

## PURCHASE ORDER

## PHILIPPINE CARABAO CENTER

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : [inj@arrminto.pcc@gmail.com](mailto:inj@arrminto.pcc@gmail.com)

Supplier **G & P CONSUMER GOODS TRADING** P.O. No **2021-10-0716**  
 Address **Salvador St. Balatong B. Pullian, Bulacan** Date **October 15, 2021**  
 Email Address **gpcconsumergoodstrading@gmail.com** Mode of Procurement  
 Telephone No. **Small Value Procurement**  
 TIN

Gentlemen :

Please furnish this Office the following articles subject to the terms and conditions contained therein:

PCC National Headquarters &amp; Gene Pool, Science City of Muñoz, N.E.

Delivery Terms: 30 days

Payment Terms: 15 days after full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	reams	MULTI-PURPOSE PAPER, size: 8 1/4" x 11 3/4" (A4), Substance : 24/ 80gsm, Color: Ultra White, 500	25	P234.30	P5,857.50
2	reams	MULTI-PURPOSE PAPER, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: Ultra White, 500 Sheets/ream	15	P224.19	P3,362.85
3	packs	STICKER PAPER, A4 size, high gloss, (10's/pack)	5	P75.00	P375.00
4	pads	TAPE FLAGS, " SIGN HERE", 1IN/PO x 1.7IN/PO 25,4mm x 43, 2mm, 50's tags/pc, brand:Deli	8	P113.60	P908.80
5	pads	NOTEPAD, STICK-ON, 2X3, 100 sheets per pad	5	P27.60	P138.00
6	pads	NOTEPAD, STICK-ON, 3X3, 100 sheets per pad	5	P40.80	P204.00
7	pads	NOTEPAD, STICK-ON, 3X4, 100 sheets per pad	5	P50.40	P252.00
8	boxes	PAPER CLIP, 33MM, 100 pieces per box or 52 grams (min.) (net of box)	12	P11.97	P143.64
9	boxes	PAPER CLIP, 50MM, 100 pieces per box or 120 grams (min.) (net of box)	12	P20.80	P249.60
10	pcs	RULER, PLASTIC, 450MM, 1 piece in individual plastic	4	P14.60	P58.40
11	boxes	STAPLE WIRE, STANDARD, (26/6) No. 35 at least 1000 staple wires	10	P33.84	P338.40

\*\* Nothing follows \*\*

NOTE: Please notify Property Section regarding the schedule of delivery. We accept delivery from Mon-Fri 8am to 5pm [Except holidays]

P.R. No 2021-09-522-IP

PhilGEPS N/A

BAC Reso 2021-732

Fund Cluster Regular Agency - DOST-PCAARRD - IP-TBM Project

(Total Amount in Words) **SIX THOUSAND ONE HUNDRED TWO PESOS ONLY 1**

PHP 11,888.19

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Very Truly yours,

Signature over Printed Name of Supplier

November 22, 2021

Date

RONNIE D. DOMINGO

Authorized Official

Funds Available:

CHERRY PEARL C. RIVERA / JEFFREY LAURENCE E. ANTOJIN  
Accountant

ORS/BUIS No.

Amount

PHP 11,888.19

Form No: PCC-PROF-02

Revision No: 02

Effectivity Date: January 1, 2019

PHILIPPINE CARABAO CENTER  
Office of The AUDITOR**RECEIVED**  
NOV 22 2021

BY:

PHILIPPINE CARABAO CENTER  
ACCOUNTING SECTION

NOV 17 2021

RECEIVED



NOTICE OF AWARD

OCT 14 2021

**GIA ALUMPE**  
**G & P CONSUMER GOODS TRADING**  
Salvador St. Balatong B. Pullian, Bulacan

Dear Ms. Alumpe,

Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY & DELIVERY OF COMMON OFFICE SUPPLIES FOR IP-TBM PROJECT** with a Total Contract Price amounting to **ELEVEN THOUSAND EIGHT HUNDRED EIGHTY-EIGHT THOUSAND PESOS & 19/100 (P 11,888.19)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
2	25	reams	MULTI-PURPOSE PAPER, size: 8 1/4" x 11 3/4" (A4), Substance : 24/ 80gsm, Color: Ultra White, 500 Sheets/ream	PHP 234.30	PHP 5,857.50
3	15	reams	MULTI-PURPOSE PAPER, size: 8 1/2" x 11" (Letter), Substance : 24/ 80gsm, Color: Ultra White, 500 Sheets/ream	224.19	3,362.85
11	5	packs	STICKER PAPER, A4 size, high gloss, (10's/pack)	75.00	375.00
13	8	pcs	TAPE FLAGS, " SIGN HERE", 1IN/PO x 1.7IN/PO 25,4mm x 43, 2mm, 50's tags/pc, brand:Deli	113.60	908.80
14	5	pads	NOTEPAD, STICK-ON, 2X3, 100 sheets per pad	27.60	138.00
15	5	pads	NOTEPAD, STICK-ON, 3X3, 100 sheets per pad	40.80	204.00
16	5	pads	NOTEPAD, STICK-ON, 3X4, 100 sheets per pad	50.40	252.00
17	12	boxes	PAPER CLIP, 33MM, 100 pieces per box or 52 grams (min.) (net of box)	11.97	143.64
18	12	boxes	PAPER CLIP, 50MM, 100 pieces per box or 120 grams (min.) (net of box)	20.80	249.60
21	4	pcs	RULER, PLASTIC, 450MM, 1 piece in individual plastic	14.60	58.40
22	10	Boxes	STAPLE WIRE, STANDARD, (26/6) No. 35 at least 1000 staple wires	33.84	338.40

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Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ORGANIC (CDO) (DOST) (CIS-848 1/00)

TOTAL

PHP 11,888.19

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

**RONNIE D. DOMINGO**  
OIC, Executive Director

Conforme:

  
**Gina Alumpo**

(Bidder/Authorized Representative)

Date: November 22, 2021



NOTICE TO PROCEED

OCT 15 2021

**GIA ALUMPE**  
**G & P CONSUMER GOODS TRADING**  
Salvador St. Balatong B. Pullilan, Bulacan

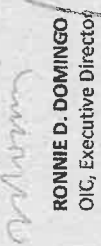
Dear Ms. Alumpe,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to G & P CONSUMER GOODS TRADING that work may commence to be completed within the arranged schedule for the **SUPPLY & DELIVERY OF COMMON OFFICE SUPPLIES FOR IP-TBM PROJECT** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC, Executive Director

Acknowledged:

  
**GIA ALUMPE**  
**G & P CONSUMER GOODS TRADING**  
Date: November 22, 2021



**RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES**

**WHEREAS**, on 14 June 2021, OIC Executive Director RONNIE D. DOMINGO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the project (IP-TBM) upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, included in the APP is the **SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES** to be undertaken through Section 52.1 (b) (Shopping) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the DOST-PCAARRD Fund;

**WHEREAS**, the **SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES (as per attached list)	P 27,038,23

**WHEREAS**, on 15 September 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, the following suppliers have submitted their respective quotations, viz:

1. Pro Pen Office Supplies and Equipment Trading
2. AC Victory Non-specialized Wholesale Trading
3. G&P Consumer Goods Trading

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the various suppliers, the following list of suppliers has submitted the lowest calculated quotation as follows:

1. Pro Pen Office Supplies and Equipment Trading (item nos. 1,10,20,23-26)
2. AC Victory Non-specialized Wholesale Trading (item nos. 4-9, 12 and 19)
3. G&P Consumer Goods Trading (item nos. 2,3,11,13-18, 21 and 22)

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare the following list of suppliers as the lowest calculated and responsive quotation as follows:

1. Pro Pen Office Supplies and Equipment Trading (item nos. 1,10,20,23-26)
2. AC Victory Non-specialized Wholesale Trading (item nos. 4-9, 12 and 19)
3. G&P Consumer Goods Trading (item nos. 2,3,11,13-18, 21 and 22)

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof.

*[Signature]*

*A food-secure and resilient Philippines  
 with empowered and prosperous farmers and fisherfolk*



*[Signature]*

*[Signature]*

**DUPLICATE COPY**  
*[Signature]*


**NOW, THEREFORE, WE** the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval the awards of the contract to the following suppliers:


	Supplier	Line Item Nos. (as per attached list)	Amount
1	Pro Pen Office Supplies and Equipment Trading	item nos. 1,10,20,23-26	Seven Thousand Three Hundred Thirty-Seven Pesos & 75/100 (P 7,337.75)
2	AC Victory Non-specialized Wholesale Trading	item nos. 4-9, 12 and 19	Six Thousand One Hundred Two Pesos (P 6,102.00)
3	G&P Consumer Goods Trading	item nos. 2,3,11,13-18, 21 and 22	Eleven Thousand Eight Hundred Eighty-Eight Pesos & 19/100 (P 11,888.19)

This resolution shall take effect immediately.

**APPROVED** this 14th day of October, 2021 at Philippine Carabao Center, National Headquarters and Cene Pool, Science City of Munoz, Nueva Ecija.


**BIDS AND AWARDS COMMITTEE**

  
ERIC PALACPAC  
Chairperson

  
LERM C. CAMPO  
Vice Chairperson

  
JEFFREY JEROME M. PALAOING  
Member

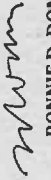
  
AIMEE FULGENCIO  
Member

  
ESTER B. FLORES  
Member

Attested by:

  
NOEMI V. BALAIS  
Head, BAC Secretariat

Approved by:

  
RONNIE D. DOMINGO  
OIC, Executive Director  
BAC Reso. 2021-733

**DUPLICATE COPY**  
