

PURCHASE ORDER

PHILIPPINE CARABAO CENTER

Tel. No.: 004-456-0731 to 32 Fax No.: 044-456-0730 Email: jonalynhehl_pcc@gmail.com
 Supplier: **MTR THE MENTOR GROUP PROFESSIONAL CONSULTANTS & CO.** P.O. No: **2021-11-0843**
 Address: Dc Castro Building, Emilio Aguinaldo Highway, City of Imus, Cavite Date: November 25, 2021
 Email Address: janette.salud@mentorgroup.asia Mode of Procurement: Small Value Procurement
 Telephone No.: 0998-374-4189
 TIN: 224-220-557-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	LEARNING SERVICE PROVIDER FOR EFFECTIVE SUPERVISORY SKILLS, LEADERSHIP, AND MANAGEMENT SEMINAR 3-Day Simultaneous Seminar Face-to-face session for 30 pax Virtual session via ZOOM for 24 pax Php 50,000.00 a day (Please see attached Terms of References) ** Nothing follows **	1	PHP 150,000.00	PHP 150,000.00

NOTE:

Please notify Property Section regarding the schedule of delivery.
 We accept delivery from Mon-Fri 8am to 5pm (Except holidays)
 8205705
 2021-875
 Fund Cluster: Regular Agency - Regular Agency (HRMS)

(Total Amount in Words) **ONE HUNDRED FIFTY THOUSAND PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforms:

Janette Salud
 Janette Salud

Signature over Printed Name of Supplier

DEC 13 2021

Date

Very Truly yours,

Ronnie D. Domingo
 RONNIE D. DOMINGO
 Authorized Official

Funds Available:

CHERRY KEAYL C. RIVERA / JEFFREY LAURENCE E. ANTONIN
 Accountant

ORS/BUIS No.
 Amount

01-1011-11-2522
 PHP 150,000.00

Form No: PCC-PROF-02

Revision No: 02

Effectivity Date: January 1, 2019

PHILIPPINE CARABAO CENTER
 Office of the Auditor

RECEIVED
 12 15 21
 DATE

BY:

NOTICE OF AWARD

NOV 25 2021

MS. JANETTE SALLUD
 THE MENTOR GROUP ASIA
 Unit 26 and 27 M, De Castro Building,
 Emilio Aguinaldo Highway, City of Imus, Cavite

Dear Ms. Sallud,

Please be informed that based on the result of our evaluation of your offer to undertake the **LEARNING SERVICE PROVIDER FOR EFFECTIVE SUPERVISORY SKILLS, LEADERSHIP, AND MANAGEMENT SEMINAR** with a Total Contract Price amounting to **ONE HUNDRED FIFTY THOUSAND PESOS ONLY (P 150,000.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	LEARNING SERVICE PROVIDER FOR EFFECTIVE SUPERVISORY SKILLS, LEADERSHIP, AND MANAGEMENT SEMINAR 3-Day Simultaneous Seminar Face-to-face session for 30 pax Virtual session via ZOOM for 24 pax Phip 50,000.00 a day (Please see attached Terms of References)	P 150,000.00	P 150,000.00	HRMS
TOTAL					P 150,000.00	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

Ronnie D. Domingo
RONNIE D. DOMINGO
 OIC, Executive Director

Conforme: *Janette*
 Janette Sallud
 (Bidder/Authorized Representative)

Date: Dec 01, 2021
DEC 13 2021



"A food secure Philippines with prosperous farmers and fisherfolk"



NOTICE TO PROCEED

NOV 25 2021

MS. JANETTE SALUD
THE MENTOR GROUP ASIA
Unit 26 and 27 M. De Castro Building,
Emilio Aguinaldo Highway, City of Imus, Cavite

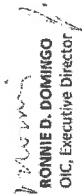
Dear Ms. Salud,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **THE MENTOR GROUP ASIA** that work may commence to be completed within the arranged schedule for the **LEARNING SERVICE PROVIDER FOR EFFECTIVE SUPERVISORY SKILLS, LEADERSHIP, AND MANAGEMENT SEMINAR** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center

Very truly yours,


RONNIE D. DOMINGO
OIC, Executive Director

Acknowledged:

Janette
JANETTE SALUD
THE MENTOR GROUP ASIA
Date: **DEC 09 2021**
DEC 10 2021



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RECOMMENDING AWARD OF CONTRACT FOR THE LEARNING SERVICE PROVIDER FOR EFFECTIVE SUPERVISORY SKILLS, LEADERSHIP AND MANAGEMENT SEMINAR

WHEREAS, on 1 July 2021, OIC Executive Director RONNIE D. DOMINGO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC).

WHEREAS, included in the APP is the **LEARNING SERVICE PROVIDER FOR EFFECTIVE SUPERVISORY SKILLS, LEADERSHIP AND MANAGEMENT SEMINAR** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

WHEREAS, the **LEARNING SERVICE PROVIDER FOR EFFECTIVE SUPERVISORY SKILLS, LEADERSHIP AND MANAGEMENT SEMINAR** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	LEARNING SERVICE PROVIDER FOR EFFECTIVE SUPERVISORY SKILLS, LEADERSHIP AND MANAGEMENT SEMINAR	P 150,000.00

WHEREAS, on 18 November 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

WHEREAS, only **THE MENTOR GROUP ASIA** has submitted their respective quotation/proposal before the deadline of submission;

WHEREAS, various suppliers were also requested to submit their respective quotations (see attached);

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier, **THE MENTOR GROUP ASIA** has submitted the single calculated quotation for the project;

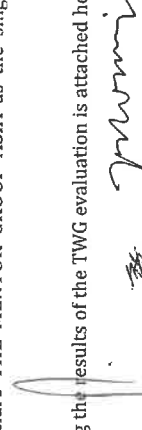
WHEREAS, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **THE MENTOR GROUP ASIA** as the single calculated and responsive quotation;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto as **Annex "A"**, and made an integral part hereof;




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with empowered and prosperous farmers and fisherfolk
 RD 543




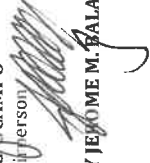
NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **THE MENTOR GROUP ASIA** for the **LEARNING SERVICE PROVIDER FOR EFFECTIVE SUPERVISORY SKILLS LEADERSHIP AND MANAGEMENT SEMINAR** in the amount of **One Hundred Fifty-Thousand Pesos (P 150,000.00)**.


This resolution shall take effect immediately.


APPROVED this 25th day of November, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.


BIDS AND AWARDS COMMITTEE


LERMA C. CAMPO
Vice Chairperson


JEFFREY JEROME M. BALAOING
Member



ERIC V. PALALPAC
Chairperson


AIMEE T. FULGENCIO
Member


ESTER B. FLORES
Member

Attested by:

MOEMI V. BALAIS
Head, BAC Secretariat

Approved by:

RONNIE D. DOMINGO
OIC, Executive Director
BAC Reso No. 2021-875