

**PURCHASE ORDER
PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : mjsarmiento.pcc@gmail.com

Supplier PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING
Address Corner Timog, Brgy. South Triangle, Quezon City
P.O. No 2021-10-0744
Date October 28, 2021
Email Address propentradng@gmail.com
Mode of Procurement Small Value Procurement
Telephone No. _____
TIN: _____

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained therein:
 PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.

Place of Delivery _____
Date of Delivery _____
Delivery Terms: 30 days
Payment Terms: 15 days after full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	Extension Cord, 46flat outlet with ground 5 meters cord, voltage surge Offer: Panther ** Nothing follows **	6	₱1,850.00	₱11,100.00

**PHILIPPINE CARABAO CENTER
PROCUREMENT SECTION
RECEIVED
NOV 17 2021**

**PHILIPPINE CARABAO CENTER
ACCOUNTING SECTION
NOV 11 2021**

RECEIVED

NOTE: Please notify Property Section regarding the schedule of delivery.
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)
 2021-10-550-CD
 N/A
 2021-759-
 Regular Agency - Revolving Fund - CDCRF

(Total Amount in Words) **ELEVEN THOUSAND ONE HUNDRED PESOS ONLY** PHP 11,100.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conformer: *Latizza Reyes*
 Signature over Printed Name of Supplier
 Date: 12/13/2021

Very Truly yours,
Ronnie D. Domingo
RONNIE D. DOMINGO
 Authorized Official

**PHILIPPINE CARABAO CENTER
Office of The AUDITOR
RECEIVED
DATE: 12/13/21
BY: *[Signature]***

Funds Available:
CHERRY PEARL C. RIVERA / **JEFFREY LAURENCE E. ANTOLIN**
 Accountant

ORs/BURS No. 68-2021-115312F
Amount PHP 11,100.00



Department of Agriculture
PHILIPPINE CARABAO CENTER
 CERTIFIED ISO 9001:2015 AND ISO 14001:2015

NOTICE OF AWARD

OCT 27 2021

LARIZZA REYES
 PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING
 307 Pasda Mansion 77 Panay Ave.,
 Corner Timog, Brgy. South Triangle, Quezon City


Dear Ms. Reyes,

Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY & DELIVERY OF EXTENSION CORD FOR CDCPF** with a Total Contract Price **ELEVEN THOUSAND ONE HUNDRED PESOS (PHP 11,100.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost
1	6	pcs	Extension Cord, 46flat outlet with ground 5 meters cord, voltage surge Offer: Panther	PHP 1,850.00	PHP 11,100.00
			TOTAL		PHP 11,100.00

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,


RONNIE D. DOMINGO
 OIC, Executive Director

(Bidder/Authorized Representative)

Date: 12/13/2021 



NOTICE TO PROCEED

OCT 28 2021

LARIZZA REYES
PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING
307 Pasda Mansion 77 Panay Ave.,
Corner Timog, Brgy. South Triangle, Quezon City

Dear **Ms. Reyes**,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING that work may commence to be completed within the arranged schedule for the **SUPPLY & DELIVERY OF EXTENSION CORD FOR CDCPF** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,


RONNIE D. DOMINGO
OIC, Executive Director

Acknowledged:


LARIZZA REYES
PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING
Date: 12/13/2021



Department of Agriculture
PHILIPPINE CANABAO CENTER
 CERTIFIED ISO 9001 | ISO 14001 | ISO 45001

BAC RESOLUTION NO. 2021-759

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF EXTENSION CORD (6 PIECES)

WHEREAS, on 13 July 2021, OIC Executive Director RONNIE D. DOMINGO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the MILKA KREM upon favorable recommendation of the Bids and Awards Committee (BAC).

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF EXTENSION CORD (6 PIECES)** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the Revolving Fund;

WHEREAS, the **SUPPLY AND DELIVERY OF EXTENSION CORD (6 PIECES)** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF EXTENSION CORD (6 PIECES)	P 16,290.00

WHEREAS, on 11 October 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

WHEREAS, the following suppliers have submitted their respective quotations, viz:

1. Pro Pen Office Supplies and Equipment Trading
2. Orogems Tech Marketing Corporation
3. Kresal Enterprises

WHEREAS, upon careful review and evaluation of the Technical Working Group (TWG) on the legal and technical requirements submitted by the prospective suppliers, the TWG determined that **PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING** complied with the eligibility requirement as per attached document/s;

WHEREAS, the TWG determined that among the financial proposals submitted by the suppliers, **PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING** has submitted the lowest calculated quotation for the SUPPLY AND DELIVERY OF EXTENSION CORD (6 PIECES);

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING** as the lowest calculated and responsive quotation for the said supplies/services;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof;

M. A. Jimmy Lee *JK*
A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk



Mmm

NOW, THEREFORE, WE, the Members of the BIDS AND AWARDS COMMITTEE after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING** for the **SUPPLY AND DELIVERY OF EXTENSION CORD (6 PIECES)** in the amount of **Eleven Thousand One Hundred Pesos (P 11,100.00)**.

This resolution shall take effect immediately.

APPROVED this 27th day of October, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.


BIDS AND AWARDS COMMITTEE


ERIC P. PALACPAC
Chairperson



LERNA C. OCAMPO
Vice Chairperson


JEFFREY JEROME M. MALAOING
Member



AIMEE T. FULGENCIO
Member


ESTER B. FLORES
Member

Attested by:


NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:


RONNIE D. DOMINGO
OIC, Executive Director
BAC Reso No. 2021-759