

**PURCHASE ORDER  
PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : vjnaratez01.pcc@gmail.com

**Supplier** HIGRES ADVERTISING **P.O. No** 2021-10-0725  
**Address** San Jose City, Nueva Ecija **Date** October 8, 2021  
**Email Address** highresadvertising@gmail.com **Mode of Procurement**  
**Telephone No.** 0997-907-0802 **Small Value Procurement**  
**TIN**

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained therein:

**Place of Delivery** PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.  
**Delivery Terms:** 30 calendar days  
**Date of Delivery** **Payment Terms:** 15 days after full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Installation of Glass frosted Sticker and Window Blinds Glass Sticker Size: 3ftx4ft, materials; Vinyl frosted/ smoke sticker Window blinds Size: 150in x 72in, materials: Semi black out Korean Blinds  ** Nothing follows **  PHILIPPINE CARABAO CENTER PROCUREMENT SECTION <b>RECEIVED</b> NOV 29 2021 BY: _____	1	₱79,560.00	₱79,560.00

**NOTE:** Please notify Property Section regarding the schedule of delivery.  
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)  
 P.R. No 2021-08-1578  
 PhilGEPS 7972328  
 BAC Reso 2021-740  
 Fund Cluster Regular Agency Fund - GAA (RDD)

(Total Amount in Words) **SEVENTY NINE THOUSAND FIVE HUNDRED SIXTY PESOS** **PHP 79,560.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: Albert S. Fontanillo Very Truly yours, Ronnie D. Domingo  
 Signature over Printed Name of Supplier Authorized Official  
 12-7-21  
 Date

PHILIPPINE CARABAO CENTER  
 Office of The Auditor  
**RECEIVED**  
 DATE: 11-13-21  
 BY: \_\_\_\_\_

**Funds Available:** 12  
**CHERRY PEARL C. RIVERA/ JEFFREY LAURENCE E. ANTON**  
 Accountant  
**ORs/BURS No.** 02-2021-11-2499  
**Amount** PHP 79,560.00



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

**NOTICE OF AWARD**

**DATE:**

**ADONIS V. MATEO**  
 HIGHRES ADVERTISING  
 San Jose City, Nueva Ecija  
 0997-907-0802 | highresadvertising@gmail.com

**Dear Ms. Mateo,**

Please be informed that based on the results of our evaluation of your offer to undertake the **INSTALLATION OF GLASS FROSTED STICKER AND WINDOW BLINDS** with a Total Contract Price amounting to **SEVENTY NINE THOUSAND FIVE HUNDRED SIXTY PESOS (P 79,560.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	Lot	<b>Installation of Glass frosted Sticker and Window Blinds</b>  Glass Sticker Size: 3ftx4ft, materials: Vinyl frosted/ smoke sticker Window blinds Size: 150in x 72in, materials: Semi black out Korean Blinds	P 79,560.00	P 79,560.00	RDD
<b>TOTAL</b>					<b>P 79,560.00</b>	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

*Ronnie D. Domingo*  
**RONNIE D. DOMINGO**  
 OIC-Executive Director

Conforme:   
 (Authorized Representative)  
 Date: 12-7-21



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001 | ISO 14001 | CHSAS 18001

**NOTICE TO PROCEED**

**DATE:**

**ADONIS V. MATEO**  
HIGHRES ADVERTISING  
San Jose City, Nueva Ecija  
0997-907-0802 | highresadvertising@gmail.com

**Dear Ms. Mateo,**

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **HIGHRES ADVERTISING** that work may commence for the **INSTALLATION OF GLASS FROSTED STICKER AND WINDOW BLINDS** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC-Executive Director

Acknowledged:

  
(Authorized Representative)  
Date: 12-7-21



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
 CERTIFIED ISO 9001 | ISO 14001 | ISO 45001

BAC RESOLUTION NO. 2021-740

725

**RECOMMENDING AWARD OF CONTRACT FOR THE INSTALLATION OF GLASS FROSTED STICKER AND WINDOW BLINDS**

**WHEREAS**, on 1 July 2021, OIC Executive Director RONNIE D. DOMINGO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, included in the APP is the **INSTALLATION OF GLASS FROSTED STICKER AND WINDOW BLINDS** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS**, the **INSTALLATION OF GLASS FROSTED STICKER AND WINDOW BLINDS** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	INSTALLATION OF GLASS FROSTED STICKER AND WINDOW BLINDS	P 83,000.00

**WHEREAS**, on 4 September 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, only **HIGHRES ADVERTISING** has submitted their respective quotation/proposal before the deadline of submission;

**WHEREAS**, various suppliers were also requested to submit their respective quotations (see attached);

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier, **HIGHRES ADVERTISING** has submitted the single calculated quotation for the project;

**WHEREAS**, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **HIGHRES ADVERTISING** as the single calculated and responsive quotation;

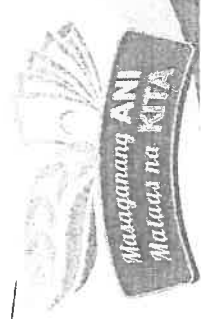
**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto as **Annex "A"**, and made an integral part hereof;

*[Handwritten signature]*

*[Handwritten signature]*

*A fool-secure and resilient Philippines*

*with empowered and prosperous farmers and fisherfolk*



**NOW, THEREFORE, WE,** the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **HIGHERS ADVERTISING** for the **INSTALLATION OF GLASS FROSTED STICKER AND WINDOW BLINDS** in the amount of **Seventy-Nine Thousand Five Hundred Sixty Pesos (P 79,560.00)**.

This resolution shall take effect immediately.

**APPROVED** this 8th day of October, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

**BIDS AND AWARDS COMMITTEE**

  
**LERMA D. OCAMPO**  
Vice Chairperson


  
**JEFFREY JEROME M. BALAOING**  
Member

  
**ERIC P. PALACAPAC**  
Chairperson

**AIMEE T. FULGENCIO**  
Member

**ESTER B. FLORES**  
Member

Approved by:  
  
**MOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:  
  
**RONNIE D. DOMINGO**  
OIC, Executive Director  
BAC Reso No. 2021-740