

**PURCHASE ORDER**

**PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : mjsarmiento.pcc@gmail.com

Supplier **MOLAVE TRADING INC.** P.O. No **2021-09-0695**  
 Address 891 Edsa, Diliman Quezon City Date September 21, 2021  
 Email Address janeth\_maldo@acerogroup.org Mode of Procurement  
 Telephone No. Direct Contracting  
 TIN

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

**Place of Delivery** PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

**Date of Delivery**

**Delivery Terms:** 45-60 days

**Payment Terms:** 15 days after full delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	box	FOSS Cleaning Agent	1	₱10,000.00	₱10,000.00
2	box	FOSS Zero Liquid	1	₱8,805.00	₱8,805.00
3	box	FOSS Descalar	1	₱3,858.00	₱3,858.00

\*\* Nothing follows \*\*

**NOTE:** Please notify Property Section regarding the schedule of delivery.  
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)  
 P.R. No 2021-09-518-CD  
 PhilIGEPS N/A  
 BAC Reso 2021-711  
 Fund Cluster Regular Agency - Revolving Fund - CDCPF

(Total Amount in Words) **TWENTY-TWO THOUSAND SIX HUNDRED SIXTY-THREE PESOS ONLY** PHP 22,663.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: Very Truly yours,  
**TERESA Y. NAVARRO**  
 Signature over Printed Name of Supplier  
 11/5/2021  
 Date  
**RONNIE D. DOMINGO**  
 Authorized Official

**Funds Available:**  
**CHERRY PEARL C. RIVERA / JEFFREY LAURENCE E. ANTOLIN**  
 Accountant  
 ORS/BURS No. 02-2021-10-5091024  
 Amount PHP 22,663.00



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001:2015 | ISO 14001 | OHSA 18001

**NOTICE OF AWARD**

**SEP 20 2021**

**TERESA Y. NAVARRO**  
**MOLAVE TRADING**  
 891 Edsa, Diliman, Quezon City

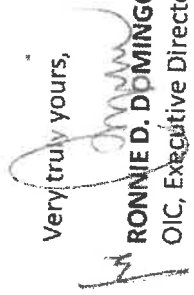
Dear Ms. Navarro:

Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY & DELIVERY OF FOSS CLEANING AGENT FOR CDCPF** with a Total Contract Price amounting to **TWENTY-TWO THOUSAND SIX HUNDRED SIXTY-THREE PESOS (PHP 22,663.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
1	1	box	FOSS Cleaning Agent	PHP 10,000.00	PHP 10,000.00
2	1	box	FOSS Zero Liquid	8,805.00	8,805.00
3	1	box	FOSS Descalar	3,858.00	3,858.00
			<b>TOTAL</b>		<b>PHP 22,663.00</b>

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
**RONNIE D. DOMINGO**  
 OIC, Executive Director



Conforme:

**TERESA Y. NAVARRO**

(Bidder/Authorized Representative)

Date: 11/5/2021



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001:2015 (14001) CHSAS 16001

**NOTICE TO PROCEED**

**SEP 21 2021**

**TERESA Y. NAVARRO**  
**MOLAVE TRADING**  
891 Edsa, Diliman, Quezon City

**Dear Ms. Navarro:**

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby **MOLAVE TRADING** that work may commence to be completed within the arranged schedule for the **SUPPLY & DELIVERY OF FOSS CLEANING AGENT FOR CDCPF** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC, Executive Director

Acknowledged:



**TERESA Y. NAVARRO**  
**MOLAVE TRADING**  
Date: 11/5/2021



**RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF FOSS CLEANING AGENT**

**WHEREAS**, on 13 July 2021, OIC Executive Director RONNIE D. DOMINGO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the CDCPF upon favorable recommendation of the Bids and Awards Committee (BAC).

**WHEREAS**, included in the APP is the **SUPPLY AND DELIVERY OF FOSS CLEANING AGENT** to be undertaken through Section 50 (Direct Contracting) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the Revolving Fund;

**WHEREAS**, the **SUPPLY AND DELIVERY OF FOSS CLEANING AGENT** was identified to be procured thru Direct Contracting whereby the supplier is simply asked to submit price quotation together with the conditions of sale and the said procurement of goods were critical components from a specific supplier and has a condition to hold a contractor/supplier to guarantee its performance;

**WHEREAS**, considering all other factors of procurement and with due consideration of the needs of the operating unit in the performance of their commitments and targets, the adoption of the alternative methods of procurement is advantageous to the government;

**WHEREAS**, the item requested was identified to be procured thru Direct Contracting based on the document/justification submitted by the end-user that:

- a) MOLAVE TRADING INC. is the Exclusive distributor and service provider for Thermo Scientific and Foss equipment in the Philippines in the Philippines.

**WHEREAS**, the **SUPPLY AND DELIVERY OF FOSS CLEANING AGENT** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF FOSS CLEANING AGENT (as per attached list)	P 30,000.00

**WHEREAS**, on 9 September 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to MOLAVE TRADING INC.;

**WHEREAS**, MOLAVE TRADING INC. submitted their respective quotation/proposal;

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the supplier, **MOLAVE TRADING INC.** has submitted the single calculated quotation for the **SUPPLY AND DELIVERY OF FOSS CLEANING AGENT** (as per attached list);

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare **MOLAVE TRADING INC.** as the single calculated and responsive quotation;

*[Handwritten Signature]*  
*A flood-secure and resilient Philippines*



*with empowered and prosperous farmers and fisherfolk*

WHEREAS, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made integral parts hereof;

WHEREAS, after review of the findings, the BAC resolved to consider the recommendation of the TWG;

NOW, THEREFORE, WE, the Members of the BIDS AND AWARDS COMMITTEE after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to MOLAVE TRADING INC. for the SUPPLY AND DELIVERY OF FOSS CLEANING AGENT (as per attached list) in the amount of **Twenty-Two Thousand Six Hundred Sixty-Three Pesos (P 22,663.00)**.

This resolution shall take effect immediately.

APPROVED this 20th day of September, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

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**BIDS AND AWARDS COMMITTEE**

  
ERIC W. PALACPAC  
Chairperson

  
LERMA C. OCAMPO  
Vice Chairperson

  
JEFFREY JEROME M. BALAOING  
Member

  
AIMEE T. FULGENCIO  
Member

  
ESTER B. FLORES  
Member

Attested by:  
  
NOEMI V. BALAIS  
Head, BAC Secretariat

Approved by:  
  
RONNIE B. DOMINGO  
OIC, Executive Director