

*FOR PMR*  
*PO # 2019-12-0631*

**PURCHASE ORDER  
 PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : jonalynebit.pcc@gmail.com

Supplier **PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE** P.O. No **2019-12-0631**

Address PCC Headquarters & GenePool CLSU, Science City of Munoz Date December 6, 2019

Email Address Mode of Procurement

Telephone No. 0943-2550-309 Small Value Procurement

TIN 225-861-313-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E Delivery Terms: December 11, 2019

Date of Delivery Payment Terms: 15 days upon full delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Catering Services for Suppliers' Forum Date: December 11, 2019  <i>(Please see attached Menu Plan)</i>  <div style="text-align: center;"> <b>RECEIVED</b>  <b>PCC Procurement</b>  <b>JAN 06 2020</b> </div> <div style="text-align: center; border: 1px solid black; padding: 5px; margin-top: 10px;"> <b>PCC Accounting Unit</b>  <b>JAN 03, 2020</b>  <b>R E C E I V E D</b> </div>	1	₱59,585.00	₱59,585.00

PHILIPPINE CARABAO CENTER  
 Office of The AUDITOR

**RECEIVED**  
 DATE 01/06/2020  
 BY: [Signature]

*Atk: Date Submitted*

P.R. No 2019-12-1460-GAA  
 PhilGEPS 6714473  
 BAC Reso 2019-625  
 Fund Regular Agency - GAA (Procurement)

(Total Amount in Words) **FIFTY-NINE THOUSAND FIVE HUNDRED EIGHTY-FIVE PESOS ONLY** **PHP 59,585.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: *[Signature]* Very Truly yours,

*Mabelle Diver A. Venturina*  
 Signature over Printed Name of Supplier

*[Signature]*  
**ARNEL N. DEL BARRIO**  
 Authorized Official

Date \_\_\_\_\_  
**Funds Available:** *[Signature]*  
**JEFFREY LAURENCE E. ANTONIA**  
 Accountant II  
**CHERRY PEARL C. RIVERA**  
 Accountant IV

ORS/BURS No. 12-2019-12-3140  
 Amount PHP 59,585.00



**NOTICE OF AWARD**

**DEC 06 2019**

**MICHELLE DINA A. VENTURINA**  
 PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE  
 PCC Headquarters & Genepool, CLSU Compound,  
 Science City of Muñoz, Nueva Ecija

Dear Ms. Venturina,

Please be informed that based on the result of our evaluation of your offer to undertake the **CATERING SERVICES FOR SUPPLIERS' FORUM** with a Total Contract Price amounting to **FIFTY-NINE THOUSAND FIVE HUNDRED EIGHTY-FIVE PESOS ONLY (P 59,585.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End user
1	1	lot	Catering Services for Suppliers' Forum Date: December 11, 2019 (Please see attached Menu Plan)	P 59,585.00	P 59,585.00	PROC
			<b>TOTAL</b>		<b>P 59,585.00</b>	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
 Executive Director

Conferme:   
**Michelle Dina A. Venturina**  
 (Bidder/Authorized Representative)

Date: \_\_\_\_\_



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

**NOTICE TO PROCEED**

**DEC 06 2019**

**MICHELLE DINA A. VENTURINA**  
PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE  
PCC Headquarters & Genepool, CLSU Compound,  
Science City of Muñoz, Nueva Ecija

**Dear Ms. Venturina,**

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE** that work may commence to be completed within the arranged schedule for the **CATERING SERVICES FOR SUPPLIERS' FORUM** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
Executive Director

Acknowledged: \_\_\_\_\_



**MICHELLE DINA A. VENTURINA**  
PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE

Date: \_\_\_\_\_



**RECOMMENDING AWARD OF CONTRACT FOR THE CATERING SERVICES (SUPPLIER'S FORUM)**

**WHEREAS**, on 16 April 2019, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2019 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, included in the APP is the **CATERING SERVICES (SUPPLIER'S FORUM)** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS**, the **CATERING SERVICES (SUPPLIER'S FORUM)** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	CATERING SERVICES (SUPPLIER'S FORUM) (December 11, 2019)	P 62,640.00

**WHEREAS**, on 30 November 2019, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, only **PCC MULTI-PURPOSE COOPERATIVE** has submitted their respective quotation/proposal before the deadline of submission;

**WHEREAS**, various suppliers were also requested to submit their respective quotations (see attached);

**WHEREAS**, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the sole supplier, **PCC MULTI-PURPOSE COOPERATIVE** has submitted the single calculated quotation for the project;





**WHEREAS**, as per Annex "H" CONSOLIDATED GUIDELINES FOR ALTERNATIVE METHODS OF PROCUREMENT, Small Value Procurement Procedure (ii) states that:

"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This notwithstanding, those who respond through any of the required postings shall be allowed to participate. "Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof".

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **PCC MULTI-PURPOSE COOPERATIVE** as the single calculated and responsive quotation;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto as Annex "A", and made an integral part hereof;

**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **PCC MULTI-PURPOSE COOPERATIVE** for the **CATERING SERVICES (SUPPLIER'S FORUM)** (December 11, 2019) in the amount of **Fifty Nine Thousand Five Hundred Eighty Five Pesos (P 59,585.00)**.

1

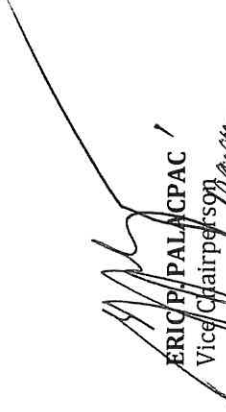
This resolution shall take effect immediately.

**APPROVED** this 6th day of December, 2019 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Muñoz, Nueva Ecija.

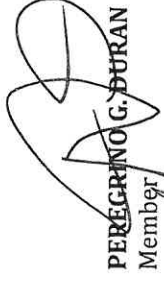
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**BIDS AND AWARDS COMMITTEE**

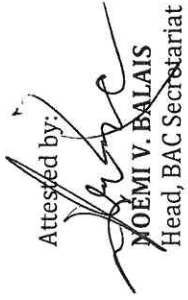
  
**ANNABELLE S. SARABIA**  
Chairperson

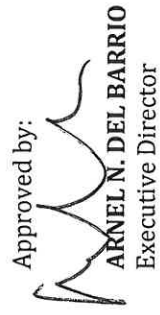
  
**ERIC P. PALACPAC**  
Vice Chairperson

  
**JEFFREY JEROME M. BALAOING**  
Member

  
**PEREGRINO G. DURAN**  
Member

  
**LERMA C. OCAMPO**  
Member

Attested by:  
  
**NOEMI V. BALAIS**  
Head, BAC Secretariat

Approved by:  
  
**ARNEL N. DEL BARRIO**  
Executive Director