

**PURCHASE ORDER**

**PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : mjsarmiento.pcc@gmail.com

Supplier **AC VICTORY NON-SPECIALIZED WHOLESALE TRADING** P.O. No **2021-07-0496**

Address Unit 5 Parque Verde Baltazar St. Brgy. Poblacion 2, Nagcarlan, Laguna Date July 23, 2021

Email Address acvictorytrading@gmail.com Mode of Procurement

Telephone No. \_\_\_\_\_ Small Value Procurement

TIN \_\_\_\_\_

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

Delivery Terms: 40-80 days

Date of Delivery \_\_\_\_\_ Payment Terms: 15 days after full delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	reams	PAPER, MULTICOPY, 70-80gsm, size: 210mm x 297mm (A4)	10	₱275.00	₱2,750.00
2	reams	PAPER, Multi-Purpose (COPY); Legal, Substance : 24/80gsm, Color: Ultra White, 500 Sheets.	10	₱303.00	₱3,030.00
3	pairs	SCISSORS, symmetrical, blade length: 65mm min	3	₱72.00	₱216.00
4	boxes	Push pins	3	₱38.00	₱114.00
5	packs	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	30	₱85.00	₱2,550.00

\*\* Nothing follows \*\*

**PHILIPPINE CARABAO CENTER**  
**PROCUREMENT SECTION**  
**RECEIVED**  
**AUG 12 2021**

BY: \_\_\_\_\_

NOTE: Please notify Property Section regarding the schedule of delivery.  
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)  
 2021-06-354-LBC  
 PhilGEPS N/A  
 BAC Reso 2021-473  
 Fund Cluster Regular Agency - DA-BAR Fund - LBC Project

(Total Amount in Words) **EIGHT THOUSAND SIX HUNDRED SIXTY SIX PESOS ONLY** PHP 8,660.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

*Cherry Pearl Rivera*  
 Signature over Printed Name of Supplier  
**Cherry Pearl Rivera**  
 Accountant  
 Date 07.17.2021

Very Truly yours,

*Ronnie D. Domingo*

**RONNIE D. DOMINGO**  
 Authorized Official

PHILIPPINE CARABAO CENTER  
 Office of the Auditor  
**RECEIVED**  
 DATE 8-19-21

Funds Available:

**CHERRY PEARL RIVERA/ JEFFREY LAURENCE E. ANTOLIN**  
**AUG 10 2021** Accountant

ORS/BURS No. 02-2021-08-083 UCC3  
 Amount PHP 8,660.00

Form No: PCC-PRQF-02

Revision No: 02

Effectivity Date: **January 1, 2019**



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

**NOTICE OF AWARD**

**JUL 23 2021**

**JERMAINE A. CORTEZ**  
**AC VICTORY NON - SPECIALIZED WHOLESALE TRADING**  
 Unit 5 Parque Verde Baltazar St.  
 Brgy. Poblacion 2, Nagcarlan, Laguna

**Dear Ms. Cortez:**

Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY & DELIVERY OF OFFICE SUPPLIES FOR LBC PROJECT** with a Total Contract Price amounting to **EIGHT THOUSAND SIX HUNDRED SIXTY PESOS (PHP 8,660.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
3	10	reams	PAPER, MULTICOPIY, 70-80gsm, size: 210mm x 297mm (A4)	PHP 275.00	PHP 2,750.00
5	10	reams	PAPER, Multi-Purpose (COPY); Legal, Substance : 24/ 80gsm,Color: Ultra White, 500 Sheets	303.00	3,030.00
6	3	pairs	SCISSORS, symmetrical, blade length: 65mm min	72.00	216.00
10	3	boxes	Push pins	38.00	114.00
13	30	packs	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	85.00	2,550.00
			<b>TOTAL</b>		<b>PHP 8,660.00</b>

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
**RONNIE D. DOMINGO**  
 OIC, Executive Director

Conforme:   
 (Bidder Authorized Representative)

Date: 08-17-2021



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED: ISO 9001 | ISO 14001 | OHSAS 18001

**NOTICE TO PROCEED**

**JERMAINE A. CORTEZ**  
**AC VICTORY ~~NON-SPECIALIZED~~ WHOLESALE TRADING**  
Unit 5 Parque Verde Baltazar St.  
Brgy. Poblacion 2, Nagcarlan, Laguna

**Dear Ms. Cortez:**

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given AC VICTORY TRADING that work may commence to be completed within the arranged schedule for the **SUPPLY & DELIVERY OF OFFICE SUPPLIES FOR LBC PROJECT** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC, Executive Director

Acknowledged:

  
**JERMAINE A. CORTEZ**  
**AC VICTORY ~~NON-SPECIALIZED~~ WHOLESALE TRADING**  
Date: 08-17-2024



**RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES**

**WHEREAS**, on 5 October 2020, former OIC Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the project "Strengthening and Maximizing the Research Capability of the LBC as Lead Coordinator of the Livestock Biotechnology RDE Agenda" upon favorable recommendation of the Bids and Awards Committee (BAC).

**WHEREAS**, included in the APP is the **SUPPLY AND DELIVERY OF OFFICE SUPPLIES** to be undertaken through Section 52.1(b) (Shopping) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the DA Biotechnology Program Implementation Unit and DA-BAR Fund;

**WHEREAS**, the **SUPPLY AND DELIVERY OF OFFICE SUPPLIES** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF OFFICE SUPPLIES (As per attached list)	P 19,270.00

**WHEREAS**, on 6 July 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, the following suppliers have submitted their respective quotations, viz:

1. Pro Pen Office Supplies and Equipment Trading
2. Jozeth Trading
3. AC Victory **Non-Specialized Wholesale Trading**

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the various suppliers, the following list of suppliers has submitted the lowest calculated quotation as follows:

1. Pro Pen Office Supplies and Equipment Trading (item nos. 1,2,4,7,11 and 12)
2. Jozeth Trading (item nos. 8 and 9)
3. AC Victory **Non-Specialized Wholesale Trading (item nos. 3,5,6,10 and 13)**

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare the following list of suppliers as the lowest calculated and responsive quotation as follows:

1. Pro Pen Office Supplies and Equipment Trading (item nos. 1,2,4,7,11 and 12)
2. Jozeth Trading (item nos. 8 and 9)
3. AC Victory **Non-Specialized Wholesale Trading (item nos. 3,5,6,10 and 13)**

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof.

*[Signature]*  
*[Signature]*  
**A food-secure Philippines**  
*with prosperous farmers and fisherfolk*  
*[Signature]*



**NOW, THEREFORE, WE** the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval the awards of the contract to the following suppliers:

	Supplier	Line Item Nos. (as per attached list)	Amount
1	Pro Pen Office Supplies and Equipment Trading	(item nos. 1,2,4,7,11 and 12)	Five Thousand Two Hundred Thirty-One Pesos (P 5,231.00)
2	Jozeth Trading	(item nos. 8 and 9)	Nine Hundred Twenty-Five Pesos (P 925.00)
3	AC Victory <del>Non-specialized Wholesale Trading</del> <sup>204</sup>	(item nos. 3,5,6,10 and 13)	Eight Thousand Six Hundred Sixty Pesos (P 8,660.00)

This resolution shall take effect immediately.

**APPROVED** this 22nd day of July, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

**BIDS AND AWARDS COMMITTEE**

**LERMA C. OCAMPO**  
Vice Chairperson

**JEFFREY FERREROME M. BALAOING**  
Member

**ERIC P. PALACAPAC**  
Chairperson

**AIMEE T. FULGENCIO**  
Member

**ESTER B. FLORES**  
Member

Attested by:

**ROEMIV. BALAJIS**  
Head, BAC Secretariat

Approved by:

**RONNIE D. DOMINGO**  
OIC, Executive Director