

**PURCHASE ORDER**

**PHILIPPINE CARABAO CENTER**

Tel. No.: 044 456 0731 to 32 Fax No.: 044-456 0730 Email: njasarmiento.pcc@gmail.com  
 Supplier: **PENITON TRADING CORP.** P.O. No **2021-09-0610**  
 Address: 81k. 1 Lot 7, Zabarte Rd. Ma. Luisa Subd. Brgy. 177, Dist. 1, Calauan City Date: September 3, 2021  
 Email Address: penitonttrading@gmail.com Mode of Procurement  
 Telephone No. Small Value Procurement  
 TIN

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	Midback chair with armrest, leatherette seat and back, adjustable gas lift, chrome steel finish star base with casters, color: PU black. Offer: PT-ELM1032AP	2	₱4,320.00	₱8,640.00
2	pcs	L shaped Metal Leg Table, Main table: 150X/DX/5(H)cm Side return: 1000X60X75(H)cm, MFC Laminated top with PVC EB, powder coated metal legs with fixed pedestal in BEECH color Offer: PT-JPT-150L	2	₱14,000.00	₱28,000.00

\*\* Nothing follows \*\*

**NOTE:**

Please notify Property Section regarding the schedule of delivery. We accept delivery from Mon-Fri 8am to 5pm (Except holidays)

P.R. No 2021-08-369-IP  
 PhilGEPS N/A  
 BAC Reso 2021-615

Fund Cluster Regular Agency - DOST-PCAARRD - IP-TBM Project

(Total Amount in Words) **THIRTY-SIX THOUSAND SIX HUNDRED FORTY PISOS ONLY** **PHP 36,640.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforms:

*[Signature]*  
 Signature over Printed Name of Supplier

**NOV 27 2021**  
 Date

Very Truly yours,

*[Signature]*  
**RONNIE D. DOMINGO**  
 Authorized Official

PHILIPPINE CARABAO CENTER  
 ACCOUNT SECTION

SEP 29 2021

RECEIVED

PHILIPPINE CARABAO CENTER  
 Office of The Auditor

**RECEIVED**  
 DATE

BY:



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CGI/PHRD/IBRD/IMR/MSR/DFW/IFAD/1997

SEP 03 2021

NOTICE OF AWARD

**GEMMA T. PENITON**  
**PENITON TRADING CORP.**  
 Blk. 1 Lot 7, Zabarte Rd. Ma. Luisa Subd.  
 Brgy. 177, Dist. 1, Calocan City

Dear Ms. Peniton:

Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY & DELIVERY OF OFFICE FRUITURE AND FIXTURE FOR IP-TBM PROJECT** with a Total Contract Price amounting to **THIRTY-SIX THOUSAND SIX HUNDRED FORTY PESOS (PHP 36,640.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
1	2	pcs	Midback chair with armrest, leatherette seat and back, adjustable gas lift, chrome steel finish star base with casters, color: PU black. Offer: PT-ELM1032AP	PHP 4,320.00	PHP 8,640.00
2	2	pcs	L-shaped Metal Leg Table, Main table: 150x70x75(H)cm Side return: 1000x60x75(H)cm, MFC Laminated top with PVC EB, powder coated metal legs with fixed pedestal in BEECH color Offer: PT-JPT-150L	14,000.00	28,000.00
			<b>TOTAL</b>		<b>PHP 36,640.00</b>

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

*Ronnie P. Domingo*  
**RONNIE P. DOMINGO**  
 OIC, Executive Director

Conforme: *Gemma T. Peniton*  
 (Bidder/Authorized Representative)  
 Date: **NOV 27 2021**



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED AND REGISTERED WITH THE COMPTON 1994

**NOTICE TO PROCEED**

SEP 03 2021

**GEMMA T. PENITON**  
**PENITON TRADING CORP**  
Blk. 1 Lot 7, Zabarte Rd. Ma. Luisa Subd.  
Prty. 177, Dist. 1, Calocan City

Dear Ms. Peniton:

The attached Contract Agreement/ Purchase Order, having been approved, notice is hereby **PENITON TRADING CORP** that work may commence to be completed within the arranged schedule for the **SUPPLY & DELIVERY OF OFFICE FRUITURE AND FIXTURE FOR IP-TBM PROJECT** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC, Executive Director

Acknowledged:



**GEMMA T. PENITON**  
**PENITON TRADING CORP**

Date: **NOV 27 2021**



**RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF OFFICE FURNITURE AND FIXTURE**

**WHEREAS**, on 15 July 2021, OIC Executive Director RONNIE D. DOMINGO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the project (IP-TBM) upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, included in the APP is the **SUPPLY AND DELIVERY OF OFFICE FURNITURE AND FIXTURE** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the DOST-PCAARRD Fund;

**WHEREAS**, the **SUPPLY AND DELIVERY OF OFFICE FURNITURE AND FIXTURE** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF OFFICE FURNITURE AND FIXTURE (as per attached list)	P 36,640.00

**WHEREAS**, on 4 August 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPs/various suppliers;

**WHEREAS**, only **PENITON TRADING CORPORATION** has submitted their respective quotation/proposal before the deadline of submission;

**WHEREAS**, various suppliers were also requested to submit their respective quotations (see attached);

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier, **PENITON TRADING CORPORATION** has submitted the single calculated quotation for the project;

**WHEREAS**, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **PENITON TRADING CORPORATION** as the single calculated and responsive quotation;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto as **Annex "A"**, and made an integral part hereof:

*[Handwritten signature]*

*[Handwritten signature]*  
*A food-secure and resilient Philippines*  
*with empowered and prosperous farmers and fisherfolk*




NOW, THEREFORE, WE, the Members of the BIDS AND AWARDS COMMITTEE after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **PENITON TRADING CORPORATION** for the **SUPPLY AND DELIVERY OF OFFICE FURNITURE AND FIXTURE** (as per attached list) in the amount of **Thirty-Six Thousand Six Hundred Forty Pesos (P 36,640.00)**.

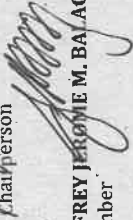
This resolution shall take effect immediately.


**APPROVED** this 3rd day of September, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.


**BIDS AND AWARDS COMMITTEE**

  
**ERIC PALAPACAN**  
Chairperson


  
**LERMACIO CAMPO**  
Vice Chairperson

  
**JEFFREY JEROME M. BALAOING**  
Member

  
**AIMERIT FULGENCIO**  
Member

  
**ESTER B. FLORES**  
Member

Attested by:

  
**NOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:

  
**RONNIE D. DOMINGO**  
OIC, Executive Director