



Department of Agriculture  
**PHILIPPINE CARABAO CENTER**  
CERTIFIED ISO 9001 | ISO 14001 | ISO 45001

## **INVITATION TO BID**

### **ITB/Identification No. PB 2024-35**

#### **(RF) SUPPLY AND DELIVERY OF ASSORTED STICKER LABELS (1 LOT)**

1. The **PHILIPPINE CARABAO CENTER**, through the **Revolving Fund** intends to apply the sum of **One Million Nine Hundred Twenty-Seven Thousand One Hundred Ninety Pesos (P 1,927,190.00)** being the ABC to payments under the contract for **(RF) SUPPLY AND DELIVERY OF ASSORTED STICKER LABELS (1 LOT)** under **ITB/Identification No. PB 2024-35**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **PHILIPPINE CARABAO CENTER** now invites bids for the above Procurement Project. Completion of delivery/Works/Services is required within **7 months** as specified in the Schedule of Requirements. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **PHILIPPINE CARABAO CENTER** and inspect the Bidding Documents at the address given below during Monday to Friday (8am-5pm) except weekends and holidays.
5. A complete set of Bidding Documents may be acquired by interested Bidders on - **March 12-April 2, 2024** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Three Thousand Pesos (P 3,000.00) non-refundable**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees presented in person, by facsimile, or through electronic means not later than the submission of their bids.

We encourage bidders to download the bidding documents through PhilGEPS or the PCC Website and pay through bank. Please coordinate with the BAC Secretariat Office through the email address and contact number given below for the bank detail procedures.



6. The **PHILIPPINE CARABAO CENTER** will hold a Pre-Bid Conference (via Zoom for bidders) on **March 20, 2024 (10am)** at **PHILIPPINE CARABAO CENTER**, National Headquarter and Gene Pool, Science City of Muñoz, Nueva Ecija through web conference platform via Zoom.

A Personal Meeting ID will be sent through email for each participant at least one day before the event. Prospective bidders need to signify their intention to participate by sending an email to [bac-secretariat@pcc.gov.ph](mailto:bac-secretariat@pcc.gov.ph)

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **April 2, 2024 (9am)**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **April 2, 2024 (10am)** at the given address below through web conference platform via Zoom (face to face for the BAC).

A Personal Meeting ID will be sent to participants through email who submitted bid proposals.

10. The **PHILIPPINE CARABAO CENTER** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. The **PHILIPPINE CARABAO CENTER** Bids and Awards Committee (BAC) will use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "draw lots", in the event that two or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated Responsive Bid (LCRB) to determine the final LCRB (In alphabetical order, the bidders shall pick one rolled paper. The lucky bidder who would pick the paper with "Congratulations" remark shall be declared as the final bidder having LCRB and recommended for award of the contract.)

12. Please refer to the following schedule of activities:

Activity	Date	Remarks
Availability of Bidding documents	March 12-April 2, 2024	Downloadable through PhilGEPS, PCC Website and can be requested through email ( <b>bac-secretariat@pcc.gov.ph</b> )
Payment of Bidding Documents (before submission of bid proposals)	March 12-April 2, 2024	<p>Prospective Bidders may pay the bidding documents through bank deposit to:</p> <p>Bank Name/Branch: Land Bank of the Philippines-CLSU  Account Name: PHILIPPINE CARABAO CENTER  LBP Branch where the deposit was made:</p> <p>If bidders opted to pay cash, request Statement of Account (SOA) first from PCC Accounting Office before proceeding to the PCC Cashier's Office</p> <p>Prospective Bidders must email the scanned copy of deposit slip to BAC Secretariat Office with the following details:</p> <ul style="list-style-type: none"> <li>▪ Project Title</li> <li>▪ Company Name with Contact Information</li> </ul> <p>BAC Secretariat Office: <b>bac-secretariat@pcc.gov.ph</b></p> <p>PCC Cashier's Office will issue Official Receipt after the validation/confirmation of the bank deposit.</p>
Pre-bid Conference (Online for bidders)	March 20, 2024 (10am)	A Personal Meeting ID will be sent through email for each participant at least one day before the event. Prospective bidders need to signify their intention to participate by sending an email to <b>bac-secretariat@pcc.gov.ph</b>
Deadline for the submission of bids	April 2, 2024 (9am)	<p><b>Late bids shall not be accepted.</b></p> <p>Through personal delivery or through courier at the PCC BAC Secretariat Office</p> <p>Bidders must ensure that the Bid Proposals are properly delivered and received by the BAC Secretariat Office on or before the deadline of submission.</p>
Bid Opening (Online for bidders)	April 2, 2024 (10am)	A Personal Meeting ID will be sent to participants through email who submitted bid proposals on time.

12. The PHILIPPINE CARABAO CENTER (PCC) does not condone any forms of solicitation on any prospective winning and losing bidders by any of our staff/employees or any other party. Any sort of this kind shall be reported immediately to PCC (**pccoed2021@gmail.com**).



13. For further information, please refer to:

**MS. NOEMI V. BALAIS**

Head, BAC Secretariat Office  
PHILIPPINE CARABAO CENTER  
National Headquarters and Gene Pool  
Science City of Munoz, Nueva Ecija  
Email: bac-secretariat@pcc.gov.ph  
Contact No.: 0917 824 4374  
Website: www.pcc.gov.ph

**ERIC P. PALACPAC**

Chairperson, Bids and Awards Committee  
March 12, 2024

**TERMS & CONDITIONS**  
**PRINTING AND DELIVERY OF ASSORTED STICKER LABELS**

<b>APPROVED BUDGET FOR THE CONTRACT</b>	<b>One Million Nine Hundred Twenty Seven Thousand One Hundred Ninety Pesos (1,927,190.00)</b>
<b>FUND SOURCE</b>	Revolving Fund (RF)
<b>DELIVERY PERIOD</b>	<b>Duration:</b> 7 months progressive (May-November 2024)  <b>2<sup>nd</sup> Quarter:</b> May 2024 <b>3<sup>rd</sup> Quarter:</b> August 2024 <b>4<sup>th</sup> Quarter:</b> November 2024  Note: - Delivery date of partial delivery must be confirmed with and approved by the end-user.
<b>PAYMENT</b>	Progressive Billing and payment based on the actual delivery.
<b>PLACE OF DELIVERY:</b>	PHILIPPINE CARABAO CENTER National Headquarters and Genepool Science city of Munoz, Nueva Ecija
<b>SIMILAR CONTRACT</b>	GENERAL MERCHANDISE AND OTHER LABELING MATERIALS

**SPECIFICATIONS :**

<b>Item No.</b>	<b>Particulars / Description</b>	<b>Target Delivery Date</b>
	Sticker Label Choco Milk 1000ml: 15,000 pcs Dimension: H 5.24in x W 7.54in Color: Full Material: Synthetic with Plastic Lamination  500ml, 5,000 pcs Dimension: H 4.08in x W 5.74 in Color: Full Material: Synthetic with Plastic Lamination  200ml: 5,000 pcs Dimension: H 1.84in x W 5.42in Color: Full Material: Synthetic with Plastic Lamination  Sticker Label Yogurt Drink 1000ml-Strawberry Flavor: 5,000 pcs Dimension: H 5.24in x W 7.54in Color: Full Material: Synthetic with Plastic Lamination  500ml-Strawberry Flavor: 5,000 pcs Dimension: H 4.08in x W 5.74 in Color: Full Material: Synthetic with Plastic Lamination  200ml-Strawberry Flavor: 10,000 pcs Dimension: H 1.84in x W 5.42in Color: Full Material: Synthetic with Plastic Lamination  1000ml-Blueberry Flavor: 10,000 pcs Dimension: H 5.24in x W 7.54in Color: Full	<ul style="list-style-type: none"> <li>1st week of May 2024</li> </ul>

	<p>Material: Synthetic with Plastic Lamination</p> <p>500ml-Blueberry Flavor: 10,000 pcs Dimension: H 4.08in x W 5.74 in Color: Full Material: Synthetic with Plastic Lamination</p> <p>200ml-Blueberry Flavor: 10,000 pcs Dimension: H 1.84in x W 5.42in Color: Full Material: Synthetic with Plastic Lamination</p> <p>Sticker Label Paneer cheese: 5,000 pcs Dimension: H 12cm x W 10 CM Color: Full Material: Synthetic with Plastic Lamination</p> <p>Sticker Label Kardeli product: 5,000 pcs Dimension: H 5 in x W 3.25 in Color: Full Material: Synthetic with Plastic Lamination</p> <p>Sticker Label Karapops: 10,000 pcs Dimension: H 7.7 in x W 7.2 in Color: Full Material: Synthetic with Plastic Lamination</p>	
2	<p>Sticker Label Pasteurized Milk 1000ml: 25,000 pcs Dimension: H 5.24in x W 7.54in Color: Full Material: Synthetic with Plastic Lamination</p> <p>500ml: 10,000 pcs Dimension: H 4.08in x W 5.74 in Color: Full Material: Synthetic with Plastic Lamination</p> <p>200ml: 10,000 pcs Dimension: H 1.84in x W 5.42in Color: Full Material: Synthetic with Plastic Lamination</p> <p>Sticker Label Choco Milk 1000ml: 5,000 pcs Dimension: H 5.24in x W 7.54in Color: Full Material: Synthetic with Plastic Lamination</p> <p>500ml, 10,000 pcs Dimension: H 4.08in x W 5.74 in Color: Full Material: Synthetic with Plastic Lamination</p> <p>200ml: 10,000 pcs Dimension: H 1.84in x W 5.42in Color: Full Material: Synthetic with Plastic Lamination</p> <p>Sticker Label Yogurt Drink 1000ml-Strawberry Flavor: 5,000 pcs Dimension: H 5.24in x W 7.54in Color: Full Material: Synthetic with Plastic Lamination</p> <p>500ml-Strawberry Flavor: 5,000 pcs Dimension: H 4.08in x W 5.74 in Color: Full Material: Synthetic with Plastic Lamination</p>	<ul style="list-style-type: none"> <li>1st week of August 2024</li> </ul>



	<p>200ml-Strawberry Flavor: 10,000 pcs Dimension: H 1.84in x W 5.42in Color: Full Material: Synthetic with Plastic Lamination</p> <p>Sticker Label Yogurt Drink 1000ml-Plain: 3,000 pcs Dimension: H 5.24in x W 7.54in Color: Full Material: Synthetic with Plastic Lamination</p> <p>Sticker Label Karapops: 10,000 pcs Dimension: H 7.7 in x W 7.2 in Color: Full Material: Synthetic with Plastic Lamination</p>	
3	<p>Sticker Label Choco Milk 1000ml: 5,000 pcs Dimension: H 5.24in x W 7.54in Color: Full Material: Synthetic with Plastic Lamination</p> <p>500ml, 5,000 pcs Dimension: H 4.08in x W 5.74 in Color: Full Material: Synthetic with Plastic Lamination</p> <p>200ml: 5,000 pcs Dimension: H 1.84in x W 5.42in Color: Full Material: Synthetic with Plastic Lamination</p>	<ul style="list-style-type: none"> <li>Last week of November 2024</li> </ul>

#### SAMPLE MOCK-UP:

#### MINIMUM REQUIREMENTS FOR BIDDERS/PRINTER:

1. It is understood that all items comply with the specifications called for.
2. The prospective bidder/(s) should
  - a. be equipped with high-speed multi-colored offset machines or a better version connected to an image control scanner to maintain consistency in color in accomplishing the desired output of the end-user.
  - b. have computer-to-plate pre-press equipment that can provide accurate, and HP (high precision) proof assimilated (matched) or a better version with the actual print output.
  - c. have a digital proof printer with Color Management Software or a better version.
  - d. have 4-color printing machines or bigger.
  - e. Agree to packing as per provided instructions from the end-user.

#### EVALUATION RATING SYSTEM:

1. The prospective bidder/(s) shall submit a sample of printed output (print quality) upon submission of the quotation subject for evaluation. Preferably, with the same specifications requested for printing by the end-user.
2. Print quality will be evaluated based on the following categories:
  - a. **Color Accuracy (Image)** - Contains aspects related to color such as hue, saturation, and color rendition except lightness.
  - b. **Lightness (Image)** - Lightness quality separated from color.
  - c. **Contrast (Image)** - Lightness and chromaticity within the image
  - d. **Sharpness (Image)** - Clarity of details and definition of edges
  - e. **Overall legibility (Text)** - Clarity, density, and weight of the text at different sizes and fonts
  - f. **Absence or presence of printer-induced flaws (Text and Image)**
  - g. **Quality of black ink (Text)** - Dark black/Muddier brown/bluish color

3. All stickers must pass the quality test conducted by the end user. The parameters to be checked are based on the following standards:

- a. The sticker label should stick throughout chilling/freezing
- b. Sticker label should not blot when submerged in water

Sample end-product to be presented to the end-user (with certification of end-user)

A soft copy of the label design is to be provided

The final Design and layout will be presented upon awarding of Contract Agreement.

**OTHER REQUIREMENTS:**

The winning bidder shall:

- As an option by the end-user, the supplier must allow actual presswork in their printing press.
- Agree to provide at least two or more proofs (first proof-actual proof during presswork or delivered in-person or via courier; succeeding proofs - digital proof sent via e-mail) until final proof has been approved.
- Breakdown of price per item must be presented as part of the documentation.

PREPARED BY:



**MARIVIC A. ORGE**

End user/Representative

NOTED BY:



**PATRIZIA CAMILLE O. SATURNO**

Unit Head