

FOR PRR  
PO # 2019-12-0635

**PURCHASE ORDER  
PHILIPPINE CARABAO CENTER**

Tel. No. : 044-456-0731 to 32 Fax No. : 044-456-0730 Email : jonalynebit.pcc@gmail.com

**Supplier** PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE P.O. No **2019-12-0635**  
**Address** PCC Headquarters & Genepool CLSU, Science City of Munoz Date December 6, 2019  
**Email Address** \_\_\_\_\_ Mode of Procurement \_\_\_\_\_  
**Telephone No.** 0943-2550-309 Small Value Procurement \_\_\_\_\_  
**TIN** 225-861-313-000 \_\_\_\_\_

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

**Place of Delivery** PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E **Delivery Terms:** December 16-17, 2019  
**Date of Delivery** \_\_\_\_\_ **Payment Terms:** 15 days upon full delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Meals & Snacks Title: Research and Development Division Year-End Performance Evaluation Date: December 16-17, 2019 <i>(Please see attached Menu Plan)</i>	1	₱241,910.00	₱241,910.00

**RECEIVED  
PCC Procurement  
JAN 08 2020**

**RECEIVED  
Office of The AUDITOR  
DATE**

BY: *[Signature]*  
Date: *12-28-19*  
*Note: Late Submission*

PHILIPPINE CARABAO CENTER,  
ACCOUNTING SECTION  
JAN 06 2020  
**RECEIVED**

P.R. No 2019-11-1401-GAA  
PhilGEPS 6704814  
BAC Reso 2019-630  
Fund Regular Agency - GAA (RDD)

(Total Amount in Words) **TWO HUNDRED FORTY-ONE THOUSAND NINE HUNDRED TEN PESOS ONLY** **PHP 241,910.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: *[Signature]* Very Truly yours,  
*Michelle Dina A. Verduzco*  
 Signature over Printed Name of Supplier  
 Date \_\_\_\_\_  
 ARNEL N. DEL BARRIO  
 Authorized Official

**Funds Available:** JEFFREY LAURENCE E. ANTONIN Accountant II  
 CHERRY PEARL C. RIVERA Accountant for *1/7*  
 ORS/BURS No. 02-2019-12-0144  
 Amount PHP 241,910.00

Form No: PCC-PROF-02 Revision No: 02 Effectivity Date: January 1, 2019



**NOTICE OF AWARD**

**DEC 06 2019**

**MICHELLE DINA A. VENTURINA**  
 PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE  
 PCC Headquarters & Genepool, CLSU Compound,  
 Science City of Muñoz, Nueva Ecija

Dear Ms. Venturina,

Please be informed that based on the result of our evaluation of your offer to undertake the **MEALS & SNACKS FOR RESEARCH AND DEVELOPMENT DIVISION YEAR-END PERFORMANCE EVALUATION** with a Total Contract Price amounting to **TWO HUNDRED FORTY-ONE THOUSAND NINE HUNDRED TEN PESOS ONLY (P 241,910.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End-user
1	1	lot	Meals & Snacks Title: Research and Development Division Year-End Performance Evaluation Date: December 16-17, 2019 (Please see <i>attached Menu Plan</i> )	P 241,910.00	P 241,910.00	RDD
			<b>TOTAL</b>		<b>P 241,910.00</b>	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
 Executive Director

Conforme:   
 Michelle Dina A. Venturina

(Bidder/Authorized Representative)

Date: \_\_\_\_\_



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**

CERTIFIED ISO 14001 COMPLIANT 18001

**NOTICE TO PROCEED**

**DEC 06 2019**

**MICHELLE DINA A. VENTURINA**  
PHILIPPINE CARABAO CENTER MULTI PURPOSE COOPERATIVE  
PCC Headquarters & Genepool, CLSU Compound,  
Science City of Muñoz, Nueva Ecija

Dear Ms. Venturina,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **PHILIPPINE CARABAO CENTER MULTI-PURPOSE COOPERATIVE** that work may commence to be completed within the arranged schedule for the **MEALS & SNACKS FOR RESEARCH AND DEVELOPMENT DIVISION YEAR-END PERFORMANCE EVALUATION** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

  
**ARNEL N. DEL BARRIO**  
Executive Director

Acknowledged:



**MICHELLE DINA A. VENTURINA**  
PHILIPPINE CARABAO CENTER MULTI-PURPOSE COOPERATIVE  
Date: \_\_\_\_\_



**RECOMMENDING AWARD OF CONTRACT FOR THE MEALS AND SNACKS (RESEARCH AND DEVELOPMENT DIVISION YEAR-END PERFORMANCE EVALUATION)**

**WHEREAS**, on 16 April 2019, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) FY-2019 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, included in the APP is the **MEALS AND SNACKS (RESEARCH AND DEVELOPMENT DIVISION YEAR-END PERFORMANCE EVALUATION)** to be undertaken through Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 under the GAA Fund;

**WHEREAS**, the **MEALS AND SNACKS (RESEARCH AND DEVELOPMENT DIVISION YEAR-END PERFORMANCE EVALUATION)** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	MEALS AND SNACKS (RESEARCH AND DEVELOPMENT DIVISION YEAR-END PERFORMANCE EVALUATION) December 16-17, 2019	P 255,000.00

**WHEREAS**, on 28 November 2019, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to PhilGEPS/various suppliers;

**WHEREAS**, the following suppliers have submitted their respective quotations, viz:

1. PCC Multi-purpose Cooperative
2. CYJY Catering Services
3. Kate and Kim Food House

**WHEREAS**, upon careful review and evaluation of the Technical Working Group (TWG) on the legal and technical requirements submitted by the prospective suppliers, the TWG determined that **PCC MULTI-PURPOSE COOPERATIVE** complied with the eligibility requirement as per attached document/s;

**WHEREAS**, the TWG determined that among the financial proposals submitted by the suppliers, **PCC MULTI-PURPOSE COOPERATIVE** has submitted the lowest calculated quotation for the **MEALS AND SNACKS (RESEARCH AND DEVELOPMENT DIVISION YEAR-END PERFORMANCE EVALUATION)** December 16-17, 2019;

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement at hand, the TWG recommended to declare **PCC MULTI-PURPOSE COOPERATIVE** as the lowest calculated and responsive quotation for the said catering services;

**WHEREAS**, the report containing the results of the TWG evaluation is attached hereto and made an integral part hereof;

**NOW, THEREFORE, WE**, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **PCC MULTI-PURPOSE COOPERATIVE** for the **MEALS AND SNACKS (RESEARCH AND**

DEVELOPMENT DIVISION YEAR-END PERFORMANCE EVALUATION December 16-17, 2019 in the amount of **Two Hundred Forty One Thousand Nine Hundred Ten Pesos (P 241,910.00)**.

This resolution shall take effect immediately.

**APPROVED** this 6th day of December, 2019 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

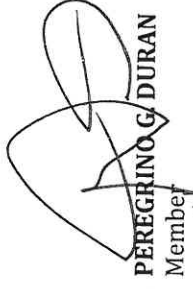
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**BIDS AND AWARDS COMMITTEE**

  
**ANNABELLE S. SARABIA**  
Chairperson

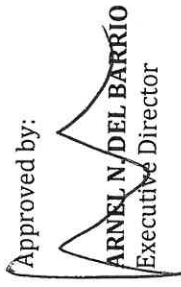
  
**ERIC P. PALACPAC**  
Vice Chairperson

**JEFFREY JEROME M. BALAOING**  
Member

  
**PEREGRINO G. DURAN**  
Member

  
**LERNA C. OCAMPO**  
Member

Attested by:  
  
**NOREMI V. BALAIS**  
Head, BAC Secretariat

Approved by:  
  
**ARNEL N. DEL BARRIO**  
Executive Director