

**PURCHASE ORDER  
PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : mjisarmento.pcc@gmail.com

**Supplier** JOZETH TRADING P.O. No **2021-07-0487**  
**Address** 307 Pasda Mansion 77 Panay Ave., Corner Timog, Brgy. South Triangle, Quezon City Date July 16, 2021  
**Email Address** jozethtradingbaf2021@gmail.com **Mode of Procurement**  
 Telephone No. Small Value Procurement  
 TIN page 1 of 2

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery		PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.		Delivery Terms:	30 days
Date of Delivery				Payment Terms:	15 days after full delivery
Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	rolls	ACETATE, thickness: 0.075mm min (gauge #3)	1	₱800.00	₱800.00
2	bottles	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml) Offer: ALCOPLUS	68	₱90.00	₱6,120.00
3	packs	BATTERY, dry cell, AA, 4 pieces per blister pack super heavy duty Offer: EVEREADY	9	₱75.00	₱675.00
4	packs	BATTERY, dry cell, AAA, 4 pieces per blister pack, super heavy duty Offer: EVEREADY	10	₱75.00	₱750.00
5	boxes	CARBON FILM, PE, black, size 210mm x 297mm Offer: TIGER	2	₱200.00	₱400.00
6	boxes	CARBON FILM, PE, black, size 216mm x 330mm Offer: TIGER	1	₱200.00	₱200.00
7	pieces	CLEARBOOK, 20 transparent pockets, for A4 size	11	₱40.00	₱440.00
8	pieces	CLEARBOOK, 20 transparent pockets, for LEGAL size	7	₱50.00	₱350.00
9	boxes	CLIP, BACKFOLD, all metal, clamping: 19mm (1 1/8") Office of The AUDITOR	9	₱10.00	₱90.00
10	boxes	CLIP, BACKFOLD, all metal, clamping: 25mm (1") Office of The AUDITOR	9	₱18.00	₱162.00

**RECEIVED**  
 DATE: 07/17/2021  
 BY: [Signature]  
 RECEIVED BY: [Signature]  
 AUG 13 2021  
 RECEIVED

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: [Signature]  
 Signature over Printed Name of Supplier  
 SEP 30 2021

Very Truly yours,  
 [Signature]  
 RONNIE D. DOMINGO  
 Authorized Official

Funds Available:  
 CHERRY PEARY C. RIVERA / JEFFREY LAURENCE E. ANTOLIN  
 AUG 18 2021 Accountant  
 ORS/BURS No. 07 203 - 08 - 409 RF - 0119  
 Amount ₱6,177.00

Form No: PCC-PRQF-02 Revision No: 02 Effectivity Date: January 1, 2019

2/105

# MOST RECENT ACHIEVEMENT

2002 Named One of the World's Best Companies for Leaders

*Chief Executive Magazine*  
 Selected as **PHILIPPINE CARABAO CENTER**  
 Named One of the 100 Most Successful Companies in the World  
 Named One of the top 500 Companies in America / *Forbes*

2003 Named One of the Best Companies to Work for in America

*Fortune Magazine (2000, 2001, 2002, 2003)*

Named One of the World's Most Admired Companies

*Fortune Magazine (2002, 2003)*

Named One of the Best Performers / *Businessweek*

Named Most Admired Pharmaceutical Company / *Medical Ad News*

Given Best Corporate Governance Award / *Business Week*

The First Pharmaceutical Company in United Nations Global Pact / *United Nations*

2005 Deat Mr. RECTO

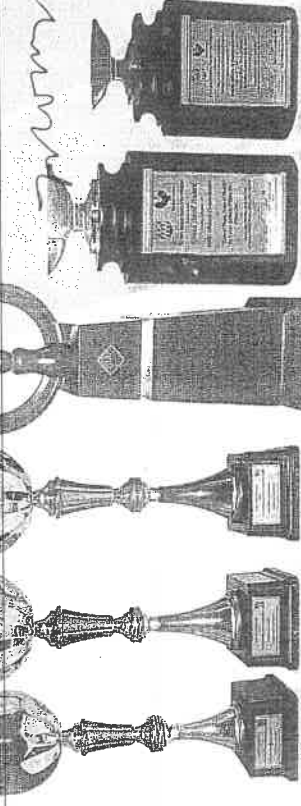
Long Term Excellence in Corporate Governance / *Vain Leadership Institute*

## LOCAL REPUTATION

Please be informed that based on the result of our evaluation of your offer to undertake the SUPPLY & DELIVERY OF COMMON OFFICE SUPPLIES FOR CDCPF with a Total Contract Price EIGHTEEN THOUSAND SIX HUNDRED SEVENTY-SEVEN PESOS ONLY (PHP 18,677.00) and as per delivery schedule indicated in 2001 Top Ten Equipped Education, you are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

2004 EMPLOYER OF THE YEAR / *Personnel Management Association of the Philippines*

Item	Unit	Item Description	Unit Cost	Total Cost
Anvil Awards of Excellence - Leaders for Health Program and Benemerit Biyahe Tayo and MTV / <i>Public Relations Society of the Philippines</i>	100	100	800.00	800.00
Anvil Award of Merit - Pfizer LIFE and SCIENCE Patient Program / <i>Public Relations Society of the Philippines</i>	1	1	90.00	90.00
Gold Quill Award of Merit - Tolizer / <i>Public Relations Society of the Philippines</i>	1	1	75.00	75.00
Presidential Award / <i>Philippine Col. (Gauges #3)</i>	1	1	750.00	750.00
2	ALCOHOL, ethyl, 68%-70%, scented, 500ml	1	6120.00	6120.00
Gawad Mapagaling / <i>Department of Health National Voluntary Workers Program (DOH-NVWS)</i>	1	1	200.00	200.00
Grand Anvil Award and Anvil Award / <i>Public Relations Society of the Philippines</i>	1	1	400.00	400.00
Anvil Award of Excellence - Backal / <i>Public Relations Society of the Philippines</i>	1	1	200.00	200.00
Anvil Awards of Merit - 50th Anniversary Commemorative Program, "A Celebration of Life" / <i>Public Relations Society of the Philippines</i>	1	1	400.00	400.00
Gold Quill Awards of Excellence - 50th Anniversary Program and Pfizer-DOM Heroes for Health Award / <i>International Association of Business Communicators</i>	1	1	200.00	200.00
Gold Quill Awards of Merit - Donating to the Philippine Red Cross, Samaray All Consumer Educational Campaign on Allergic Rhinitis / <i>International Association of Business Communicators</i>	1	1	200.00	200.00
Kapatid Award / <i>Employers</i>	1	1	40.00	40.00
2006 Grand Anvil Award and Anvil Award / <i>Public Relations Society of the Philippines</i>	1	1	200.00	200.00
Gold Quill Award of Excellence - 100 Years Against Fake Medicines / <i>International Association of Business Communicators</i>	1	1	200.00	200.00
Gold Quill Award of Excellence - 100 Years of Health / <i>International Association of Business Communicators</i>	1	1	40.00	40.00
Gold Quill Award of Merit - Suitcase Campaign / <i>International Association of Business Communicators</i>	1	1	40.00	40.00
8	11 pieces	CLEARBOOK, 20 transparent pockets, for A4 size	40.00	440.00
9	7 pieces	CLEARBOOK, 20 transparent pockets, for A4 size	50.00	350.00



## KEY SCHLEIER

Atty. Resident - Japan, Asia  
 Head Office: New York, USA  
 Website: www.aplcaer.com

## ALLAN GABOR

Regional Vice-President - Asia  
 Asia Regional Office: Hong Kong

## REY GERARDO E. BACARRO

Regional Director - Philippines, Malaysia, Singapore, Indonesia

## ALBERT G. MATEO, JR.

General Manager  
 Address: 2/F Ayala Life-FGU Center 6811 Ayala Avenue  
 Makati City, Philippines  
 Telephone: 888-6001  
 Website: www.pitrrei.com.ph



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CAMP PUECO, PUECO 1100 | MOBI | ORSAC 1600

10	9	boxes	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm) Offer: DIAMOND	10.00	90.00
11	9	boxes	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm) Offer: DIAMOND	18.00	162.00
12	9	boxes	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm) Offer: DIAMOND	25.00	225.00
13	9	boxes	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm) Offer: DIAMOND	60.00	540.00
14	52	pieces	CORRECTION TAPE, film base type, UL 6m min Offer: JOY	16.00	832.00
15	6	tubes	CUTTER BLADE, for heavy duty cutter	16.00	96.00
16	16	pieces	CUTTER KNIFE, for general purpose	42.00	672.00
17	13	boxes	DATA FILE BOX, made of chipboard, with closed ends	75.00	975.00
18	10	pieces	DATA FOLDER, made of chipboard, taglia lock	85.00	850.00
19	9	pieces	DATING AND STAMPING MACHINE, heavy duty Offer: TRODAT	500.00	4500.00
			<b>TOTAL</b>		<b>PHP 18,677.00</b>

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours, /

  
**RONNIE D. DOMINGO**  
 OIC, Executive Director

  
 (Bidder/Authorized Representative)

Date: SEP 30 2021



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001 | ISO 14001 | ISO 22000

**NOTICE TO PROCEED**

**SUZETTE O. RECTO**  
JOZETH TRADING  
307 Pasda Mansion 77 Panay Ave.,  
Corner Timog, Brgy. South Triangle, Quezon City

**Dear Mr. RECTO,**

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby JOZETH TRADING that work may commence to be completed within the arranged schedule for the **SUPPLY & DELIVERY OF COMMON OFFICE SUPPLIES FOR CDCPF** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC, Executive Director

Acknowledged:

  
**SUZETTE O. RECTO**  
JOZETH TRADING  
Date: **SEP 30 2021**



**RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES**

**WHEREAS**, on 19 January 2021, former OIC Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the CDCPF upon favorable recommendation of the Bids and Awards Committee (BAC).

**WHEREAS**, included in the APP is the **SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES** to be undertaken through Section 52:1(b) (Shopping) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the Revolving Fund;

**WHEREAS**, the **SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES (as per attached list)	P 23,671.68

**WHEREAS**, on 25 May 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, the following suppliers have submitted their respective quotations, viz:

1. Jozeth Trading
2. Office Edge Enterprises
3. God's Will Store and General Merchandise

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the various suppliers, the following list of suppliers has submitted the lowest calculated quotation as follows:


1. Jozeth Trading (item nos. 1-4 and 6-19)
2. Office Edge Enterprises (item nos. 5 and 20)

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare the following list of suppliers as the lowest calculated and responsive quotation as follows:

1. Jozeth Trading (item nos. 1-4 and 6-19)
2. Office Edge Enterprises (item nos. 5 and 20)

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof.

*[Handwritten signature]*  
*[Handwritten signature]*  
**A food-secure Philippines**  
*with a prosperous farmers and fisherfolk*



**NOW, THEREFORE, WE** the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval the awards of the contract to the following suppliers:


	Supplier	Line Item Nos. (as per attached list)	Amount
1	Jozeth Trading	item nos. 1-4 and 6-19	Eighteen Thousand Six Hundred Seventy-Seven Pesos (P 18,677.00)
2	Office Edge Enterprises	item nos. 5 and 20	Three Thousand Seven Hundred Sixty Pesos (P 3,760.00)

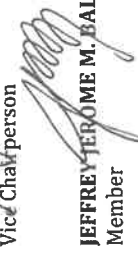
This resolution shall take effect immediately.


**APPROVED** this 15th day of July, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.


**BIDS AND AWARDS COMMITTEE**

  
**ERIC P. ACPAC**  
 Chairperson

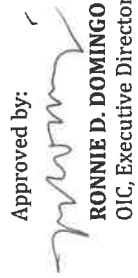
  
**LERMA OCAMPO**  
 Vice Chairperson

  
**JEFFREY JEROME M. BALAOING**  
 Member

  
**AIMEE T. FULGENCIO**  
 Member

  
**ESTER B. FLORES**  
 Member

Attested by:  
  
**NOEMI V. BALAIS**  
 Head, BAC Secretariat

Approved by:  
  
**RONNIE D. DOMINGO**  
 OIC, Executive Director