE E. ANTONIUN ORS/BURS No. 02-2021-05-0004
 Accountant (initial) Amount: PHP 142,586.55



NOTICE OF AWARD

DATE:

MS. JESSA F. DELA CRUZ
 BITSOFT TECHNOLOGY, CO.
 Ground Floor Unit 208 Xavierville Royale Condo,
 61 Xavierville Ave., Loyola Heights, Quezon City.
 09564467282 / 09177153047 | delacruz.jessy15@gmail.com

Dear Ms. Dela Cruz,

Please be informed that based on the results of our evaluation of your offer to undertake the **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT SUPPLIES AND CONSUMABLES** with a Total Contract Price amounting to **ONE HUNDRED FORTY TWO THOUSAND FIVE HUNDRED EIGHTY SIX PESOS AND 25/100 (P 142,586.55)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	66	box	BALLPEN with cap, Fine tip size: 0.7mm, 12's/box, Black	142.66	9,415.56	CBED-1, -CRYO-1, RRC-4, RDD-10, RPS-5, CEDS-1, GP-12, OPER-20, SEPRS-2, NIZ-10
2	21	box	BALLPEN with cap, Fine tip size: 0.7mm, 12's/box, Blue	142.66	2,995.86	CRYO-1, LBRAF-8, NIZ-10, PSNS-2
3	1	box	BALLPEN with cap, Fine tip size: 0.7mm, 12's/box, Red	142.66	142.66	RPS-1, CRYO-1
4	51	pc	BALLPEN with cap, Ultra Fine Needle tip size: 0.4mm, Black	42.00	2,142.00	RPS-5, NIZ-10, SEPRS-12, RDD-24
5	22	pc	BALLPEN with cap, Ultra Fine Needle tip size: 0.4mm, Blue	42.00	924.00	NIZ-10, OPER-12
6	1	pc	BALLPEN with cap, Ultra Fine Needle tip size: 0.4mm, Red	42.00	42.00	RPS

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Magandang ANI
 Matalas na KITA



Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED BQ11 1800 14031 07854 18001

38	7	pc	TAPE FLAGS, Flag Color: Yellow IIN/PO x 1.7IN/PO 25.4mm x 43.2mm, 50's tags/pc	119.00	833.00	RDD-3, RPS-4
TOTAL					P. 142, 606-5C	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

RONNIE D. DOMINGO
 OIC-Executive Director

Conforme
JESSA RIVERA CHUA
 (Authorized Representative)
 Date: 5/6/2021



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Department of Agriculture
PHILIPPINE CARABAO CENTERS
 CERTIFIED WITH ISO 9001:2015 (DASIS 1001)

7	5	pc	Certificate Holder (A4 Size)	52.20	261.00	CBED
8	18	pc	CLIPBOARD Size: 8.5" x 13", plastic	54.18	975.00	GP-15, LBRAF-3
9	50	pc	Cold lamination/adhesive film, A4, glossy, 20sheets/pack (for sticker labels)	190.00	6,500.00	CEDS
10	4	pc	Foldable Table, 4 ft, white	2,990.00	11,960.00	CEDS
11	12	pcs	Heavy Duty Scissors, 8 inches	450.00	5,400.00	ABGS
12	11	box	LAMINATING FILM, long, 330mm X 303mm, 250 microns, 100's	1,200.00	13,200.00	ABGS-7, BES-1, CEDS-2, CRYO-1
13	5	pc	METAL DESK TRAY, 3-Layer, Long, 30 x 25 x 38 cm, Black, Heavy Duty	495.60	2,478.00	GP-3, LBRAF-2
14	107	reams	PAPER, Multi-Purpose (COPY) size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: Ultra White, 500 Sheets	188.50	20,169.50	BES-11, CRYO-10, GP-18, LBRAF-8, NIZ-20, OPFR-15, PSNS-5, SEPRS-20
15	5	pack	PAPER, Parchment, 90gsm, Letter, choose 1 Color: Blue, 10's	28.00	140.00	CBED
16	10	pack	PAPER, Parchment, 90gsm, Letter, choose 1 Color: Green, 10's	28.00	280.00	BES
17	12	pack	PAPER, Parchment, 90gsm, Letter, choose 1 Color: Red, 10's	28.00	336.00	OPFR
18	11	ream	PAPER, Multi-Purpose, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: assorted 250 Sheets	207.18	2,278.98	PSNS-1, ABGS-10,
19	1	ream	PAPER, Multi-Purpose, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: Blue, 250 Sheets	207.18	207.18	PSNS
20	1	ream	PAPER, Multi-Purpose, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: Green, 250 Sheets	207.18	207.18	PSNS
21	1	ream	PAPER, Multi-Purpose, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: Pink, 250 Sheets	207.18	207.18	PSNS
22	1	ream	PAPER, Multi-Purpose, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: Yellow, 250 Sheets	207.18	207.18	PSNS
23	19	pack	PHOTO PAPER, 230gsm, A4, High Glossy, 20's	177.41	3,370.79	BES-2, CBED-3, CEDS-5, CRYO-2, OPFR-4, PSNS-2

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Magandang
 Malaga na Kita



Department of Agriculture
PHILIPPINE CARABAO CENTER
 CERTIFIED ISO 9001:2015 AND ISO 14001:2015

24	2	pc	SDXCAY30 card (256G)	2,470.00	4,940.00	ARBS
25	144	piece	SIGN PEN, BLACK, liquid-gel ink, 0.5mm ball needle point, latex-free grip, made of at least 70% recycled material SN: BLN25-A	71.56	10,304.64	ARBS
26	10	pack	SPECIALTY PAPER, Size A4, 10's / pack	50.76	507.60	CBED
27	5	pack	STICKER PAPER, Fluorescent, A4, choose 1 Color: Green, 5's	49.00	245.00	BES
28	5	pack	STICKER PAPER, Fluorescent, A4, choose 1 Color: Pink, 5's	49.00	245.00	BES
29	32	pack	STICKER PAPER, Glossy, A4, White, 10's	42.00	1,344.00	BES-1, CBED-3, GP-5, PSNS-3, RDD-20
30	37	pack	STICKER PAPER, Matte, A4, White, 10's	42.00	1,554.00	BES-1, CBED-3, CEDS-30, PSNS-3
31	20	pack	STICKER PAPER, Waterproof, Vinyl, Matte, A4, White, 20's (brand: i-tech)	250.00	5,000.00	CEDS
32	50	pc	STORAGE BOX 16"L x 11.5"W x 11"H hard board box with handle hole	344.50	17,225.00	OPER
33	84	pc	TAPE FLAGS, "SIGN HERE", 1IN/PO x 1.7IN/PO 25,4mm x 43, 2mm, 50's tags/pc	112.00	9,408.00	BES-1, CBED-5, CEDS-3, NIZ-20, OPER-20, OPER20, RDD-20, RPS-10, SEPRS-5
34	10	pc	TAPE FLAGS, Flag Color: Blue 1IN/PO x 1.7IN/PO 25,4mm x 43,2mm, 50's tags/pc	119.00	1,190.00	CEDS-3, RDD-3, RPS-4
35	10	pc	TAPE FLAGS, Flag Color: Green 1IN/PO x 1.7IN/PO 25,4mm x 43,2mm, 50's tags/pc	119.00	1,190.00	CEDS-2, BES-1, RDD-3, RPS-4
36	27	pc	TAPE FLAGS, Flag Color: Orange 1IN/PO x 1.7IN/PO 25,4mm x 43,2mm, 50's tags/pc	119.00	3,213.00	OPER-20, RDD-3, RPS-4
37	13	pc	TAPE FLAGS, Flag Color: Red 1IN/PO x 1.7IN/PO 25,4mm x 43,2mm, 50's tags/pc	119.00	1,547.00	RDD-3, RPS-4, SEPRS-6

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sañitá, progresámas, farmers' and fisheries





Department of Agriculture
PHILIPPINE CARABAO CENTER
COMPTON RD. (NORTH SIDE) LAPOK, CAGAYAN VALLEY

NOTICE TO PROCEED

DATE:

MS. JESSA F. DELA CRUZ
 BITSOFTECHNOLOGY, CO.
 Ground Floor Unit 208 Xavierville Royale Condo,
 61 Xavierville Ave., Loyola Heights, Quezon City.
 09564467282 / 09177153047 | delacruz.jessy15@gmail.com

Dear Ms. Dela Cruz,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **BITSOFTECHNOLOGY, CO.** that work may commence for the **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT SUPPLIES AND CONSUMABLES** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

RONNIE D. DOMINGO /
 OIC-Executive Director

Acknowledged:


JESSA F. DELA CRUZ
 (Authorized Representative)
 Date: 5/31/2024



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Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED ISO 9001:2015 & ISO 14001:2015 & ISO 18001

BAC RESOLUTION NO. 2021-319

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF OFFICE EQUIPMENT, SUPPLIES AND CONSUMABLES

WHEREAS, on 8 January 2021, former OIC Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC).

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT, SUPPLIES AND CONSUMABLES** to be undertaken through Section 52.1(b) (Shopping) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT, SUPPLIES AND CONSUMABLES** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF OFFICE EQUIPMENT, SUPPLIES AND CONSUMABLES (as per attached list)	P 153,686.76

WHEREAS, on 17 April 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

WHEREAS, the following suppliers have submitted their respective quotations, viz:

- ✓ 1. Biosofotechnology Co.
2. Jesusa Trading
3. Expressions Stationery Shop Inc.

WHEREAS, upon careful review and evaluation of the Technical Working Group (TWG) on the legal and technical requirements submitted by the prospective suppliers, the TWG determined that **BIO SofTECHNOLOGY CO.** complied with the eligibility requirement as per attached document/s;

WHEREAS, the TWG determined that among the financial proposals submitted by the suppliers **BIO SofTECHNOLOGY CO.** has submitted the lowest calculated quotation for the **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT, SUPPLIES AND CONSUMABLES** (as per attached list);

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **BIO SofTECHNOLOGY CO.** as the lowest calculated and responsive quotation for the said supplies/services;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof;





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NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **BIOSOFTECHNOLOGY CO.** for the **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT, SUPPLIES AND CONSUMABLES** (as per attached list) in the amount of **One Hundred Forty Two thousand Five hundred Eighty Six Pesos and 55/100 (P 142,586.55)**

This resolution shall take effect immediately.

APPROVED this 5th day of May, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE


ERIC P. PALACPAC
Chairperson


LERMAY C. OCAMPO
Vice Chairperson


JEFFREY JEROME M. BALAOING
Member


AIMEE T. FULGENCIO
Member


ESTER B. FLORES
Member

Attested by:


NOREMI V. BALANS
Head, BAC Secretariat

Approved by:

RONNIE D. DOMINGO
OIC, Executive Director