

**PURCHASE ORDER**

**PHILIPPINE CARABAO CENTER**

Tel. No.: 044-456-0731 to 32 Fax No.: 044-456-0730 Email: [mparmiento.pcc@gmail.com](mailto:mparmiento.pcc@gmail.com)

Supplier: **U-BIX CORPORATION** P.O. No: **2021-07-0447**  
 Address: 1344 Agono St., Nakat City Date: July 15, 2021  
 Email Address: [ubix.aacabanatuan@yahoo.com.ph](mailto:ubix.aacabanatuan@yahoo.com.ph) Mode of Procurement: Direct Contracting  
 Telephone No. \_\_\_\_\_  
 TIN \_\_\_\_\_

**Gentlemen:**

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery: PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

Delivery Terms: 30 days  
 Payment Terms: 15 days after full delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Drum Bizhub 423/363	1	P8,904.00	P8,904.00
2	pc	Developer BH250/350	1	P5,104.00	P5,104.00
3	pc	Roll	2	P33.00	P66.00

\*\* Nothing follows \*\*

PHILIPPINE CARABAO CENTER  
 PROCUREMENT SECTION  
**RECEIVED**  
 AUG 04 2021

PHILIPPINE CARABAO CENTER  
 Office of The Auditor  
**RECEIVED**  
 9/8/2021  
 BY: *[Signature]*

**NOTE:** Please notify Property Section regarding the schedule of delivery.  
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)

P.R. No: 2021-06-332-LBC  
 PHNGEPS: N/A  
 SAC Raso: 2021-459  
 Fund Cluster: Regular Agency - DA-BAR Fund - LBC Project

PCC Accounting Unit  
 AUG 02 2021 3:54PM  
 RECEIVED

(Total Amount in Words) **FOURTEEN THOUSAND SEVENTY-FOUR PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

**Conforme:**

*[Signature]* PHILIPPINE CARABAO CENTER  
 PROCUREMENT SECTION  
 Date: 8/31/21 AUG 31 2021  
 Signature over Printed Name of Buyer: CHERRY PEARLE RIVERA  
 Date: 8/31/21 AUG 31 2021  
 Signature over Printed Name of Supplier: JOSE D. DOMINGO  
 Authorized Official

**Funds Available:**

BY: CHERRY PEARLE RIVERA / JEFFREY LAURENCE E. ANTOLIN Amount: PHP 14,074.00  
 Accountant: CHERRY PEARLE RIVERA / JEFFREY LAURENCE E. ANTOLIN Amount: PHP 14,074.00  
 Date: 02-2021-01-07A 0037

Form No: PCC-PROF-02

Revision No: 02

Effectivity Date: January 1, 2019



**NOTICE OF AWARD**

**JUL 16 2021**

**MS. EDITH SALONGA  
U-BIX CORPORATION  
1344 Agono St., Makati City**

**Dear Ms. Salonga,**

Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY AND DELIVERY OF PARTS OF PHOTOCOPIER BIZHUB 200 FOR LBC PROJECT** with a Total Contract Price amounting to **FOURTEEN THOUSAND SEVENTY-FOUR PESOS (P 14,074.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	pc	Drum Bizhub 423/363	PHP 8,904.00	PHP 8,904.00	
2	1	pc	Developer BH250/350	5,104.00	5,104.00	
3	1	pc	Roll	33.00	64.00	
			<b>TOTAL</b>		<b>PHP 14,074.00</b>	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

*mm*

**RONNIE D. DOMINGO**  
OIC, Executive Director

Conforme: *[Signature]*  
 (Bidder/Authorized Representative)  
 Date: 8/7/21



**NOTICE TO PROCEED**

**JUL 16 2021**

**MS. EDITH SALONGA  
U-BIX CORPORATION  
1344 Agono St., Makati City**


**Dear Ms. Salonga,**

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to U-BIX CORPORATION that work may commence to be completed within the arranged schedule for the **SUPPLY AND DELIVERY OF PARTS OF PHOTOCOPIER BIZHUB 200 FOR LBC PROJECT** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC, Executive Director

Acknowledged:

  
**MS. EDITH SALONGA**  
U-BIX CORPORATION  
Date: 8/13/21



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED: ISO 9001 | ISO 14001 | OHSAS 18001

BAC RESOLUTION NO. 2021-459

**RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF PARTS FOR BIZHUB MULTI-FUNCTION COPIER**

**WHEREAS**, on 5 October 2020, former OIC Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the project "Strengthening and Maximizing the Research Capability of the LBC as Lead Coordinator of the Livestock Biotechnology RDE Agenda" upon favorable recommendation of the Bids and Awards Committee (BAC).

**WHEREAS**, included in the APP is the **SUPPLY AND DELIVERY OF PARTS FOR BIZHUB MULTI-FUNCTION COPIER** to be undertaken through Section 50 (Direct Contracting) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the DA Biotechnology Program Implementation Unit and DA-BAR Fund;

**WHEREAS**, the **SUPPLY AND DELIVERY OF PARTS FOR BIZHUB MULTI-FUNCTION COPIER** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF PARTS FOR BIZHUB MULTI-FUNCTION COPIER (as per attached list)	P 14,074.00

**WHEREAS**, on 28 June 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, only **U-BIX CORPORATION** has submitted their respective quotation/proposal before the deadline of submission;

**WHEREAS**, various suppliers were also requested to submit their respective quotations (see attached);

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by

the sole supplier, **U-BIX CORPORATION** has submitted the single calculated quotation for the project;

**WHEREAS**, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **U-BIX CORPORATION** as the single calculated and responsive quotation;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made an integral part hereof;

*[Handwritten signature]*

*[Handwritten signature]*  
**A food-secure Philippines**  
*with prosperous farmers and fisherfolk*



**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **U-BIX CORPORATION** for the **SUPPLY AND DELIVERY OF PARTS FOR BIZHUB MULTI-FUNCTION COPIER** (as per attached list) in the amount of **Fourteen Thousand Seventy-Four Pesos (P 14,074.00)**.

This resolution shall take effect immediately.

**APPROVED** this 16th day of July, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

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**BIDS AND AWARDS COMMITTEE**

  
**LERMA C. OCAMPO**  
Vice Chairperson


  
**ERIC P. PALACPAC**  
Chairperson

  
**AIMEE T. FULGENCIO**  
Member

  
**JEFFREY JEROME M. BALAOING**  
Member

  
**ESTER B. FLORES**  
Member

Attested by:  
  
**NOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:  
  
**LIZA G. BATTAD**  
Executive Director