

PURCHASE ORDER
PHILIPPINE CARABAO CENTER

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : mjsarmiento.pcc@gmail.com

Supplier **OFFICE EDGE ENTERPRISES** P.O. No **2021-07-0423**
 Address Calabansan City, Nueva Ecija Date June 30, 2021
 Email Address officeedgeph@gmail.com Mode of Procurement
 Telephone No. Small Value Procurement
 TIN

Gentlemen:

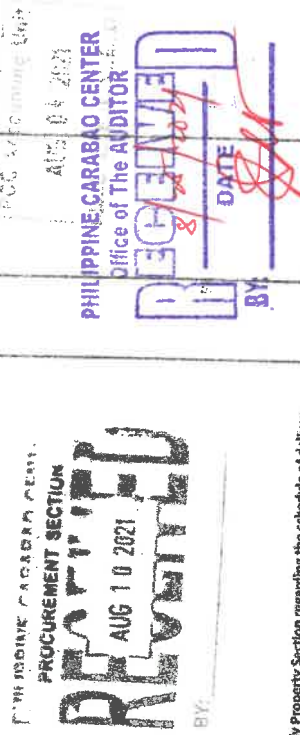
Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.
 Date of Delivery

Delivery Terms: 30 days
 Payment Term: 15 days after full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	PAPER TRIMMER/CUTTING MACHINE, max paper size: 84 Offer: HEAVY DUTY PAPER REAM CUTTER ** Nothing follows **	1	₱7,925.00	₱7,925.00

NOTE:
 Please notify Property Section regarding the schedule of delivery.
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)
 P.R. No 2021-05-291-CD
 PHILGEPs N/A
 SAC Base 2021-457
 Fund Cluster Regular Agency - Revolving Fund - CDOFF



(Total Amount in Words) **SEVEN THOUSAND NINE HUNDRED TWENTY-FIVE PESOS ONLY** | **₱7,925.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day delay shall be imposed.

Confirms: **MARCEL RAMOS** Very Truly yours,
OFFICE EDGE
 Signature over Printed Name of Supplier
 Date **8/11/21**
RONNIE D. DOMINGO
 Authorized Official

Funds Available:

CHERRY PEARL C. RIVERA / JEFFREY LAURENCE E. ANTON ORS/BURS No.
 Accountant Amount **₱7,925.00**

Form No: PCC-PRQF-02 Revision No: 02 Effectivity Date: January 1, 2019



Department of Agriculture
PHILIPPINE GARBAO CENTER
 GARBAO CENTER, 1001 Agribusiness Way

NOTICE OF AWARD

JUN 30 2021

MARIEL D. RAMOS
 OFFICE EDGE ENTERPRISES
 Cabanatuan City, Nueva Ecija

Dear Ms. Ramos,

Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY & DELIVERY OF COMMON OFFICE DEVICES FOR CDCPP** with a Total Contract Price amounting **SEVEN THOUSAND NINE HUNDRED TWENTY-FIVE PESOS (PHP 7,925.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
4	1	unit	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4 Offer: HEAVY DUTY PAPER REAM CUTTER	PHP 7,925.00	PHP 7,925.00
TOTAL					PHP 7,925.00

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.
 Very truly yours,

Ronnie D. Domingo

RONNIE D. DOMINGO
 OIC, Executive Director

Mariel Ramos
MARIEL RAMOS
OFFICE EDGE
ENTERPRISE
 (Bidder/Authorized Representative)
 Date: 8/17/2021



JUN 30 2021

NOTICE TO PROCEED

MARIEL D. RAMOS
OFFICE EDGE ENTERPRISES
Cabanatuan City, Nueva Ecija

Dear Ms. Ramos,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby OFFICE EDGE ENTERPRISES that work may commence to be completed within the arranged schedule for the SUPPLY & DELIVERY OF COMMON OFFICE DEVICES FOR CDCPF effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,


RONNIE D. DOMINGO
OIC, Executive Director

Acknowledged:


MARIEL D. RAMOS
OFFICE EDGE ENTERPRISES

Date: 



DEPARTMENT OF AGRICULTURE
PHILIPPINE CARABAO CENTER

Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED ISO 9001:2015 (14001) CHSAS 18001

BAC RESOLUTION NO. 2021-437

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES

WHEREAS, on 19 January 2021, former OIC Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the CDCPP upon favorable recommendation of the Bids and Awards Committee (BAC).

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES** to be undertaken through Section 53.9. (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184, under the Revolving Fund;

WHEREAS, the **SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES (as per attached list)	P 26,652.98

WHEREAS, on 26 May 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

WHEREAS, the following suppliers have submitted their respective quotations, viz:

1. Jozeth Trading
2. Office Edge Enterprises
3. God's Will Store and General Merchandise

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the various suppliers, the following list of suppliers has submitted the lowest calculated quotation as follows:

1. Jozeth Trading (item nos. 1-3)
2. Office Edge Enterprises (item no. 4)

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare the following list of suppliers as the lowest calculated and responsive quotation as follows:

1. Jozeth Trading (item nos. 1-3)
2. Office Edge Enterprises (item no. 4)

WHEREAS, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof.

[Handwritten Signature]
[Handwritten Signature]
[Handwritten Signature]
 A food-secure Philippines
 with prosperous farmers and fisherfolk



DUPLICATE COPY

NOW, THEREFORE, WE the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval the awards of the contract to the following suppliers:

	Supplier	Line Item Nos. (as per attached list)	Amount
1	Jozeth Trading	(item nos. 1-3)	Fifteen Thousand Two Hundred Pesos (P 15,200.00)
2	Office Edge Enterprises	(item no. 4)	Seven Thousand Nine Hundred Twenty-Five Pesos (P 7,925.00)

This resolution shall take effect immediately.

APPROVED this 30th day of June, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE


ERIC P. PALACPAC
 Chairperson



LERMA C. OCAMPO
 Vice Chairperson


AIMEE T. FULGENCIO
 Member


JEFFREY JEROME M. BALAOING
 Member


ESTER B. FLORES
 Member

Attested by: 
NOEMI Y. BALAIS
 Head, BAC Secretariat

Approved by: 
RONNIE D. DOMINGO
 OIC, Executive Director

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