

**PURCHASE ORDER
PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: vjnaratez01.pcc@gmail.com

Supplier: **MICROGENTIX, INC.**
 Address: Unit 1206, 32 Fl., Corporate 145 Bldg., Mother Ignacia Street, Brgy. South Triangle, QC
 Email Address: jao@microgenetixinc.com
 Telephone No. 0917-8559718
 P.O. No: **2021-05-0348**
 Date: May 25, 2021
 Mode of Procurement: Direct Contracting

TIN

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery: PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E

Delivery Terms: 15 days

Date of Delivery

Payment Terms: 15 days after full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Preventive Maintenance and calibration of Biofak Epoch Elias Reader Scope of Works: 1. Cleaning of the exterior/interior surfaces 2. Cleaning of the lower lens/upper lens block 3. Checking and cleaning of electronic boards 4. Cleaning of the interference filters, optical system 5. Cleaning and lubrication of mechanical parts 6. GenS Software update (when available) 7. Calibration, testing and commissioning Defective parts for replacement will be quoted and processed separately ** Nothing follows ** NOTE: Please notify Property Section regarding the schedule of delivery. We accept delivery from Mon-Fri 8am to 5pm (Except holidays) P.R. No: 2021-05-0752 PHIGEPS: N/A BAC Reso: 2021-0357 Fund Cluster: Regular Agency - GAA (bes)	1	₱40,000.00	₱40,000.00

Total Amount in Words) **FORTY THOUSAND PESOS**

PHP 40,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforms:

[Signature]
 Signature over Printed Name of Supplier

Very Truly yours,

[Signature]
 RONNIE D. DOMINGO
 Authorized Official

NOV. 14 2021
 Date

Funds Available:

ONS/BURS No.

PHILIPPINE CARABAO CENTER
 Office of The Auditor

RECEIVED
 JUN 18 2021
 DATE

BY:

[Signature]
 JUN 2021-06-11-1

PHILIPPINE CARABAO CENTER
 PROCUREMENT SECTION
RECEIVED
 JUN 29 2021

PCC Accounting Unit
 JUN 25 2021
 RECEIVED



Department of Agriculture
PHILIPPINE CARABAO CENTER
 CERTIFIED ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018

NOTICE OF AWARD

DATE:

GEOFFREY L. RAYMUNDO
 MICROGENTIX, INC.
 Unit 1206, 12 Flr., Corporate 145 Bldg., Mother Ignacia Street,
 Brgy. South Triangle, Quezon City 1103, Philippines
 0917-8559718 | jao@microgenetixinc.com

Dear Sir,

Please be informed that based on the results of our evaluation of your offer to undertake the **PREVENTIVE MAINTENANCE AND CALIBRATION OF BIOTEK EPOCH ELISA READER** with a Total Contract Price amounting to **FORTY THOUSAND PESOS (P 40,000.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	Preventive Maintenance and calibration of Biotek Epoch Elisa Reader Scope of Works: 1. Cleaning of the exterior/interior surfaces 2. Cleaning of the lower lens/upper lens block 3. Checking and cleaning of electronic boards 4. Cleaning of the interference filters, optical system 5. Cleaning and lubrication of mechanical parts 6. Gen5 Software update (when available) 7. Calibration, testing and commissioning Defective parts for replacement will be quoted and processed separately TOTAL	P 40,000.00	P 40,000.00	BES
					P 40,000.00	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

RDD
RONNIE D. DOMINGO
 OIC-Executive Director

Conforme:

A food-secure Philippines
 Date: *[Signature]*
with prosperous farmers and fisherfolk
 (Kasaganaan ng ANI) (Kasaganaan ng ANI)
 (Malasakit sa KITA)



Department of Agriculture
PHILIPPINE CARABAO CENTER
 CERTIFIED ISO 11001:2011 ISO 9001:2015

NOTICE TO PROCEED

DATE:

GEOFFREY L. RAYMUNDO
 MICROGENITIX, INC.
 Unit 1206, 12 Flr., Corporate 145 Bldg., Mother Ignacia Street,
 Brgy. South Triangle, Quezon City 1103, Philippines
 0917-8559718 | jao@microgenitixinc.com

Dear Sir,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **MICROGENITIX, INC.** that work may commence for the **PREVENTIVE MAINTENANCE AND CALIBRATION OF BIOTEK EPOCH ELISA READER** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

[Signature]
RONNIE D. DOMINGO
 OIC-Executive Director

Acknowledged:

[Signature]
GEOFFREY L. RAYMUNDO
 (Authorized Representative)
 Date: Nov. 16, 2021



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RECOMMENDING AWARD OF CONTRACT FOR THE PREVENTIVE MAINTENANCE AND CALIBRATION OF BIOTEK EPOCH ELISA READER

WHEREAS, on 8 January 2021, former OIC Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the 2021 Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the APP is the **PREVENTIVE MAINTENANCE AND CALIBRATION OF BIOTEK EPOCH ELISA READER** to be undertaken through Direct Contracting (Section 50) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the **PREVENTIVE MAINTENANCE AND CALIBRATION OF BIOTEK EPOCH ELISA READER** was identified to be procured thru Direct Contracting whereby the supplier is simply asked to submit price quotation together with the conditions of sale and the said procurement of goods were critical components from a specific supplier and has a condition to hold a contractor/supplier to guarantee its performance;

WHEREAS, considering all other factors of procurement and with due consideration of the needs of the operating unit in the performance of their commitments and targets, the adoption of the alternative methods of procurement is advantageous to the government;

WHEREAS, the item requested was identified to be procured thru Direct Contracting based on the document/justification submitted by the end-user that:

- a) PCC has existing Elisa Reader (Biotek Epoch brand); and
- b) MICROGENETIX INC. is the Authorized Distributor of the BioTek Instruments in the Philippines.

WHEREAS, the **PREVENTIVE MAINTENANCE AND CALIBRATION OF BIOTEK EPOCH ELISA READER** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	PREVENTIVE MAINTENANCE AND CALIBRATION OF BIOTEK EPOCH ELISA READER	P 40,000.00

WHEREAS, on 25 January 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to MICROGENETIX INC.;

WHEREAS, MICROGENETIX INC. submitted their respective quotation/proposal;


WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the supplier, **MICROGENETIX INC.** has submitted the single calculated quotation for the **PREVENTIVE MAINTENANCE AND CALIBRATION OF BIOTEK EPOCH ELISA READER**;

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare **MICROGENETIX INC.** as the single calculated and responsive quotation;

M.A. [Signature]

[Signature]

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WHEREAS, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made integral parts hereof;


WHEREAS, after review of the findings, the BAC resolved to consider the recommendation of the TWG;

NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **MICROGENETIX INC.** for the **PREVENTIVE MAINTENANCE AND CALIBRATION OF BIOTEK EPOCH ELISA READER** in the amount of **Forty Thousand Pesos (P 40,000.00)**.

This resolution shall take effect immediately.

APPROVED this 25th day of May, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE


LERMA Q. OCAMPO
Vice Chairperson


JEFFREY JEROME M. BALAOING
Member



ERIC P. PALACAPAC
Chairperson


AIMEE T. FULGENCIO
Member


ESTER B. FLORES
Member

Attested by:

NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:

RONNIE D. DOMINGO
OIC, Executive Director