

**PURCHASE ORDER  
PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32      Fax No. : 044-456-0730      Email : jonalynorbit.pcc@gmail.com

Supplier **LEO VELASQUEZ SUSPENSION SHOP**      P.O. No **2021-11-0858**  
 Address Maharlika Highway, Abar 1st, San Jose City, Nueva Ecija      Date November 12, 2021  
 Email Address      Mode of Procurement  
 Telephone No. 0922-796-4998      Small Value Procurement  
 TIN 246-892-583-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery		PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.	
Date of Delivery		Delivery Terms: 30 Days	
Stock No.	Unit	Description	Quantity
1	lot	REPAIR AND MAINTENANCE OF PCC VEHICLES MITSUBISHI L200 FB VAN SKY-635 - change oil (fully synthetic) - oil filter - brake cleaning & adjustment	1 P6,450.00 P6,450.00
2	lot	TOYOTA SUPER GRANDIA SJJ-396 - change oil (fully synthetic) - oil filter - fuel filter - brake cleaning & adjustment	1 P6,750.00 P6,750.00
3	lot	TOYOTA LC PRADO SFV-408 - repair of shock absorber	1 P2,280.00 P2,280.00
4	lot	ISUZU D-MAX PICK-UP SKD-176 - change oil (fully synthetic) - oil filter - fuel filter - brake cleaning & adjustment	1 P6,750.00 P6,750.00
<p align="center">** Nothing follows **</p> <p>NOTE: Please notify Property Section regarding the schedule of delivery. We accept delivery from Mon-Fri 8am to 5pm (Except holidays) 2021-08-1671 GAA N/A 2021-905 Regular Agency - GAA (GSS)</p>			
(Total Amount in Words)			PHP 22,230.00

**RECEIVED**  
 PHILIPPINE CARABAO CENTER  
 PROCUREMENT SECTION  
 DEC 28 2021  
 BY: *[Signature]*

**RECEIVED**  
 PHILIPPINE CARABAO CENTER  
 Office of the Auditor  
 DATE: 01/05/22  
 BY: *[Signature]*

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: *[Signature]*  
 Isabel Velasquez  
 Signature over Printed Name of Supplier  
**JAN 02 2022**  
 Date

Very Truly yours,  
*[Signature]*  
 RONNIE D. DOMINGO  
 Authorized Official



**NOTICE OF AWARD**

**NOV 12 2021**

**MR. LEO C. VELASQUEZ**  
 LEO VELASQUEZ SUSPENSION SHOP  
 Maharlika Highway, Abar 1<sup>st</sup>, San Jose City, Nueva Ecija

Dear Mr. Velasquez,

Please be informed that based on the result of our evaluation of your offer to undertake the **REPAIR AND MAINTENANCE OF PCC VEHICLES** with a Total Contract Price amounting to **TWENTY-TWO THOUSAND TWO HUNDRED THIRTY PESOS ONLY (P 22,230.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	<b>REPAIR AND MAINTENANCE OF PCC VEHICLES</b> MITSUBISHI L200 FB VAN SKY-635 - change oil (fully synthetic - oil filter - brake cleaning & adjustment	P 6,450.00	P 6,450.00	GSS
2	1	lot	TOYOTA SUPER GRANDIA SJJ-396 - change oil (fully synthetic) - oil filter - fuel filter - brake cleaning & adjustment	6,750.00	6,750.00	
3	1	lot	TOYOTA LC PRADO SFV-408 - repair of shock absorber	2,280.00	2,280.00	
4	1	lot	ISUZU D-MAX PICK-UP SKD-176 - change oil (fully synthetic) - oil filter - fuel filter - brake cleaning & adjustment	6,750.00	6,750.00	
			<b>TOTAL</b>		<b>P 22,230.00</b>	

*Milagros*

*Mmm*



*“A food-secure Philippines with prosperous farmers and fisherfolk”*



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED: ISO 9001 | ISO 14001 | OHSAS 18001

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC, Executive Director

Conforme:



(Bidder/Authorized Representative)

Date: JAN 02 2022



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Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001



**NOTICE TO PROCEED**

**NOV 12 2021**

**MR. LEO C. VELASQUEZ**  
LEO VELASQUEZ SUSPENSION SHOP  
Maharlika Highway, Abar 1<sup>st</sup>, San Jose City, Nueva Ecija

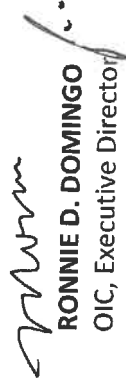
Dear **Mr. Velasquez**,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **LEO VELASQUEZ SUSPENSION SHOP** that work may commence to be completed within the arranged schedule for the **REPAIR AND MAINTENANCE OF PCC VEHICLES** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**RONNIE D. DOMINGO**  
OIC, Executive Director

Acknowledged:

  
**LEO C. VELASQUEZ**  
LEO VELASQUEZ SUSPENSION SHOP

Date: **JAN 02 2022**



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Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED:ISO 9001 | ISO 14001 | ISO 45001

**BAC RESOLUTION NO. 2021-905**

**RECOMMENDING AWARD OF CONTRACT FOR THE REPAIR AND MAINTENANCE OF VARIOUS PCC VEHICLES**

**WHEREAS**, on 1 July 2021, OIC Executive Director RONNIE D. DOMINGO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the agency upon favorable recommendation of the Bids and Awards Committee (BAC).

**WHEREAS**, included in the APP is the **REPAIR AND MAINTENANCE OF VARIOUS PCC VEHICLES** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS**, the **REPAIR AND MAINTENANCE OF VARIOUS PCC VEHICLES** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	REPAIR AND MAINTENANCE OF VARIOUS PCC VEHICLES (as per attached list)	P 24,800.00

**WHEREAS**, on 12 November 2021, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, the following suppliers have submitted their respective quotations, viz:

1. Leo Velasquez Suspension Shop
2. Alegarbes Tire Center
3. A/C Auto Parts and Services

**WHEREAS**, upon careful review and evaluation of the Technical Working Group (TWG) on the legal and technical requirements submitted by the prospective suppliers, the TWG determined that **LEO VELASQUEZ SUSPENSION SHOP** complied with the eligibility requirement as per attached document/s;

**WHEREAS**, the TWG determined that among the financial proposals submitted by the suppliers **LEO VELASQUEZ SUSPENSION SHOP** has submitted the lowest calculated quotation for the **REPAIR AND MAINTENANCE OF VARIOUS PCC VEHICLES** (as per attached list);

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **LEO VELASQUEZ SUSPENSION SHOP** as the lowest calculated and responsive quotation for the said supplies/services;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof;

  
  
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*with empowered and prosperous farmers and fisherfolk*

**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **LEO VELASQUEZ SUSPENSION SHOP** for the **REPAIR AND MAINTENANCE OF VARIOUS PCC VEHICLES** (as per attached list) in the amount of **Twenty-Two Thousand Two Hundred Thirty Pesos (P 22,230.00)**.

This resolution shall take effect immediately.

**APPROVED** this 12th day of November, 2021 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

**BIDS AND AWARDS COMMITTEE**

**LERMA C. OCAMPO**  
Vice Chairperson



**JEFFREY JEROME M. BALAOING**  
Member

**ERIC P. PALACPAC**  
Chairperson



**AIMEE T. FULGENCIO**  
Member



**ESTER B. FLORES**  
Member

Attested by:



**NOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by: <



**RONNIE D. DOMINGO**  
OIC, Executive Director  
BAC Reso No. 2021-905