

**PURCHASE ORDER
PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32

Fax No. :

044-456-0730

Email :

mjsarmiento.pcc@gmail.com

Supplier **PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING** P.O. No **2022-02-0117**

Address 12 Pefabatan, Puliian, Bulacan Date February 18, 2022

Email Address propentrading@gmail.com Mode of Procurement

Telephone No. 0968-856-7953

TIN 439-997-574-000

Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	EXTENSION CORD, 4 flat outlets with ground 5 meters' cord, voltage surge protector, extension wire cable reel Offer: Panther Extension PSP-0394	3	₱2,486.00	₱7,458.00
2	pc	HARD DRIVE/DISK, external, portable, 2TB, USB 3.0 Offer: Seagate ZTB	2	₱5,248.00	₱10,496.00
3	pc	KEYBOARD Wireless Offer: Logitech K270	2	₱1,050.00	₱2,100.00
4	pc	MOUSE Wireless Offer: Logitech M171	4	₱1,058.00	₱4,232.00

** Nothing follows **

PHILIPPINE CARABAO CENTER
BUDGET SECTION

RECEIVED
BY: *[Signature]*
MAR 07 2022

PHILIPPINE CARABAO CENTER
PROCUREMENT SECTION

RECEIVED
BY: *[Signature]*
MAR 07 2022

NOTE: Please notify Property Section regarding the schedule of delivery. We accept delivery from Mon-Fri 8am to 5pm (Except holidays)

P.R. No 2022-01-008-CDP
PHIGEPS N/A
BAC Reso 2022-85
Fund Cluster Regular Agency - DA-BAR - IREB 2022

(Total Amount in Words) **TWENTY-FOUR THOUSAND TWO HUNDRED EIGHTY-SIX PESOS ONLY** PHP 24,286.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

[Signature]
Lady Reyes

Very Truly yours,

[Signature]
RONNIE D. DOMINGO
Authorized Official

Signature over Printed Name of Supplier

March 08, 2022

Date

Funds Available:

CHERRY PERALTA RIVERA
Accountant

ORS/BURS No.

Amount

02-2022-03-03

₱24,286.00

128ps

Form No: PCC-PROF-02

Revision No: 02

Effectivity Date: January 1, 2019

PHILIPPINE CARABAO CENTER
Office of The Auditor

RECEIVED
DATE: 03 11 2022

BY: *[Signature]*



NOTICE OF AWARD

FEB 18 2022

LARIZZA D. REYES
PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING
12 Peñabatan, Pulilan, Bulacan

Dear Ms. Reyes,


Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY & DELIVERY OF IT SUPPLIES FOR IREB 2022** with a Total Contract Price amounting to **TWENTY-FOUR THOUSAND TWO HUNDRED EIGHTY-SIX PESOS (24,286.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	3	pc	EXTENSION CORD, 4 flat outlets with ground 5 meters' cord, voltage surge protector, extension wire cable reel Offer: Panther Extension PSP-0394	PHP 2,486.00	PHP 7,458.00	IREB
2	2	pc	HARD DRIVE/DISK, external, portable, 2TB, USB 3.0 Offer: Seagate 2TB	5,248.00	10,496.00	
3	2	pc	KEYBOARD Wireless Offer: Logitech K270	1,050.00	2,100.00	
4	4	pc	MOUSE Wireless Offer: Logitech M171	1,058.00	4,432.00	
TOTAL					PHP 24,286.00	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,


RONNIE D. DOMINGO
OIC, Executive Director

Conforme: 
Lariz Reyes

(Bidder/Authorized Representative)
Date: March 08, 2022



Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED ISO 9001 (NO. 1405) & ISO 14001 (NO. 1405)

NOTICE TO PROCEED

FEB 18 2022

LARIZZA D. REYES

PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING
12 Peñabatan, Pulilan, Bulacan

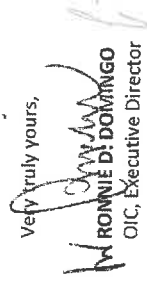
Dear Ms. Reyes,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING that work may commence to be completed within the arranged schedule for the **SUPPLY & DELIVERY OF IT SUPPLIES FOR IREB 2022** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,


ROMMIE D. DOMINGO
OIC, Executive Director

Acknowledged:



LARIZZA D. REYES

PRO PEN OFFICE SUPPLIES AND EQUIPMENT TRADING

Date: March 08, 2022



Department of Agriculture
PHILIPPINE CANABAO CENTER
 CERTIFIED ISO 9001 ISO 14001 ISO 45001

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF IT SUPPLIES

WHEREAS, OIC Executive Director RONNIE D. DOMINGO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) of the project (IREB 2022) upon favorable recommendation of the Bids and Awards Committee (BAC).

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF IT SUPPLIES** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the DA-BAR Fund;

WHEREAS, the **SUPPLY AND DELIVERY OF IT SUPPLIES** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1.	SUPPLY AND DELIVERY OF IT SUPPLIES (As per attached list)	P 181,125.00

WHEREAS, on 13 January 2022, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PHIGEPS/various suppliers;

WHEREAS, the following suppliers have submitted their respective quotations, viz:

1. Pro Pen Office Supplies and Equipment Trading
2. A4 Luck Marketing Corp.
3. Ideal Industrial Supplies and General Services Inc.

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the various suppliers, the following list of suppliers has submitted the lowest calculated quotation as follows:

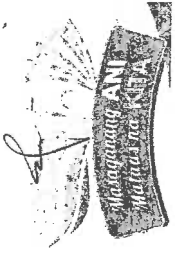
1. Pro Pen Office Supplies and Equipment Trading (item nos. 1-4)
2. A4 Luck Marketing Corp. (item no. 5)

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare the following list of suppliers as the lowest calculated and responsive quotation as follows:

1. Pro Pen Office Supplies and Equipment Trading (item nos. 1-4)
2. A4 Luck Marketing Corp. (item no. 5)

WHEREAS, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof.

M. Jay A. ... at
A food-secure and resilient Philippines



with empowered and prosperous farmers and fisherfolks

DUPLICATE COPY
Juan

NOW, THEREFORE, WE the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval the awards of the contract to the following suppliers:


	Supplier	Line Item Nos. (as per attached list)	Amount
1	Pro Pen Office Supplies and Equipment Trading	item nos. 1-4	Twenty-Four Thousand Two Hundred Eighty-Six Pesos (P 24,286.00)
2	A4 Luck Marketing Corp.	item no. 5	One Hundred Nine Thousand Two Hundred Pesos (P 109,200.00)


This resolution shall take effect immediately.


APPROVED this 17th day of February, 2022 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.


BIDS AND AWARDS COMMITTEE



EMORY PALACPAC
 Chairperson


LERNA DCAMPO
 Vice Chairperson


JEFFREY ROMEO M. BALAOING
 Member


AIMEE T. FUI-GENCIO
 Member


ESTER B. FLORES
 Member

Attested by:

NOEMI V. BARAJAS
 Head, BAC Secretariat

Approved by:

RONNIE D. DOMINGO
 OIC, Executive Director
 BAC Reso No. 2022-85

DUPLICATE COPY
