



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED: ISO 9001 | ISO 14001 | ISO 45001

## **INVITATION TO BID**

### **ITB/Identification No. PB 2023-181**

#### **(CCDP/PCC-UPLB) SUPPLY, DELIVERY AND INSTALLATION OF DAIRY PROCESSING EQUIPMENT GUBAT, SORSOGON**

1. The **PHILIPPINE CARABAO CENTER**, through the **CCDP Fund** intends to apply the sum of **Two Million Pesos (P 2,000,000.00)** being the ABC to payments under the contract for **(CCDP/PCC-UPLB) SUPPLY, DELIVERY AND INSTALLATION OF DAIRY PROCESSING EQUIPMENT GUBAT, SORSOGON** under **ITB/Identification No. PB 2023-181**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **PHILIPPINE CARABAO CENTER** now invites bids for the above Procurement Project. Completion of delivery/Works/Services is required within **90 days** as specified in the Schedule of Requirements. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.  
  
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **PHILIPPINE CARABAO CENTER** and inspect the Bidding Documents at the address given below during Monday to Friday (8am-5pm) except weekends and holidays.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 20-November 1, 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Three Thousand Pesos (P 3,000.00) non-refundable**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees presented in person, by facsimile, or through electronic means not later than the submission of their bids.

We encourage bidders to download the bidding documents through PhilGEPS or the PCC Website and pay through bank. Please coordinate with the BAC Secretariat Office through the email address and contact number given below for the bank detail procedures.

6. The **PHILIPPINE CARABAO CENTER** will hold a Pre-Bid Conference (via Zoom for bidders) on **November 7, 2023 (10am)** at **EUSEBIO HALL, PHILIPPINE CARABAO CENTER**, National Headquarter and Gene Pool, Science City of Muñoz, Nueva Ecija through web conference platform via Zoom.

A Personal Meeting ID will be sent through email for each participant at least one day before the event. Prospective bidders need to signify their intention to participate by sending an email to [noemi.balais@pcc.gov.ph](mailto:noemi.balais@pcc.gov.ph)

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **November 21, 2023 (9am)**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **November 21, 2023 (10am)** at the given address below through web conference platform via Zoom (face to face for the BAC).

A Personal Meeting ID will be sent to participants through email who submitted bid proposals.

10. The **PHILIPPINE CARABAO CENTER** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. The **PHILIPPINE CARABAO CENTER** Bids and Awards Committee (BAC) will use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "draw lots", in the event that two or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated Responsive Bid (LCRB) to determine the final LCRB (In alphabetical order, the bidders shall pick one rolled paper. The lucky bidder who would pick the paper with "Congratulations" remark shall be declared as the final bidder having LCRB and recommended for award of the contract.)



12. Please refer to the following schedule of activities:

Activity	Date	Remarks
Availability of Bidding documents	October 20- November 21, 2023	Downloadable through PhilGEPS, PCC Website and can be requested through email ( <a href="mailto:noemi.balais@pcc.gov.ph">noemi.balais@pcc.gov.ph</a> )
Payment of Bidding Documents (before submission of bid proposals)	October 20- November 21, 2023	<p>Prospective Bidders may pay the bidding documents through bank deposit to:</p> <p>Bank Name/Branch: Land Bank of the Philippines-CLSU  Bank Account No. 2962-1020-37  Account Name: PHILIPPINE CARABAO CENTER  LBP Branch where the deposit was made:</p> <p>If bidders opted to pay cash, request Statement of Account (SOA) first from PCC Accounting Office before proceeding to the PCC Cashier's Office</p> <p>Prospective Bidders must email the scanned copy of deposit slip to BAC Secretariat Office with the following details:</p> <ul style="list-style-type: none"> <li>▪ Project Title</li> <li>▪ Company Name with Contact Information</li> </ul> <p>BAC Secretariat Office: <a href="mailto:noemi.balais@pcc.gov.ph">noemi.balais@pcc.gov.ph</a></p> <p>PCC Cashier's Office will issue Official Receipt after the validation/confirmation of the bank deposit.</p>
Pre-bid Conference (Online for bidders)	November 7, 2023 (10am)	A Personal Meeting ID will be sent through email for each participant at least one day before the event. Prospective bidders need to signify their intention to participate by sending an email to <a href="mailto:noemi.balais@pcc.gov.ph">noemi.balais@pcc.gov.ph</a>
Deadline for the submission of bids	November 21, 2023 (9am)	<p>Late bids shall not be accepted.</p> <p>Through personal delivery or through courier at the PCC BAC Secretariat Office</p> <p>Bidders must ensure that the Bid Proposals are properly delivered and received by the BAC Secretariat Office on or before the deadline of submission.</p>
Bid Opening (Online for bidders)	November 21, 2023 (10am)	A Personal Meeting ID will be sent to participants through email who submitted bid proposals on time.

12. The PHILIPPINE CARABAO CENTER (PCC) does not condone any forms of solicitation on any prospective winning and losing bidders by any of our staff/employees or any other party. Any sort of this kind shall be reported immediately to PCC ([pccoed2021@gmail.com](mailto:pccoed2021@gmail.com)).

13. For further information, please refer to:

**MS. NOEMI V. BALAIS**

Head, BAC Secretariat Office  
PHILIPPINE CARABAO CENTER  
National Headquarters and Gene Pool  
Science City of Munoz, Nueva Ecija  
Email: noemi.balais@pcc.gov.ph  
Contact No.: 0917 824 4374  
Website: www.pcc.gov.ph

**ERIC P. PALACPAC**

Chairperson, Bids and Awards Committee  
October 20, 2023

## TERMS OF REFERENCE AND CONDITIONS

Project/Title	<b>SUPPLY, DELIVERY AND INSTALLATION OF COLD STORAGE UNIT (PCC at UPLB) 1 LOT</b>
Approved Budget for the Contract	<b>TWO MILLION PESOS (Php2,000,000.00)</b>
Fund Source	<b>CCDP Fund</b>
Place/Site of delivery	<b>CCDP SORSOGON: Gubat, Sorsogon</b>
Project Focal Person and Contact Information	<b>THELMA A. SALUDES</b> <i>Center Director, PCC at UPLB</i> Cel No. 09088112841
Delivery Period/Terms	90 calendar days upon receipt of Notice to Proceed
Payment	Upon completion of delivery, installation and final acceptance of the end-user
Definition of Similar Contract	Similar contract refers to supply, delivery and installation of various dairy processing equipment/food processing equipment

Supplier should have provided reliable, compliant equipment and satisfactory service to the procuring agency to ensure compliance with delivery schedule as well as provide timely technical assistance during the initial operation and for maintenance purposes.

Item No.	Qty	Unit	Equipment	Unit Cost	Total Cost
1	1	SET	<b>COLD STORAGE UNIT</b>	2,000,000	2,000,000
			<b>TOTAL</b>		<b>Php2,000,000</b>

**Note: The project will be awarded by lot. Bidders are required to indicate the unit price of equipment in the proposal/bid form.**

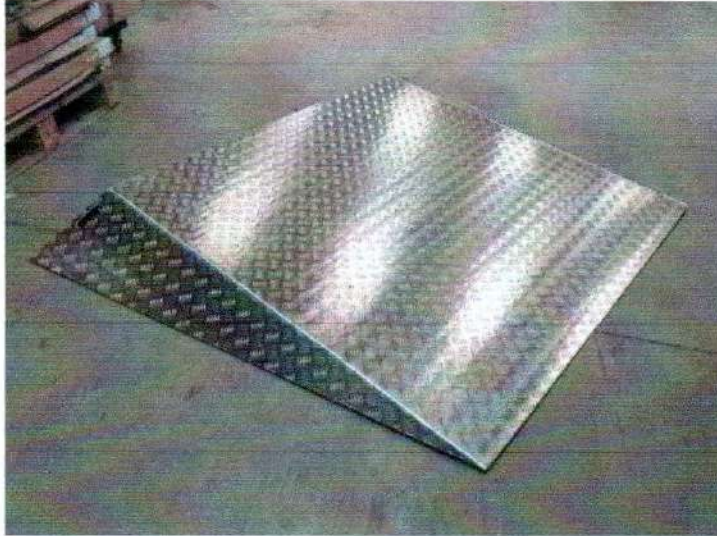
Item No.	Qty	Unit	Equipment/Description
I.	1	set	<b>COLD STORAGE UNIT</b>
			<b>INSULATED PANEL BOX</b> Dimension: 5.2 meters Width x 6.4 meters Length x 3.3 meters Height Panel Thickness: 100mm Panel Density: 40kg per cu. Meter Polyurethane Double door: 1 meter x 2 meter LED Lamp
			<b>Wall and Ceiling Panel</b> a. PU Sandwich Panel, 100mm thickness, 0.5mm thick skin-Color steel(white), Fireproof b. Aluminum Flashing for all corners (interior and exterior), 2x2 inches at 0.5mm thickness (White color) c. Properly sealed
			<b>Flooring System</b> a. PU Flooring Slab, Fireproof, 100mm thickness b. Properly sealed



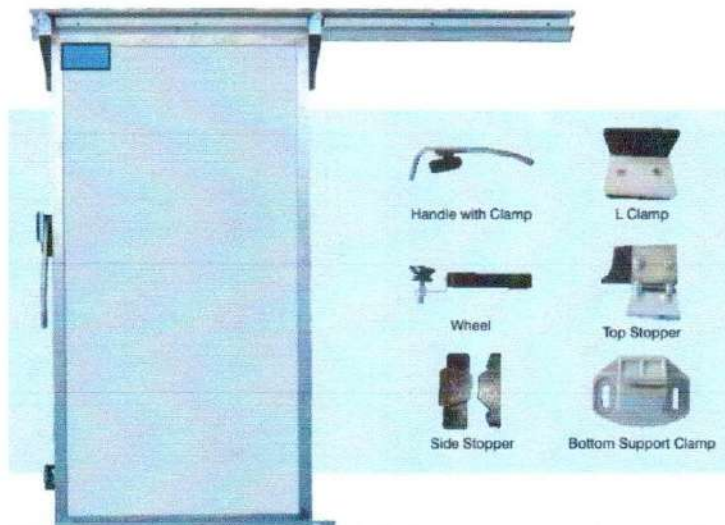
		<p><b>Doors</b></p> <ul style="list-style-type: none"> <li>a. Preferred Type of the end-user if Sliding or Swing type, 80mm Thick, Heavy Duty PU Door, SS Framing</li> <li>b. Manually Operated, Properly Sealed Off w/ Rubber gaskets</li> <li>c. Stainless Brackets or Railings</li> <li>d. Cold Room Checkered Plate Door Ramp, Non-Slip, 0.5-1 ton capacity, fitted to the available opening of the door.</li> <li>e. Installation of Transparent Plastic Curtain with Stainless Holder and Bracket</li> </ul> <p><b>Lighting Requirements</b></p> <ul style="list-style-type: none"> <li>a. 3 units, 20 watts, LED Lights, w/ enclosure guard, Heavy-Duty, Low temp resistance and water resistant.</li> </ul> <p><b>Provision of Anter Room</b></p>
		<p><b>REFRIGERATION UNIT</b></p> <p><u>Higher Capacity Condensing Unit</u></p> <p>Compressor: <b>Screw-type compressor</b>  <b>10Hp, 3Phase, 220V, 60Hz, Piston Type Semi-Hermetic Compressor, R404A refrigerant</b></p>
		<p>Air Cooler: <b>Electric heating defrosting</b>  <b>fin spacing of 6mm for copper tube and aluminum fin</b>  <b>Model: DL-160</b></p> <p><b>Design Room Temperature: -5c to 5c</b></p> <p><b>Electrical Components</b></p> <ul style="list-style-type: none"> <li>a. Electrical wirings and accessories should conform to the standard set by the safety and electrical code of the Philippines.</li> <li>b. Control Panels/ Electrical Panels should be installed outside the cold storage adjacent to the main door.</li> </ul> <p><b>Inclusive of delivery, installation materials and labor</b></p> <p><b>Delivery Time:</b> 3 months upon receiving the PO. <b>Installation and Commissioning:</b> 20 working days <b>Warranty:</b> 1-year against normal operating conditions.</p>

## ADDITIONAL REFERENCES

a. Sample of Cold Storage Door Ramp



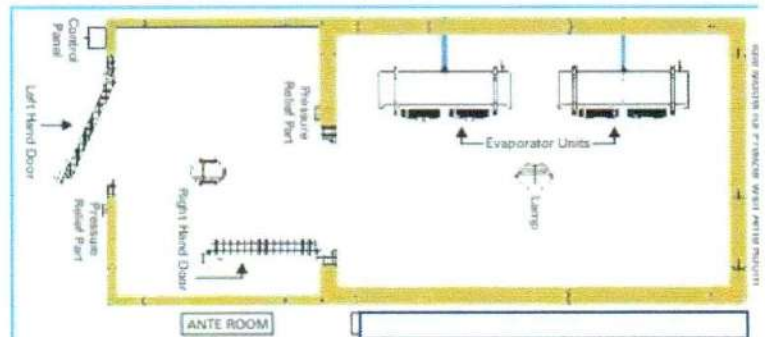
b. Sample of cold room sliding door with necessary parts.



c. Sample of Cold Storage Swing Door with Transparent Plastic curtain



c. Cold Room lay-out with provision of Anter Room.



## DOCUMENTATION COMPONENTS

The supplier/contractor shall warrant that they will provide all the necessary documents/manual in English Language relative to the equipment as follows:

- Individual Equipment Manual

## TRAINING

Training for the use of equipment shall be administered upon delivery and installation including testing and commissioning of the equipment.

## WARRANTY COMPONENTS

All products/equipment have passed through Quality Control and are guaranteed to be free from defects upon delivery. The supplier/contractor shall provide warranty for the equipment covering parts (excluding the consumable parts) and technical services on the equipment and its accessories for a period of one (1) year from the date of delivery and acceptance (evidence by a Certificate of Final Acceptance issued by the PCC/end-user). During the warranty period, the supplier/contractor shall replace any defective parts of materials and or provide regular check-up, consultation and as needed, maintenance services for the equipment at no cost to PCC.



**AFTER SALES SERVICE**

Regardless of whether or not a maintenance agreement is entered into by the concerned parties after the expiration of the warranty period, the supplier should guarantee the availability of spare parts and components of the aforementioned equipment at least within the period of five (5) years from the date of acceptance of the equipment.

Prepared by:



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Endorsed by:



**THELMA A. SALUDES**

*Center Director, DA-PCC at UPLB*

Approved by:



**CARO B. SALCES**

*Project Leader, CBIN-CCDP*

*OIC-Executive Director*

*DA-PCC National Headquarters and Gene Pool*