

**PURCHASE ORDER  
PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : mjsarmiento.pcc@gmail.com

Supplier **JOZETH TRADING** P.O. No **2021-08-0535**

Address 307 Pasda Mansion, 77 Panay Ave. Cor. Timog Ave. Brgy. South Triangle Quezon City Date August 4, 2021

Email Address Telephone No. 0919-270-8369 Mode of Procurement Small Value Procurement

TIN

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

Delivery Terms: 60 DAYS

Date of Delivery Payment Terms: 15 days after full delivery

| Stock No. | Unit  | Description  | Quantity | Unit Cost | Amount     |
|-----------|-------|--|----------|-----------|------------|
| 1         | pcs   | Extension Wheel 15-meter cord<br>Offer: OMNI         | 5        | ₱1,375.00 | ₱6,875.00  |
| 2         | pcs   | Stripping Pad 16"<br>Offer: 3M                       | 20       | ₱635.00   | ₱12,700.00 |
| 3         | pcs   | Buffer Pad 16"<br>Offer: 3M                          | 15       | ₱425.00   | ₱6,375.00  |
| 4         | pcs   | Polishing Pad 16"                                    | 20       | ₱415.00   | ₱8,300.00  |
| 5         | pcs   | Blue super stitch blend mop 1" headband, size medium | 20       | ₱400.00   | ₱8,000.00  |
| 6         | pcs   | Upright dust pan with cover, black                   | 5        | ₱1,300.00 | ₱6,500.00  |
| 7         | packs | Trash bag - big (by 40s)                             | 20       | ₱160.00   | ₱3,200.00  |
| 8         | pcs   | Rubber Boots   | 3        | ₱300.00   | ₱900.00    |
| 9         | pcs   | Housekeeping Gloves                                  | 4        | ₱80.00    | ₱320.00    |
| 10        | pcs   | Toilet Push Brush                                    | 3        | ₱170.00   | ₱510.00    |
| 11        | pcs   | Front Step Resin Step-on Containers 15L              | 20       | ₱1,570.00 | ₱31,400.00 |
|           |       | Front Step Resin Step-on Containers 50L              |          | ₱4,000.00 | ₱24,000.00 |

PHILIPPINE CARABAO CENTER  
Office of The Auditor

**RECEIVED**  
DATE 07/20/21

BY: *[Signature]*

PCC Accounting Unit  
AUG 25 2021  
RECEIVED

**RECEIVED**  
AUG 25 2021

NOTE: *[Signature]*

Please notify Property Section regarding the schedule of delivery.

We accept delivery from Mon-Fri 8am to 5pm (Except holidays)

2021-06-324 HO

PhilGEPS 7822093

BAC Reso 2021-529

Fund Cluster Regular Agency - Revolving Fund - HOSTEL

(Total Amount in Words) **ONE HUNDRED NINE THOUSAND EIGHTY PESOS**

PHP 109,080.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Very Truly yours,

*[Signature]*  
SUZETTE O. RECTO

*[Signature]*  
RONNINE D. DOMINGO

Signature over Printed Name of Supplier

Authorized Official

SEP 3 11 2021

Date

Funds Available:

CHERRY PEABO VIVERA/ JEFFREY LAURENCE E. ANTOLIN  
AUG 25 2021 Accountant *[Signature]*

ORS/BURS No. Amount  
07-2021-02-016 Period  
PHP 109,080.00

Form No: PCC-PROQF-02

Revision No: 02

Effectivity Date: January 1, 2019



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
Car. Phil. 0302001100 / 04011 / 04010 / 1001

**NOTICE OF AWARD**

**AUG 0 4 2021**

**BELINDA F. ALCORDO**  
**JOZETH TRADING**  
 307 Pasda Mansion, 77 Panay Ave.  
 Cor. Timog Ave. Brgy. South Triangle Quezon City

**Dear Ms. Alcordo:**

Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY & DELIVERY OF JANITORIAL EQUIPMENT AND SUPPLIES FOR PCC HOSTEL** with a Total Contract Price amounting to **ONE HUNDRED NINE THOUSAND EIGHTY PESOS (P 109,080.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

| Item No. | QTY | Unit  | Item Description  | Unit Cost    | Total Cost            |
|----------|-----|-------|---|--------------|-----------------------|
| 1        | 5   | pcs   | Extension Wheel 15-meter cord<br>Offer: OMNI            | PHP 1,375.00 | PHP 6,875.00          |
| 2        | 20  | pcs   | Stripping Pad 16"<br>Offer: 3M                          | 635.00       | 12,700.00             |
| 3        | 15  | pcs   | Buffer Pad 16"<br>Offer: 3M                             | 425.00       | 6,375.00              |
| 4        | 20  | pcs   | Polishing Pad 16"                                       | 415.00       | 8,300.00              |
| 5        | 20  | pcs   | Blue super stitch blend mop 1"<br>headband, size meduim | 400.00       | 8,000.00              |
| 6        | 5   | pcs   | Upright dust pan with cover,black                       | 1,300.00     | 6,500.00              |
| 8        | 20  | packs | Trash bag - big (by 40s)                                | 160.00       | 3,200.00              |
| 10       | 3   | pcs   | Rubber Boots  | 300.00       | 900.00                |
| 11       | 4   | pcs   | Housekeeping Gloves                                     | 80.00        | 320.00                |
| 12       | 3   | pcs   | Toilet Push Brush                                       | 170.00       | 510.00                |
| 13       | 20  | pcs   | Front Step Resin Step-on Containers 15L                 | 1,570.00     | 31,400.00             |
| 14       | 6   | pcs   | Front Step Resin Step-on Containers 50L                 | 4,000.00     | 24,000.00             |
|          |     |       | <b>TOTAL</b>  |              | <b>PHP 109,080.00</b> |

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

*Handwritten signature*

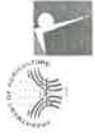


Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED (ISO 9001) (ISO 14001) (OHSAS 18001)

Very truly yours,

*RDD*  
**RONNIE D. DOMINGO**  
OIC, Executive Director  
P 109, 080

Conforme: *[Signature]*  
**SUZETTE D. BERTO**  
(Bidder/Authorized Representative)  
Date: SEP 30 2021



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001:2015 ISO 14001:2015 OHSAS 18001

**NOTICE TO PROCEED**

**AUG 04 2021**

**BELINDA F. ALCORDO**  
JOZETH TRADING  
307 Pasda Mansion, 77 Panay Ave.  
Cor. Timog Ave. Brgy. South Triangle Quezon City

**Dear Ms. Alcordo:**

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to JOZETH TRADING that work may commence to be completed within the arranged schedule for the **SUPPLY & DELIVERY OF JANITORIAL EQUIPMENT AND SUPPLIES FOR PCC HOSTEL** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

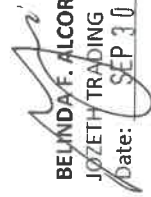
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC, Executive Director

Acknowledged:

  
**BELINDA F. ALCORDO**  
JOZETH TRADING  
Date: SEP 30 2021



**RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF JANITORIAL SUPPLIES**

**WHEREAS**, on 27 January 2021, former OIC Executive Director CLARO N. MINGALA, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the PCC Hostel upon favorable recommendation of the Bids and Awards Committee (BAC).

**WHEREAS**, included in the APP is the **SUPPLY AND DELIVERY OF JANITORIAL SUPPLIES** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the Revolving Fund;

**WHEREAS**, the **SUPPLY AND DELIVERY OF JANITORIAL SUPPLIES** has the following Approved Budget for the Contract (ABC) as follows:

| Item No. | Item Description  | ABC per Line Item/Lot (P) |
|----------|---|---------------------------|
| 1        | SUPPLY AND DELIVERY OF JANITORIAL SUPPLIES (as per attached list) | P 126,314.00              |

**WHEREAS**, on 7 July 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, the following suppliers have submitted their respective quotations, viz:

1. Jozeth Trading
2. Adelaine's Drug Haus and Medical Supplies

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the various suppliers, the following list of suppliers has submitted the lowest calculated quotation as follows:

1. Jozeth Trading (item nos. 1-6,8,10-13)
2. Adelaine's Drug Haus and Medical Supplies (item nos. 7 and 9)

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare the following list of suppliers as the lowest calculated and responsive quotation as follows:

1. Jozeth Trading (item nos. 1-6,8,10-13)
2. Adelaine's Drug Haus and Medical Supplies (item nos. 7 and 9)

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof.

**NOW, THEREFORE, WE** the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval the awards of the contract to the following suppliers:

*[Signature]*

*[Signature]*  
*A food-secure Philippines*  
*with prosperous farmers and fisherfolk*

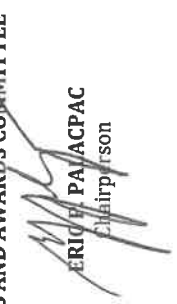


|   | Supplier                                  | Line Item Nos. (as per attached list) | Amount  |
|---|---|---------------------------------------|---|
| 1 | Jozeth Trading                            | (item nos. 1-6,8,10-13)               | One Hundred Nine Thousand Eighty Pesos (P 109,080.00) |
| 2 | Adelaine's Drug Haus and Medical Supplies | (item nos. 7 and 9)                   | Four Thousand Eight Hundred Fifty Pesos (P 4,850.00)  |

This resolution shall take effect immediately.

**APPROVED** this 4th day of August, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

**BIDS AND AWARDS COMMITTEE**

  
ERIC P. PALACPAC  
Chairperson

  
LERNA C. CAMPO  
Vice Chairperson

  
JEFFREY JEROME M. BALAOING  
Member

  
AIMEE T. FULGENCIO  
Member

  
ESTER B. FLORES  
Member

Attested by:

  
NOEMI V. BALAIS  
Head, BAC Secretariat

Approved by:

  
RONNIE D. DOMINGO  
OIC, Executive Director